



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**GOVERNMENT MOHINDRA COLLEGE,  
PATIALA**

- Name of the Head of the institution **Dr Simrat Kaur**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **01752321695**
- Mobile no **9501683500**
- Registered e-mail **gmcnaac@gmail.com**
- Alternate e-mail **gcmohindrapatiala@gmail.com**
- Address **Government Mohindra College**
- City/Town **Patiala**
- State/UT **Punjab**
- Pin Code **147001**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Punjabi University, Patiala
- Name of the IQAC Coordinator Dr Suresh Kumar Sharma (till December 31, 2020) Dr Ambika Beri (January 01, 2021 onwards)
- Phone No. 01752321695
- Alternate phone No.
- Mobile 8146066115
- IQAC e-mail address gmcnaac@gmail.com
- Alternate Email address gcmohindrapatiala@gmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://govtmohindracollege.in/naacl/>

**4. Whether Academic Calendar prepared during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://govtmohindracollege.in/wp-content/uploads/2022/06/Academic-Schedule-2020-21.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A+	Nil	2003	21/03/2003	20/03/2008
Cycle 2	A	3.86	2016	19/02/2016	18/03/2021

**6. Date of Establishment of IQAC**

07/03/2004

**7. Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	0	0

**8. Whether composition of IQAC as per latest NAAC guidelines**

Yes

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Flag Day on 23 January 2021

Road safety week in February 2021

Corona vaccination camps and awareness drives

Conducted a Webinar on DOCUMENT VERIFICATION on July 1, 2020

Webinar on "Crafting and Drafting" on 8th July 2020 6. Webinar on "Police Investigation" on 13th July, 7. A virtual Inter-college debate on 22 July 8. Virtual Moot Court Competition was held from 7th to 10th August 2020

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
As per the Covid protocol, the entire teaching and learning process will be made online	As per the Covid protocol, the entire teaching and learning process was undertaken online
Continuous evaluation in the form of mid-semester tests, assignments, as well as final examination will be held online	Continuous evaluation in the form of mid-semester tests, assignments, as well as final examination was held online
Admission process will be carried online through the college website and portal	Admission process was carried online through the college website and portal
The departments will be encouraged to organize and participate in online academic events	Various departments organized and participated in online seminars/workshops/conferences
The departments will be encouraged to organize academic events for students	The various departments organized academic events such as competitions for students

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	13/12/2021

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://govtmohindracollege.in/w-p-content/uploads/2022/06/Academic-Schedule-2020-21.pdf">https://govtmohindracollege.in/w-p-content/uploads/2022/06/Academic-Schedule-2020-21.pdf</a>				
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Year	Date of Submission				
2022	12/02/2022				
<b>15. Multidisciplinary / interdisciplinary</b>					
<b>16. Academic bank of credits (ABC):</b>					
<b>17. Skill development:</b>					



**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

### Extended Profile

#### 1.Programme

1.1

33

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1

7759

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

3512

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

2538

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	176
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	107
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	93
4.2 Total expenditure excluding salary during the year (INR in lakhs)	409
4.3 Total number of computers on campus for academic purposes	179
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>This College is affiliated to Punjabi University, Patiala and follows the prescribed academic curriculum purposed by the university. Well planed structural pattern has been followed by the institution as per the academic calendar provided by affiliating university in each semester. For the proper allocation</p>	

