



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Government Mohindra College, Patiala
• Name of the Head of the institution	Dr Simrat Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01752321695
• Mobile no	9501683500.
• Registered e-mail	gmcnaac@gmail.com
• Alternate e-mail	gcmohindrapatiala@gmail.com
• Address	Government Mohindra College
• City/Town	Patiala
• State/UT	Punjab
• Pin Code	147001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Punjabi University, Patiala				
• Name of the IQAC Coordinator	Dr Ambika Beri				
• Phone No.					
• Alternate phone No.					
• Mobile	8146066115				
• IQAC e-mail address	gcmohindrapatiala@gmail.com				
• Alternate Email address	gcmohindrapatiala@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://govtmohindracollege.in/naacl/aqars/				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://govtmohindracollege.in/wp-content/uploads/2022/12/Academic-Calendar-2021-2022.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A+	NA	2003	21/03/2003	20/03/2008
Cycle 2	A	3.86	2016	19/02/2016	18/02/2021
6. Date of Establishment of IQAC			07/03/2004		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	06	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Mega Job Fair was hosted by Government Mohindra College, Patiala, under the scheme Ghar Ghar Rozgar launched by the Government of Punjab 2. Regular vaccination camps for students were organised in the college for protection against covid19, as per the directions of the State Health Department. 3. The Department of Public Administration and IQAC in collaboration with Punjab Pollution Control Board celebrated World Environment Day 2022 and organized poster making competition, slogan writing competition, awareness rally and a seminar on the 2022 theme on May 30-31, 2022 4. Department of Public Administration and IQAC organized an educational tour for students to attend Passing out Parade Ceremony and visited Forest Research Institute, Dehradun on June 06-07, 2022 5. Alumni Meet "Let us enrich our memory lane" was held in the college solely for the old students of the college who are working as teachers in Government Schools of Punjab.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Mega Job Fair to be hosted by Government Mohindra College, Patiala, under the scheme Ghar Ghar Rozgar launched by the Government of Punjab.	Mega Job Fair was successfully hosted by Government Mohindra College, Patiala, under the scheme Ghar Ghar Rozgar launched by the Government of Punjab. 2900 candidates successfully bagged jobs in various companies and institutions
Post Lockdown, plan and execute the extension activities to be conducted in the Odd Semester of the session 2021-22	Host of extension activities were conducted by NSS, NCC (all wings), Red Ribbon Club, Red Cross Unit in the Odd Semester of the session 2021-22
Departments to organize academic activities	Departments organized seminars/public lectures/workshops and various other academic activities
Various events to be organized under "Azadi ka Amrit Mahotsav"	Departments, NCC and NSS organized various activities celebrating "Azadi ka Amrit Mahotsav"
Half Day Workshop on NAAC's assessment process to be organized for the teaching and non-teaching staff	Half Day Workshop on NAAC's assessment process was organized for the teaching and non-teaching staff
AQAR of the previous years to be uploaded on the NAAC Portal	AQARs of the previous five years were successfully uploaded on NAAC Portal
Department to organize various academic events to celebrate Annual National and World Days	Department organized various academic events to celebrate Annual National and World Days
Vaccination camps to be organized as per the instructions of the State Government	The Vaccination Camps were organized from time to time as per instructions received from the State Government
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
IQAC	05/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	12/02/2022

15. Multidisciplinary / interdisciplinary

The courses/ programs in the college are run as per the affiliating university norms. Punjabi University Patiala designs the course structure, syllabi and evaluation system for its colleges. Students are free to choose three elective subjects in Bachelor of Arts along with compulsory Punjabi and English Communication Skills. Students migrating from other states can opt for Punjab History and Culture instead of compulsory Punjabi. Honours School courses offer a wide variety of subjects. For instance, a student of Honours School in English studies Philosophy, Psychology and Environment studies, drug abuse and Punjabi subjects in different semesters. Likewise, specialized courses are predominantly multidisciplinary in nature.

Apart from that, students of graduation and post-graduation courses are free to choose Certificate courses offered by Jagat Guru Nanak Dev Punjab State Open University, Patiala. There are also short-term training programs offered in the college by Institutes of repute in and around Patiala.

The process of learning doesn't end with prescribed curriculum, it continues with the extra-curricular and co-curricular activities like NCC, NSS, Literary Societies and Clubs like Photography club, Divinity club, Health Club, and so on. Alongside these clubs, students of the college are involved in multidisciplinary Seminars, lectures, workshops, conferences, and so on, for supplementing their learning process.

16. Academic bank of credits (ABC):

The college is affiliated to Punjabi University Patiala which has not chalked out a plan as yet for colleges affiliated to it, in order to offer Course options as per Academic Bank of Credits. The college will adopt the framework for the same as and when the university notifies its plan for affiliated colleges.

