

Government Mohindra College, Patiala
Session 2018-19
Composition of IQAC
(INTERNAL QUALITY ASSURANCE CELL)

- I. Chairperson – Dr. Sangeeta Handa, Principal *Sangeeta Handa*
- II. Faculty representation
1. Associate Prof. Amarjeet Singh *AJ*
 2. Associate Prof. Navjot Singh *Navjot*
 3. Associate Prof. Parminder Singh *ms*
 4. Associate Prof. Renu *Renu*
 5. Associate Prof. Romi Garg *Romi*
 6. Assistant Prof. Loveleen Parmar *Loveleen*
 7. Assistant Prof. Amrit Samra *Amrit*
 8. Assistant Prof. S.B. Sharma *S.B. Sharma*
- III. Management Member- Associate Prof. Sunil Jain *Sunil Jain*
- IV. Senior Admin. Officer- S. Jarnail Singh *Jarnail Singh*
- V. Nominee (Local Society/trust)- S. Satnam Singh Sandhu Sewa *Satnam Singh*
Educational & Charitable Society
- VI. Student Nominee- Siddharth *Siddharth*
- VII. Nominee (Alumni)- Prof. Salh *Salh*
- VIII. Nominee (Employer/Industrialist)- S. Jaspreet Singh, Solitaire Infosys *Jaspreet*
- IX. Coordinator: Associate Prof. (Dr.) Suresh Sharma *Suresh Sharma*

IQAC Meeting (I) July 2018

Agenda

1. To congratulate all members and stakeholders of the college on the latest write-up by the Hindustan Times about the college as "***HT's special series on 'Punjab Region's Oldest Schools of Learning'***", **entitled** Patiala's Government Mohindra College: From a regal institution to rural feeder college **written by Yojana Yadav, senior news editor at Hindustan Times, Chandigarh.**
2. To review ongoing admission process in the college.
3. To supervise the new Time Table making process.
4. To announce the commencement of classes of the new session.
5. To frame policies for quality enhancement in session 2018-19.
6. To review the progress of previous action plans.
7. To review the internal examination/ Monthly tests system of the college.
8. To review the ongoing quality enhancement processes.
9. To plan hygienic and environmental care drives in the college.
10. To plan for inclusion of the stakeholders in the review processes monitoring.
11. To plan some policy for parking problems in the college.
12. To monitor the college hostel facilities and maintenance of sports infrastructure of the college.

Minutes

1. With immense pride Dr. Suresh Sharma announced that the Hindustan Times had featured an elaborate article and interview of Principal Dr. Sangeeta Handa on 12 June 2018 written by Yojana Yadav about the rich heritage and tradition of Government Mohindra College Patiala. It can be read on the link <https://www.hindustantimes.com/punjab/patiala-s-government-mohindra-college-from-a-regal-institution-to-rural-feeder-college/story-qPzUM9dycxdUJ4EiPj4mmL.html>
2. All members present in the meeting accessed the write-up online and revisited the rich past of the college through the glorious article. Each and every member of the college including all stake holders deserved to be congratulated in carrying on with the rich culture and being flag bearers of the lofty traditions and standards set by Mohindra.
3. The prospectus of the college had already been released on June 1, 2018 and the admission process had commenced before the beginning of July 2018. An overwhelming response, as usual, was received in terms of the

number of applications for admission to all regular courses. Courses in HEIS where admissions could sometimes lag, were reviewed and it was decided that the various HEIS departments would be asked to make extra efforts to publicise their respective subjects.

4. The Annual Time table committee would be directed to make a fresh draft of the college time table at the earliest so that the same may be provided to the students at the time of the First Assembly of the session.
5. The first assembly would be conducted as soon as the admission process culminates before the first announcement of late fee extension for admission deadline. Thus, the teaching process would commence from the same day.
6. There was a long discussion on quality enhancement levels of both students and infrastructure.
7. It was approved that college laboratories shall be upgraded with new equipment in order to meet current demands of the students.
8. College canteen shall be cleaned.
9. Library shall plan for more online reading material.
10. A detailed discussion shall be held with examination committee to review the system of internal examination and MST's.
11. The coordinator thanked all the members for their inputs and support.
12. The ongoing quality enhancement processes were discussed at length and future objectives like development of career & counselling cell activities, IT labs etc.
13. Medical check-ups of students and blood donation camps were proposed and approved by the house.
14. More parents to be invited in PTA meetings, SMS information to parents regarding absence of students, examination information sharing with parents were proposed and approved. WhatsApp groups with parents was discussed.
15. Separate parking zone for teaching staff in two zones and no parking in front of academic block was passed in the house.
16. A round to college hostel, athletic track and college gym was proposed after conclusion of meeting to monitor the maintenance standards.
17. The members expressed satisfaction regarding the decisions taken and the meeting concluded.

IQAC Meeting (II) September 2018

Agenda

1. To celebrate Teachers Day on 5th September with a SUFIANA EVENING
2. To apprise the house of an MOU signed by Government Mohindra College Patiala International Conference: War Literature on 16-17 November, 2018
3. To earmark and circulate duties among all staff of the college regarding the conference with immediate effect.