of subjects to the concerned teachers, a meeting of college council members/head of the departments is held under the guidance of respected Principle, prior to the beginning of each semester. Criteria of internal evaluation is conveyed to the students in the beginning of each semester, so that they can plan their studies accordingly. A proper feedback system has been implemented and students are encouraged to give feedback of their respective teachers to ensure quality education and timely delivery of their syllabi. Academic council meeting was held at departmental level every month to review the progression of curriculum as well as to solve the problems faced by the students if any. A lot of members of the institution are members of Board of studies at university level, so they can suggest some changes in the syllabi as per the need of the students and contemporary competitive scenario.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/06/Academic-Schedule-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/06/Academic-Schedule-2020-21.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Govt. Mohindra College, Patiala is affiliated to Punjabi University, Patiala and follows the recommended academic calendar proposed by the university. Well planned structural pattern has been followed by the institution as per the academic calendar provided by affiliating university in each semester. From the time of admissions to final examinations this college follows the instruction and notices issued by the university. For proper implementation of academic calendar, a meeting of college council members/head of the departments is held under the aegis of respected Principal, prior to the beginning of each semester.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://assessmentonline.naac.gov.in/public/index.php/hei/agar_prepare/21022?part=2">https://assessmentonline.naac.gov.in/public/index.php/hei/agar_prepare/21022?part=2</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**3**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**NIL**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates into the curriculum issues relevant to professional ethics, gender, human values and environment. A compulsory but non-creditable paper on environment awareness and sustainability has to be passed by all under graduate students. Professional ethics is part of curriculum of BALLB five year program included in semester 8th. Teachings related to various gender issues and human values are part of sociology subject included in all courses under the Bachelor of Arts. Environment protection laws in India, Human communities, environment and public awareness, impact of stubble burning on health and environment, field work, ecosystem and biodiversity conservation, sustainable use of natural resources are part of curriculum of all undergraduate programs. Basic concepts of sex, gender identity, sex ratio and its social implications and role of values in social structure are taught in sociology. Man and environment, human impact on environment, introduction to sustainable development its global perspectives are the topics included in curriculum of M Sc Geography and BSc Medical. A full paper on Gender Studies is taught in MA English and Sociology.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

673

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution**

**B. Any 3 of the above**

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/05/NAACcriterial.4.1-alumni-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/05/NAACcriterial.4.1-alumni-2020-21.pdf</a> <a href="https://govtmohindracollege.in/wp-content/uploads/2022/05/NAACcriterial.4.1-student-interpretation-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/05/NAACcriterial.4.1-student-interpretation-2020-21.pdf</a> <a href="https://govtmohindracollege.in/wp-content/uploads/2022/05/NAACcriterial.4.1-Teachers-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/05/NAACcriterial.4.1-Teachers-2020-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/05/NAACcriterial.4.1-student-interpretation-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/05/NAACcriterial.4.1-student-interpretation-2020-21.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

7759

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**3512**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Nil**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
<b>7759</b>	<b>171</b>

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences



Theoretical knowledge sans Practical training is incomplete and, therefore, students at Government Mohindra College, Patiala, are guided in every possible way for their overall personality development and provided with wholesome knowledge. Management courses in the college include internships and practical training in MNCs where they are able to imbibe the fine nuances of how work is managed. Students who opt for practical subjects are provided first hand practical knowledge not only in the college but also at various institutions running on the same models. For instance, students of Geography are taken to remote sensing institutes of the government of India for a complete understanding. Students of language and literature are inspired to use library resources as much as possible, besides, they are taken on visits to libraries in the universities close to patiala. Annual Educational tours to the Pushpa Gujral Science City are taken for a maximum number of students in the college. Students of Agriculture visit major scientific institutions in Punjab and Himachal Pradesh so as to encourage participative learning. Quiz programs on almost all subjects are conducted, crossword puzzle solving programs are undertaken, IQ enhancing activities are conducted, managerial skill development programs are undertaken regularly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are four fully equipped smart class rooms in the college. All faculty members have access to these. Apart from the smart classrooms the college has very well furnished computer labs that cater to all the ICT need based courses. The Sabha Bhawan of the college also has a modern upgraded projector as well as a digital podium. The faculty is free to use these tools whenever required especially for seminars, workshops, lectures which are variedly organized by the faculty. Digital projectors, desktops and laptops, printers, photocopiers, pen drives, tablets and ipads, scanners, microphones, and so on are used by the faculty as per the requirements. Blackboards and green boards, as well as white boards are the most extensively used tools in classroom teaching. For online classes, faculty members make use of platforms like google meet, webex, and so on to deliver lectures when offline

classes cannot be held. A digital camera of the college and cameras in cell phones are used to record important functions, lectures, farewell programs. Record keeping is thus facilitated by ICT enabled gadgets in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