17.Skill development:

Various skill development lectures, workshops, extension activities are conducted in the college for the students. Poster Making, Slogan writing, Short Story Writing, Essay writing on current topics, as well as certificate courses are conducted to hone the skills of the students. The department of computer science conducts programming, and Java language training for students. The Department of English conducts translation, calligraphy and quiz programs for the students. The Department of Fine Arts teaches clay modelling, poster making, Installation, Landscape and portrait painting to students of the college. The Department of physical education enrolls and supports students with promising talent in various sports activities and supports them throughout their degree programs even if the student wishes to study subjects other than physical education. The department of Sanskrit and Hindi hold language teaching sessions, classes and training programs along with extension activities under the banner of Bhasha Manch. The Department of Psychology has been instrumental in conducting Buddy Program to eradicate the menace of drugs among college going students. It also conducts mental health programs and conducts role play sessions to teach the students regarding various evils prevalent in the society. The Youth Welfare department of the college supports and trains the students in various cultural and literary activities like folk dance- Bhangra, Luddi, Jhoomar; Theatre items like One Act plays, Mime, Histrionics, Skits; Literary items like Poetry recitation, elocution, Debates and declamation, Folk art and craft items like Basket making, Doll making, Pakhi making, etc. The music department hones the instrumental as well as vocal skills of the students through various competitive activities and participation in cultural programs. There are numerous other activities which the college hosts only for the students with special talents. Mehandi competitions, greeting card making sessions, and many more skill development programs are held in the college from time to time in each session. Holistic development of the students is the goal as well as the aim of the students. Making the girl students self-sufficient and economically independent post the completion of their UG and PG degree studies has been a constant aim of the college management ever since its inception.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Students are urged to use Hindi, Punjabi and Sanskrit languages in college with equal fluency along with compulsory English. Elective subjects at UG level of instruction include Hindi, Punjabi and Sanskrit teaching. The medium of instruction in classes is multi-

lingual in order to assist the students in grasping the core of their subjects of study. Students are urged to attend online courses and webinars based on language teaching and learning conducted on a monthly basis by the Bhasha Manch of the college. Bhasha Vibhag of District Patiala offers various programs from time to time in Indian languages for students as well as faculty, which are duly attended by teams of the college. Plays and skits in Indian languages of Hindi and Punjabi are prepared in the college. Nukkad Nataks are also staged in the college to propagate the use of mother tongue. Most of the students of the college use mother tongue for interaction with their peers and teachers. Hindi, Punjabi and Sanskrit languages are used while stage compering in the college functions and activities. Punjabi culture is preserved and supported through folk dance and folk art workshops.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The entire curriculum design for the UG and PG courses/programs offered in the college is outcome based. The University mandates that each Semester teaching learning will be supplemented through Assignments, Seminars, Mid Semester Exams, in order to make the students imbibe what they are taught in classrooms. Internal Class Tests and External Viva Voce is a part of a majority of programs offered in the college. The entire syllabus and teaching methodology is devised by the affiliating university. Books under Supplementary Reading heading are a part of each and every course offered in the college that go side by side with books prescribed in the syllabus. All courses offered are not only theoretical in their demand but have practical viability as well. Classroom teaching is supplemented with Quiz programs, general as well as subjective, Seminars based on topics in the syllabus, extra activities like solving crossword puzzles, SUDOKU, translation activities are all in focus owing to OBE being the core of teaching learning process carried out in the college. Field trips, excursions, educational tours and visits to libraries, Botanical gardens, remote sensing institutions, management institutes, factories and industries are all incorporated in the curriculum with the aim of making pedagogy performance outcome based.

20.Distance education/online education:

Punjabi University Patiala offers almost all courses taught in its affiliating colleges under Distance Education mode as well. Students who may not be able to continue their studies in college for reasons like recruitment in defense forces and other avenues, are allowed to continue their studies from the university under distance education mode. Ever since the lockdown scenario, the college has been

offering teaching learning and evaluation in dual mode. Students are allowed to access study material online via Whatsapp, google classroom, Zoom, Google meet classes and so on. Even after the lockdown restrictions were called off, teachers have been allowing students online classes whenever the need arises. Study materials that the students may not be able to afford are passed on to students through pdf and MS word files. PPT and other presentations like videos are shared with students to assist them in learning the major concepts in their syllabi. The college has smart classrooms, provision of online digital library, internet access for students in the library and faculty in their department rooms. Google form for testing the students' knowledge of the subject and online quizzes are held in classrooms to make learning interesting and fun. Students have the option of submitting their assignments through emails to faculty members who have created customized email ids for the purpose.