Minutes

1. It was decided that Teachers Day celebrations this year will be held as a Sufiana Evening in the college wherein two old students of the college Mohammad Habib and Anhad Jot would regal the distinguished audience with their vocal presentations and renditions. The Retired Professors of the College would be the special guests on the occasion. The motion was proposed by the Principal and approved unanimously by the house.
2. The coordinator informed the house that the Principal has made an effort to sign an MOU with IAARHIES (International Academic Association of Researchers in Humanities, IT, Engineering and Science), the brand name of The Society for Academic Research (SAR), registered under the section 20 of Societies Registration Act 1860.
3. Under the MOU a two **day International Conference on War Literature: Revisioning across Genres** has been scheduled to be held in the college on 16-17 November 2018.
4. Dr. Neelam Raisinghani representing IAARHIES paid a visit to the college to sign the MOU. The College coordinator for this project would be Dr. SB Sharma from the Department of English.
5. The Principal informed that the two-day international conference would focus on the relooking and revisioning of war literature, which has existed since the first literary texts were written.
6. A comprehensive duty list was chalked out for the two day International conference which would involve our college hosting International, national and local scholars and academicians representing the teaching faculties as well as students.
7. The house congratulated and appreciated Principal Dr. Sangeeta Handa on her laborious efforts for raising the bar with every new function/ event organised in the college.

IQAC Meeting (III) December 2018

Agenda

1. Compilation of Data for AQAR
2. Annual Sports Meet of the College.
3. Convocation for the session 2016-17
4. National Seminar proposed by the Department of Defence Studies.

Minutes

1. Minutes of the previous meeting were read out and approved by the house.
2. A general house meeting was conducted to apprise the stake holders that the process of documentation of the activities undertaken by the college in the previous session was nearing completion.
3. The Annual Sports Meet of the college was decided to be held in the last week of February next year as per the choice and availability of the Chief guests for the occasion.
4. The Convocation for the session 2016-17 would be held in March 2019 and all degree holders would be informed well in advance to attend the function.
5. The Department of Defence Studies proposed to hold a National Seminar on the Topic- State, Society and National Security: An Indian Perspective on 9 March 2019. It would be a One Day Seminar in two Sessions.
6. The Principal opined that the Department of Sociology should collaborate with the Dept. of Defence Studies. The inaugural session would be chaired by Maj. Gen. Jyotinder Singh Sandhu, GOC 1 ARMD Div. and the keynote Address will be delivered by Maj. Gen. B. S. Grewal. Gen. Sandhu.
7. The Principal and members present in the meeting decided that the Evening session would be conducted by the Dept. of Sociology and they would chalk out their plan of action at the earliest.
8. The coordinator thanked the house for their support and guidance.

IQAC Meeting (IV) April 2019

Agenda

1. Review of the work undertaken by the college so far in the session.
2. Achievement of yoga students.
3. To discuss how to deal with the garbage dump of fallen leaves and other material piling up in one corner of the college.
4. Segregation of college waste and convert it into useful material.
5. How to use the old and not-in-use hardware lying in the college.

Minutes

1. Minutes of the previous meeting were read out and approved by the house.
2. The Principal informed the house that three YOGA students of the college had represented the State in the Third Federation National Championship held at Ranchi. Varinder Singh and Karamveer Singh bagged the first positions in individual events, while Pardeep secured 6th position. The winners were also selected for the Asian Yoga Championship to be held in Korea. The house lauded the performance and congratulated the faculty of Yoga as well as the Principal.
3. The coordinator apprised the members of the various cleanliness drives carried out in the college.
4. While on cleanliness drives it was found that garbage of plastic bottles and green waste of fallen leaves was accumulating in a corner of the boys' cycle stand which required a solution. It was planned that a separate committee will be formed for the disposal of such garbage and help will be sought from the government office to deal with the green waste.
5. The old and broken benches and dustbins made of iron would be put to use after renovation. A committee would look into the matter at the earliest.
6. The program was named green initiative and the committee was directed to start working on managing the waste after due training which would involve all gardeners and sweepers of the college.
7. The members were satisfied with the decisions taken. Members of the proposed committee were informed of the expected plan of action.
8. The coordinator thanked all members present for their untiring efforts towards the development of the college.

IQAC Meeting (V) June 2019

Agenda

1. Smooth functioning of theory and practical examinations.
2. Plan of action for new admissions for the next session.
3. Subjects in which students did not prefer to take admission to be earmarked.
4. Streamlining the application system for admissions.

Minutes

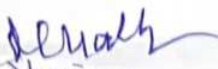
1. Minutes of the previous meeting were read out and endorsed by the house.
2. The coordinator informed that the final examinations of all Even semesters were either underway or scheduled to begin very soon. Centers had been allocated in the college as per university norms. All faculty was put on duty according to the demand of the respective Examination centers.
3. The Admission Committee for the new academic session was chalked out according to the streams being run in the college. A centralized admission office was set up in the main computer lab.
4. Subjects like Sanskrit and philosophy which had seen lesser intake of students in the recent years will be popularized among students. Special counselling cell at the time of admission would guide freshers to opt subjects that match their aim in life.
5. Heads of various departments will make a list of the core strengths of their course programs to guide and inform the freshers regarding their subject at the time of admissions.
6. The members all agreed and the coordinator thanked them for their inputs during the meeting.






(Dr. Suresh Kumar)
Coordinator

✓ Sangeeta Handa
Chairperson

Nominations (Students)




Nominations
(Students)


Faculty




1. 
2. 
3. 

4. M. N. I.

5. 
6. 

7. 
8. 

9. 
Management Member

Senior Adm Officer - 
Nominations Society - 
Students Nominations - 

15) 

16)