171

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

183

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

**/ D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

30

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

1790

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism for internal assessment is transparent and robust At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. Internal assessment marks for different subjects vary between 15 to 40 out of the total 100:The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment markswwhich includes: 1.Attendance (05 marks):Marks for attendance are based on actual attendance registered during classes. 100% attendance bags 05 marks. 75 % attendance is compulsory. 2.Written Assignment/Project Work begets marks according to the creative streak of the students. 3.Two Mid-Semester Tests/Internal Examination (10 marks):The internal

assessment test schedules are prepared as per the university norms and communicated to the students well in advance. The marks of internal assessment are submitted to the university in accordance with the deadline set by the latter. Students can check their marks of internal as well external examinations in their dmc online as soon as the results are declared. Marks are also awarded for viva and Practical/Project Work wherever applicable according to the stream of the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/06/Regular-Prospectus-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/06/Regular-Prospectus-2020-21.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For the internal assessment mid-semester exams are conducted, students are assigned Seminar/ Project topics relating to the syllabus and attendance in the class is calculated. The answer sheets are shown to the students if required or if the student is not satisfied with the marks awarded (strictly as per college norms if the query is justified). The questions papers are always discussed at length after the MST to make the students aware of the short comings in their attempt and help them improve the quality of their answers. In case a student fails to appear in mid semester test due to medical reasons or any other genuine reason, he/she is given the extra chance to take the test by the Registrar branch upon adhering to a proper procedure and due approval of the Head of the Department concerned. The students also have to submit a Seminar /project / written assignment as part of the internal assessment.

For the external examination students grievances with regard to the examination form, syllabus or conduct are forwarded to Punjabi University for redressal. The Grievance of the students are taken up by Grievance cell of the college as well as Head of the concerned department till resolution is achieved.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/06/Regular-Prospectus-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/06/Regular-Prospectus-2020-21.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program outcomes for all courses are delineated for the students in the very first assembly of the college for Entry point classes. The students are made aware of the career choices that they would be able to make after completing their specific course. The website mentions the syllabus of each course as prescribed by the University. Alongside, the higher education options and career choices are mentioned. Even for the students enrolling in NCC, NSS, Red Ribbon Club, Red Cross Society of the college, the program outcomes are specifically stated so that the students are aware of what their specific subject is going to offer them in future. Courses in humanities, sciences, biotechnology, yoga, physical education, fine arts, honours schools, and so on, all have their specific program outcomes mentioned for the guidance of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://govtmohindracollege.in/#">https://govtmohindracollege.in/#</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college keeps in touch with the outgoing students well after they move on to courses for higher studies or get placed in their respective fields. The various departments keep taking verbal as well as written feedback to assess the level of the courses being offered w.r.t. the outcomes expected from these respective courses. The syllabi generally caters to the demands of literary as well as other arenas. Students have been able to crack entrance

tests for lectureship and other competitive examinations which brings positive feedback for the programs being offered. Scientific and technical courses have propelled students into research based programs abroad as well as in India. Regular feedback, alumni meets and personal contact by faculty with the students help the college in evaluating the program outcomes and the degree of their success. The members of board of studies representing our college in the University provide feedback to the course content makers as per the competitive market trends and scenarios that are aimed to help even further in accomplishing goals related to the programs offered.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/06/Regular-Prospectus-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/06/Regular-Prospectus-2020-21.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

2442

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/e/1FAIpQLScFlITLnylQjVZXMY2ka7y0vtXBEngY66r9nHkXpC6DsRq9vg/viewform>