Extended Profile

1.Programme

1.1	33
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	7616
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	5090
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	2673
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	176
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	93
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	93
Total number of Classrooms and Seminar halls	
4.2	703 lakhs
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	195
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
This College is affiliated to Punjabi University, Patiala and	

follows the prescribed academic curriculum proposed by the university. Well-planned and properly structured pattern for dissemination of curriculum is followed by the institution as per the academic calendar provided by the affiliating university, in each semester. For the proper allocation of subjects to the concerned teachers, a meeting of college council members/head of the departments is held under the guidance of the Principal, prior to the beginning of each session. The curriculum is divided unit wise to be followed by Teachers during the semester as per their respective lesson plans. A fixed percentage of the syllabi is completed during earmarked time frame. Teachers adopt innovative approaches like the use of projectors, assignments, seminars, field and industrial visits, quizzes, class tests- written as well as oral, and so on. The college has a well-established library with a plethora of resources and e-resources optimally fulfilling the pedagogic need of teachers and students. The college has maintained its infrastructure and resources very wisely for the proper implementation of the curriculum.

Criteria of internal evaluation are informed to the students in the beginning of each semester, so that they can plan their studies accordingly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtmohindracollege.in/about-the-college/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Mohindra college Patiala operates the teaching learning and evaluation process exactly according to well-planned curriculum purposed by Punjabi University, Patiala. From admission to examination this college follows academic calendar issued by Punjabi University, Patiala, annually. Along with curriculum activities, the college also participates in co-curricular activities of, such as youth festival for cultural programmes and intervarsity or state-level sports competitions. To follow academic calendar in an organised way, the members of college academic council participate in meetings held by the college council and board of studies at university level.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtmohindracollege.in/wp-content/uploads/2022/12/Academic-Calendar-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above
---	------------------------------

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1182

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum of various programs is enriched with topics like professional ethics, gender, human values, environment awareness and sustainability. Complete courses on these topics are part of both graduation and postgraduation syllabus. Exam on Environment awareness and sustainability has to be passed by all under graduate students in semester III. Professional Ethics course is a part of curriculum of BA.LLB. five-year programme included in semester VIII. Subjects related to various gender issues and human values are a part of Sociology subject included in Bachelor of Arts syllabi. On an average, every year 200 to 300 students each of BA, integrated BA.LLB. and MA study and get sensitized on these given topics through classroom teaching. Environment protection laws in India, human communities, environment and public awareness, impact of stubble burning on health and environment, field work, ecosystem and biodiversity conservation, sustainable use of natural resources are part of curriculum of undergraduate programs and M.Sc. Geography.

Basic concepts of sex, gender identity, sex ratio and its social implications and role of values in social structure are taught in the course in Sociology. Department of Commerce teaches business ethics. MA Public administration imparts knowledge on topics such as ethics and values, disaster management.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

759

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	https://govtmohindracollege.in/wp-content/uploads/2022/12/action-taken-report-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://govtmohindracollege.in/wp-content/uploads/2022/12/1.4.1-STUDENT-FEEDBACK-INTERPRETATION-REPORT-1.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
7616	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1396

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

NIL

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7616	169

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Theoretical knowledge sans Practical training is incomplete and, therefore, students at Government Mohindra College, Patiala, are guided in every possible way for their overall personality development and provided with wholesome knowledge. Management courses in the college include internships and practical training in MNCs where they are able to imbibe the fine nuances of how work is

managed. Students who opt for practical subjects are provided first hand practical knowledge not only in the college but also at various institutions running on the same models. For instance, students of Geography are taken to remote sensing institutes of the government of India for a complete understanding. Students of language and literature are inspired to use library resources as much as possible, besides, they are taken on visits to libraries in the universities close to Patiala. Annual Educational tours to the Pushpa Gujral Science City are taken for a maximum number of students in the college. Students of BSc Agriculture visit major scientific institutions in Punjab and Himachal Pradesh so as to encourage participative learning. Quiz programs on almost all subjects are conducted, crossword puzzle solving programs and IQ enhancing activities are conducted, managerial skill development programs are undertaken regularly.

File Description	Documents
Upload any additional information	View File
Link for additional information	NA

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are four fully equipped smart class rooms in the college. All faculty members have access to these. Apart from the smart classrooms the college has very well furnished computer labs that cater to all the ICT need based courses. The Sabha Bhawan of the college also has a modern upgraded projector as well as a digital podium. The faculty is free to use these tools whenever required especially for seminars, workshops, lectures which are variedly organized by the faculty. Digital projectors, desktops and laptops, printers, photocopiers, pen drives, tablets and ipads, scanners, microphones, and so on are used by the faculty as per the requirements. Blackboards and green boards, as well as white boards are the most extensively used tools in classroom teaching. For online classes, faculty members make use of platforms like Google Meet, Webex, and so on to deliver lectures when offline classes cannot be held. A digital camera of the college and cameras in cell phones are used to record important functions, lectures, farewell programs. Record keeping is thus facilitated by ICT enabled gadgets in the college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

169

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

108

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1800

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism for internal assessment is transparent and robust At the beginning of the semester, faculty members inform the students about the various components in the assessment process to be carried out during the semester. Internal assessment marks for different subjects vary between 15 to 40 out of the total 100:The final internal assessment marks are calculated on the basis of attendance, marks of class test and assignment marks which includes:

1. Attendance (05 marks):Marks for attendance are based on actual attendance registered during classes. 100% attendance bags 05 marks. 75 % attendance is compulsory.

2.Written Assignment/Project Work begets marks according to the creative streak of the students. 3.Two Mid Semester Tests/Internal Examination (10 marks):The internal assessment test schedules are prepared as per the university norms and communicated to the students well in advance. The marks of internal assessment are submitted to the university in accordance with the deadline set by

the latter. Students can check their marks of internal as well external examinations in their dmc online as soon as the results are declared. Marks are also awarded for viva and Practical/Project Work wherever applicable according to the stream of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For the internal assessment mid-semester exams are conducted, students are assigned Seminar/ Project topics relating to the syllabus and attendance in the class is calculated. The answer sheets of MSTs are shown to the students if required or if the student is not satisfied with the marks awarded (strictly as per college norms if the query is justified). The questions papers are always discussed at length after the MST to make the students aware of the short comings in their attempt and help them improve the quality of their answers. In case a student fails to appear in mid semester test due to medical reasons or any other genuine reason, he/she is given the extra chance to take the test by the Registrar branch upon adhering to a proper procedure and due approval of the Head of the Department concerned. The students also have to submit a Seminar /project / written assignment as part of the internal assessment. For the external examination students grievances with regard to the examination form, syllabus or conduct are forwarded to Punjabi University for redressal. The grievances of the students in general are taken up by Grievance cell of the college as well as Head of the concerned department till resolution is achieved.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All the course outcomes and programmes offered by the college are displayed on the colleg website undersigned by the Prinicipal. A hard

copy of all such information is circulated among the staff along with an attached list of teachers to assure 100 percent communication to teachers and is also displayed on college notice board to become accessible to all students.

Total programmes offered by the colleges- 33

Regular courses:15

HEIS courses:18

overall pass percentage of all outgoing classes:85%(aggeregate)

Apart from these courses some other courses occupational Head Self employment courses also started in college(Affiliated from Jagat Guru Nanak Dev Punjab State Open University)

Certificate Courses- 3

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://govtmohindracollege.in/#
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Students are tested during the semester through their performance in MSTs, Assignments, and class tests conducted as per the semester schedule. The first semester of the session 2021-22 was conducted in dual mode. The exams of this semester were conducted by Punjabi University Patiala in ONLINE MODE only. The second semester was conducted offline and all final examinations of the second semester were also held offline. The final examination evaluation is done through the table marking system devised by Punjabi University Patiala. A part of the final score attained by the student is based on the Internal Assessment, while the majority of the weightage in final score is secured by the students through the external exam conducted by the affiliating university. The Institution keeps record of the students' performance. It also reflects on the performance of the teachers in the classrooms throughout the year, mentioned in their self appraisal reports. Program outcomes are the bench-mark kept in view for implementing improvements in classroom

delivery, innovating new testing methods and teaching-learning processes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

784

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/w755h8MhGqm2hPGB6>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Lockdown in the previous session hadbrought new challenges and these challenges propelled the administration as well as faculty to create

an ecosystem that required innovation at every step of the way. Covid 19 protocol of not meeting the students face to face brought a major overhaul in the teaching- learning methods adopted by the faculty. All lectures were delivered online through Google Meet, Webex and other portals, whichever feasible, as per the infrastructure availability with staff as well as students. The first semester was conducted in dual mode. Many faculty members have been adopting innovative methods such as own YouTube channels along with supplying textual material through Whatsapp, emails and face to face lectures on google meet. Classes were also held in offline mode. The use of smart classrooms, projector and other outdoor practical sessions were conducted whenever necessary.

Transfer of knowledge was thus facilitated by creating a student-friendly ecosystem to reach each and every student, Online lectures, online testing like assignments and Mid Semester Tests were accomplished through email ids made specifically for the purpose. Use of Google Classroom and audio lectures was made abundantly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the session 2021-22 were driven by the covid

19 testing times. Students of NCC, NSS, Red Cross societies worked with their Professors-incharges to help sensitize the residents of the city about the new protocols related to vaccination, wearing of masks, personal hygiene, social hygiene, adherence to basic civic sense and so on. Cycle Rallies, special camps for vaccination, masks distribution drives, distribution of basic amenities to the needy, were all carried out during the session after relaxation in COVID 19 protocol allowed such activities. Swachh Bharat schemes were adopted and followed and students were given special training and information regarding sanitisation of surroundings and self. Slum dwellers were sensitised by NSS students under the guidance of their program directors. Buddy program was carried out to guide students about the ill effects of taking drugs and unwanted medicines.

File Description	Documents
Paste link for additional information	https://govtmohindracollege.in/buddy-program-highlights-2021/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

800

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Mohindra College has an excellent infrastructure with vast campus area that is spread over 21.70 acres. The main building of the college is a Heritage building which was constructed in the year 1875. The college has a total of 92 classrooms with adequate facilities of ventilation and lighting. There are four smart classrooms with LMS facilities. The college has 16 labs to cater the needs of both science and humanities students. There is a well maintained museum also in the college campus which has a large number of ancient and modern biological specimens. The college has a well maintained main library besides departmental libraries in most of the departments. Campus has wi-fi facility for both students and teachers. College also has three multipurpose halls which are used for various academic, cultural and sports activities. Out of these three multipurpose halls, one (Sabha Bhawan) is equipped with ICT facilities. College campus also has a girls' hostel, playgrounds, athletic track, Gym and various courts.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtmohindracollege.in/science-labs/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Mohindra College, Patiala has a rich legacy of producing sportspersons at par - India level. College has an Athletic track of 400 mts. College has three Basketball courts (28m x 15m each) and one Volleyball court (18m x 9 m). College actively promotes yoga among its students. Both indoor and outdoor facilities of yoga are available in the form of closed multipurpose hall and open play-fields. College also has an indoor Badminton court (44 x 20 feet). For the purpose of promoting fitness among its students, college has a functional Gym (23.8 x 39 feet). College students also actively use Vertical rope climbing (30 feet) and Vertical Bars (9 x 4 feet) for fitness and sports purposes. The College ground is used for multipurpose games like Netball, Softball, Hockey, Soccer, Kabaddi, Kho-kho, Tug of war and Baseball.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtmohindracollege.in/smart-classrooms/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Nil

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software SOUL 3.0 with WEB-OPAC

Nature of Automation Fully (RIFD Technology excluded)

Version 3.0

Year of automation 2005

Additional information The college library is also upgrading to KOHA.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://govtmohindracollege.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.059 L

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

79

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution is well equipped with Wi-Fi facilities. The available LAN connectivity of Wi-Fi is 100 Mbps. Various IT facilities are available in the institution. There are 195 computers and approximate 30 printers which are installed in administrative office, Library, various departments and in computer labs. 119 computers in 3 computer labs and 25 computers in Language lab are installed respectively. Furthermore, four smart class rooms are installed in Science, Computer and Law department. These Smart Classrooms are employed for arranging Seminars, Conferences and for imparting a better understanding of concepts under the curriculum. Some additional projectors are also available in other departments such as Physics, Chemistry, and Zoology. One Projector and E-podium has been installed in Sabha Bhawan for various extension lectures, Formal Meetings and Departmental Functions. The Institution is harnessed with 3 K-YAN Software. Along with that, the Institution also has one virtual classroom which enables video-Conferencing where interaction with various learning resources takes place among students and tutors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtmohindracollege.in/computer-labs/

4.3.2 - Number of Computers

195

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS								
<table border="1"> <thead> <tr> <th data-bbox="76 275 550 338">File Description</th> <th data-bbox="550 275 1476 338">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 338 550 443">Upload any additional Information</td> <td data-bbox="550 338 1476 443" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 443 550 584">Details of available bandwidth of internet connection in the Institution</td> <td data-bbox="550 443 1476 584" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional Information	No File Uploaded	Details of available bandwidth of internet connection in the Institution	View File			
File Description	Documents								
Upload any additional Information	No File Uploaded								
Details of available bandwidth of internet connection in the Institution	View File								
4.4 - Maintenance of Campus Infrastructure									
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)									
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)									
703 Lakhs									
<table border="1"> <thead> <tr> <th data-bbox="76 965 550 1028">File Description</th> <th data-bbox="550 965 1476 1028">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1028 550 1133">Upload any additional information</td> <td data-bbox="550 1028 1476 1133" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 1133 550 1196">Audited statements of accounts</td> <td data-bbox="550 1133 1476 1196" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 1196 550 1379">Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)</td> <td data-bbox="550 1196 1476 1379" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	Audited statements of accounts	View File	Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File	
File Description	Documents								
Upload any additional information	View File								
Audited statements of accounts	View File								
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File								
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.									
<p>Government Mohindra College has a large campus which is spread over 21.70 acres. It has a central heritage building established in 1875. The other buildings include Science block, PTA block, Agriculture block, M.A. block and HEIS block. The campus also has vast play grounds and various courts. The complete infrastructure is well maintained. The college authorities regularly establish committees for the maintenance of the campus. The heritage building is maintained by PWD department. Academics: Government Mohindra College has both UG and PG departments for Sciences, Commerce and Arts. Every department is under the control of a Head, who looks after the curricular and co-curricular activities of the department. All the heads further report to Principal for the same. To check the progress of students regular class tests and MSTs are carried out</p>									

under the supervision of HODs. Library is also well maintained under the supervision of a well trained Librarian and other library staff. The library has sufficient number of books, Journals, Magazines for all the subjects as well as for general reading. The library committee helps in maintaining and updating the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2235

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	NA
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

E. None of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

325

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

52

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NIL

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

63

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The old student association is the registered alumni association. The OSA was registered on 28/02/2001. The registration number is No.DIC/PTA/Society 426/28/2001. This society has been registered under the Society Registration Act (XXI of 1860) and amended by Punjab amendment act 1957. The Executive Committee of OSA consists of approximately 42 members. The OSA has approximately 700 members. The alumni organize tree plantation activities under the project CLEAN MOHINDRA AND GREEN MOHINDRA. The Alumni had undertaken landscaping of the inner and outer campus of college in the past.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The ultimate vision and philosophy of the college has always been to be responsive to the changes, embrace them wholeheartedly, not only to sustain and deliver in the immediate context but to remain in the reckoning in the overall educational ecology of the Northern India. To cater to not only the present educational needs of the area but also the contemporary emerging ones has enabled the college to be in its own league and stay ahead of times in terms of offering a host of courses in as diverse disciplines as e-governance and automation, software development and computer programming etc., along with the array of traditional ones at UG and PG level. Fired with the missionary zeal for excellence in all its pursuits, academic or otherwise, the college with its dedicated team always keeps in the sight the achievable and palpable educational deliverables. The

college always keeps its clear perspective and well laid out plans ready, which encompass all the segments right from the admission of the students, their educational outcomes, their personality orientations and enrichment of skills.

File Description	Documents
Paste link for additional information	https://govtmohindracollege.in/vision-mission-objectives/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The various institutional practices followed during the session under the able leadership of the Principal of the college in coordination with the college council and incharges of other functioning bodies decentralize the whole ecosystem and work culture of the college. Their joint effort is supported by a number of committees framed annually to execute plans and policies in an efficient manner. The college leadership interacts with various stakeholders like HEIS and PTA, OSA, representatives of local industry and administration in order to achieve the optimum and desired results.

File Description	Documents
Paste link for additional information	https://govtmohindracollege.in/constitutions/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As mentioned in the Institutional Vision, Government Mohindra College, Patiala, adheres to a multi-faceted development-centric approach. Strategic as well as action plans of the college are designed in such a manner that the holistic development of all its stakeholders is regulated. The University academic calendar as well as the curriculum is strictly adopted and keen care is taken towards inspiring the students to learn more than that is prescribed through practical involvement. Quality initiatives are planned at the

beginning of the session by heads of various departments and after due consideration and deliberation on these plans during meetings, they are implemented keeping the target outcomes in mind. The students are also involved in presenting research paper in Conferences and Seminars of National and International levels organised in the college. Student participation in innovative and best practices is stressed. All stakeholders actively participate in the developmental projects of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://govtmohindracollege.in/wp-content/uploads/2021/10/REGULAR-PROSPECTUS-2021-2022.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government colleges are all regulated by the Government of Punjab. They have to mandatorily follow all service, administrative as well as appointment rules of the Punjab Government. The Principal of the College is the administrative Head of the institute. The bursar appointed by the Principal is in-charge of the financial matters of the college. All policies at the college level are decided by the Principal, Bursar as well as the IQAC of the college. The implementation of the notifications of the DPI (Colleges) is undertaken at the college level by the IQAC under the aegis and supervision of the Principal and the bursar. The College is allowed to select and appoint guest faculty lecturers as per the directions of the DPI colleges under UGC norms. All procedures are regulated and conform to the Government of Punjab service rules. The Principal Appoints a Registrar (Examinations) under whose supervision the internal and external exams are conducted by the college. The Internal examinations are scheduled at the College Registrar level. The Date sheet of External examinations is planned and informed by Punjabi University Patiala. The Promotion of the faculty and other staff is regulated by the Department of Education, Government of Punjab as per norms.

File Description	Documents
Paste link for additional information	https://pbhe.punjab.gov.in/
Link to Organogram of the institution webpage	NA
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. The college is running various welfare schemes for the teaching and non-teaching staff.
2. Loan facility from the state government and the Bank branch(PNB) in the college (housing loan, education loan, GPF etc.)
3. wheat loan facility for class D employees from the government.
4. Fixed medical facility of RS 500/- to all regular faculty and non-teaching staff. Medical reimbursement is also available to all employees.
5. Mobile allowance of RS 500/-is given to all employees.
6. Pension and other benefits like leave encashment, gratuity, commutation and GIS for retiring employees attaining superannuation

as per the norms laid down by the government

7. Casual, medical, earned, ex-India, maternity leave facilities are also given to the employees.

8. Leave for Academic pursuits (higher studies).

9. Toilets, RO water, A/C facilities, staff rooms and free parking is available

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

72

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appraisal system of the staff to evaluate their performance in various activities is carried out in two proformas, one provided by the government and other by the college. All the staff members have to fill their proformas for self appraisal on the basis of which the college Principal writes the Annual Performance Appraisal Report (APAR) of the staff. The proformas designed by the college contain

detailed information about various achievements of the teachers in academic, research and community outreach programs. Their APARs are evaluated at the directorate level also if any faculty member is rated below average, then corrective action is issued to the concerned staff member. For non-teaching staff and lab staff the appraisal is done at the level of the HOD and the Principal.

File Description	Documents
Paste link for additional information	https://hrms.punjab.gov.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a government institution. The grants, funds received from the govt. and fee received from the students are subject to audit by the Accountant General of Punjab from time to time. It includes fee, local funds, expenditure on salaries of regular staff, university and college functions, electricity and power consumption and other expenditure incurred on various activities. Parent-Teacher Association (PTA) funds received as fee from the students are kept in a separate account and subject to local audit by CA's. The funds received as fee from HEIS society for self-finance courses are also subject to local audit by CA's. PTA is Parents Teacher Association effectively running in the college. It has its own finance secretary who looks after the accounts; HEIS has its own board of governors consisting of members from different fields as per the constitution. It has its own member finance who looks after the accounts. If audit objections are raised these are compiled with and settled as per the auditors feedback.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has been making consistent efforts in securing additional funding from government/NRIs/Philanthropists. In the past years funds were given to college by NRI Dr. Amarjit Singh Marwaha for construction of auditorium and girls common room in the college. The major fund contributors are PTA fund and HEIS funds. In addition to this various old students/ Alumni of the college have institutionalized various scholarships /prizes/ medals for the students covering academic, sports ,cultural activities .

The college being a heritage building also permits shooting of movies/songs in its premises and charges from the producers as per government norms. The college canteens are also outsourced and auctioned every year and the money received is deposited in the government treasury. The college has also rented out a separate building close to its premises for a branch of PNB (bank).

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An IQAC was established in year 2004 as one of the post accreditation initiatives for quality enhancement. All decisions of

IQAC are made under the leadership of the principal and all such decisions are implemented. The college IQAC keeps getting feedback from students as well as alumni. These suggestions help the IQAC in formulating the agenda for its meetings. The members of IQAC are from sciences, Humanities, Commerce, Law departments. The IQAC functions in tandem with the college council, Registrar office, Administrative office, Library, Placement cell, Career counselling cell, Red cross, NCC, NSS for integrated approach towards quality assurance. The teachers from time to time attend training programmes related to IQAC for updating the knowledge. The college undertakes academic audit in the form of MST, assignment and monthly tests. Many teachers for the college are acting as nodal officers in different activities as per the government policy. The college prospectus, yearly reports, annual magazines also highlight significant achievements of the college as well as introduction of new programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC ensures undertaking regular feedbacks from students, teachers and alumni through a proforma. The IQAC gets the feedback data analyzed and examines the problems faced by the students, teachers and alumni. The analyzed feedback is discussed during the quarterly meetings of the IQAC and suggested improvements are communicated to the respective officials in case of infrastructural needs and teachers for better curriculum delivery to the students.

File Description	Documents
Paste link for additional information	https://govtmohindracollege.in/wp-content/uploads/2022/12/Criterion-2.7.1-Student-Satisfaction-Survey-2021-2022.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://govtmohindracollege.in/naac1/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

-
- **Separate parking**
- **Separate common room.**
- **Girls' hostel: The girls who commute from farther are provided girls hostel on priority basis. Their safety and security is governed by a committee headed by warden.**
- **Specific facilities provided for women: A female security guard is deployed at the entry gate to look after the needs of girls.**

File Description	Documents
Annual gender sensitization action plan	https://govtmohindracollege.in/wp-content/uploads/2022/12/Committee-Gender-Sensitization.jpeg
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://govtmohindracollege.in/wp-content/uploads/2022/08/7.1.1-2020-21.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

The college is actively working for solid waste management. For this segregation of solid waste, compost pits have been constructed in the botanical garden in the college campus. In this technique the plant manure is produced which is used in gardens of the college campus.

Composting

Compost is prepared in the college by the gardeners. It is rich in plant nutrients and contains moisture and soluble minerals and serves as an organic fertilizer.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
--	-----------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Students belonging to different religions, different socio-**

economic communities of different states coexist peacefully in our institute. The college maintains secularism among the staff as well as students. Cultural programmes are conducted in national as well as international languages.

- A webinar was organized on 31st Aug, 2021 by Sanskrit Dept. on the occasion of Sanskrit Day. Dr. Virendra Kumar was the keynote speaker on this occasion and he addressed his views on the contribution of Sanskrit language towards the development of nation.
- Hindi Pakhwara was organized by Hindi dept. on 16th Sept, 2021. On this occasion Dr. Sudha Jitendra stressed on the importance of Hindi language.
- Our students participated and bagged many prizes in Zonal Youth Festival organized by Jasdev Singh Sandhu College Patiala.
- A seminar was organized by Dept. of English on various aspects of Cultural Studies on 13th May, 2022 and Dr. Swaraj Raj was the guest of honour in this occasion.
- Divinity club in association with Philosophy Dept. of our college organized Webinar on 29th Nov, 2021 on the teachings of Shri Guru Teg Bahadur Ji.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- NSS unit of our college organized a quiz competition and seminar on 26th Nov, 2021 on the occasion of constitution day. The purpose of seminar was to sensitize students towards the constitution's importance and make them aware about basic rights of every citizen.
- Baba Sahib, Dr. Bhimrao Ambedkar Jayanti was celebrated by NSS dept. of our college on 14th April, 2022. Volunteers of NSS paid respect and tribute for his contribution towards constitution and Indian laws.
- Cleanliness drive was organized by college NCC and NSS units on 17th Feb, 2022 and a seminar on Cleanliness was also

organized on 14th Oct,2021 in association with Govt. of India.

- Plantation drive was launched by NSS unit of college on 27th July,2021 and 15th Sept,2021 to make environment green as well as healthy.
- Plogging drive was organized by NSS dept. of our college on 9th Oct,2021. NSS volunteers participated in this drive and created awareness regarding environmental care.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	5 activities
Any other relevant information	NA

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **National Unity Day**
- **International Women's day**
- **Shaheed Bhagat Singh's Birthday**

- Independence Day
- Republic Day
- Sanskrit Day
- Baba Sahib Dr. Bhim Rao Ambedkar Jayanti
- Constitution Day
- Hindi Day
- Earth day
- etc

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Covid vaccination camps has been organised under the college campus under the coordination of Dr. Simrat Kaur, Principal Govt.Mohindra College, Patiala on the following dates:
 - 5th July,2021
 - 10th July 2021
 - 7th Aug,2021
 - 3rd Sept, 2021
 - 14th Oct,2021
 - 28th Jan,2022
 - 31st Jan,2022
 - 1st Feb,2022
 - 3rd Feb,2022
1. NSS volunteers of the college under the supervision of programme officer of NSS conducted cleanliness activities in and out of the college premises.
2. Solid waste management -The college is actively working for solid waste management. For this purpose, provision has been made for segregation of solid waste and compost pits have already been existed near boys parking and botanical garden in the college campus. In this technique, the plant waste is converted into organic manure for use in the college campus.

3. Biomedical waste management -The conversion of Biomedical Waste is generally conducted in the Biotech laboratory to inactivate the hazardous Chemicals into inactive forms to make them less harmful to the environment by using certain techniques like autoclave or sterilization.
4. E-waste -It has been dumped in the store room which is specially provided by the college management.
5. Vermicompost -It contains water soluble nutrients and is an excellent nutrient rich organic fertilizer

File Description	Documents
Best practices in the Institutional website	https://govtmohindracollege.in/naac1/
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Mohindra. College. Patiala has distinctive position amongst all the institutions in the State. The institute focusses on women empowerment and every year Women's Day is being celebrated with great spirit. The institute organises cleanliness as well as plantation programmes every year to realise the importance of environment amongst the students. Various National as Well as International Days are also celebrated in the campus with great fervor and enthusiasm such as Environment Day, Anti- Tobacco Day, International Peace Day, Science Day, Earth Day, National Unity Day, Constitution Day, Independence Day, Republic Day to inculcate peace, harmony, patriotism and respect for environment amongst students. Beyond the campus various activities are also organised such as motivating peasants against stubble burning to create awareness regarding protection of environment. Apart from these various birth anniversaries are also being celebrated by the institution such as Shaheed- e- azam jayanti, Bharat Ratna Baba Sahab Bheem Rai Ambedkar Jayanti, Mahatma Gandhi Jayanti etc to realise their great contributions towards freedom of India amongst students. The institution also organises blood donation camps for a noble cause every year in collaboration with the medical team of Rajindra Hospital, Patiala.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC had been the most active in the session 2021-22 as post lockdown every aspect of the college had to be revisited and rejuvenated. Keeping in mind the urgency regarding uplifting the work culture of the college, major decisions were taken by the Pricipal, Dr. Simrat Kaur along with the members of IQAC. 1. All Departments would chalk out and perfectly execute the plans for conducting at least two major activities in each semester of the next session and ensure maximum participation by students. 2. A multidisciplinary approach to be undertaken by all departments that would allow students to intermingle and learn more than their own chosen subjects of study have to offer. Quiz competitions, Seminars, Workshops for students will be conducted. 3. Participation of students in Youth Festival and Inter college competitions will be supported. 4. Skill development programmes for girl students under the gender equity initiative of IQAC. 5. MOU will be signed with the best institutions for increasing the job employability of our outgoing students. 6. Certificate course in Sanskrit to be introduced. 7. The college canteen will be revived post covid 19 restrictions.