### RESEARCH, INNOVATIONS AND EXTENSION

<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
00	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
4	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
00	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Year 2020-21 brought new challenges and these challenges propelled the administration as well as faculty to create an ecosystem that required innovation at every step of the way. Covid 19 protocol of not meeting the students face to face brought a major overhaul in the teaching- learning methods adopted by the faculty. All lectures were delivered online through Google Meet, Webex and other portals, whichever feasible, as per the infrastructure availability with staff as well as students because the initial months of the session experienced a total lockdown especially for students. Many faculty members adopted innovations such as launching their own YouTube channels along with supplying textual material through Whatsapp, emails and face to face lectures on google meet. Transfer of knowledge was thus facilitated by creating a student-friendly ecosystem to reach each and every student, however remotely placed he/she was. Online lectures, online testing like assignments and Mid Semester Tests were accomplished through email ids made specifically for the purpose. Use of Google Classroom and audio lectures was made abundantly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**



00

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="http://www.punjabiuniversity.ac.in/Pages/Page.aspx?dsenc=research">http://www.punjabiuniversity.ac.in/Pages/Page.aspx?dsenc=research</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the session 2020-21 were driven by the covid 19 testing times. Students of NCC, NSS, Red Cross societies worked with their Professors-incharges to help sensitize the residents of the city about the new protocols related to vaccination, wearing of masks, personal hygiene, social hygiene, adherence to basic civic sense and so on. Cycle Rallies, special camps for vaccination, masks distribution drives, distribution of basic amenities to the needy, were all carried out during the session after relaxation in COVID 19 protocol allowed such activities. Swachh Bharat schemes were adopted and followed and students were given special training and information regarding sanitisation of surroundings and self. Slum dwellers were sensitised by NSS students under the guidance of their program directors. Buddy program was carried out to guide students about the ill effects of taking drugs and unwanted medicines.

File Description	Documents
Paste link for additional information	<a href="https://govtmohindracollege.in/buddy-program-highlights-2021/">https://govtmohindracollege.in/buddy-program-highlights-2021/</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**1**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**150**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
2	
File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
1	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Government Mohindra College has an excellent infrastructure with vast campus area that spread over 21.70 acres. The main building of the college is a Heritage building which was constructed in the	

year 1875. The college has a total of 92 classrooms with adequate facilities of ventilation and lighting. There are four smart classrooms with LMS facilities. The college has 16 labs to cater the needs of both science and humanity students. There is a well maintained museum also in the college campus which has a large number of ancient and modern biological specimens. The college has a well maintained main library besides departmental libraries in most of the departments. Campus has wi-fi facility for both students and teachers. College also has three multipurpose halls which are used for various academic, cultural and sports activities. Out of these three multipurpose halls, one (Sabha Bhawan) is equipped with ICT facilities. College campus also has a girls' hostel, playgrounds, athletic track, Gym and various courts.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtmohindracollege.in/science-labs/">https://govtmohindracollege.in/science-labs/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Mohindra College, Patiala has a rich legacy of producing sportspersons at par - India level. College has a student Athletic track of 400 mts. College has three Basketball courts (28m x 15m each) and one Volleyball court (18m x 9 m). College actively promotes yoga among its students. Both indoor and outdoor facilities of yoga are available in form of closed multipurpose hall and open play-fields. College also has an indoor Badminton court (44 x 20 feet). For the purpose of promoting fitness among its students, college has a functional Gym (23.8 x 39 feet). College students also actively use Vertical rope climbing (30 feet) and Vertical Bars (9 x 4 feet) for fitness and sports purposes. The College ground is used for multipurpose games like Netball, Softball, Hockey, Soccer, Kabaddi, Kho-kho, Tug of war and Baseball.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtmohindracollege.in/smart-classrooms/">https://govtmohindracollege.in/smart-classrooms/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

409

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Library as a learning Resource****4.2.1**

Name of ILMS software SOUL 3.0 with WEB-OPAC

Nature of Automation Fully (RIFD Technology excluded)

Version 3.0

Year of automation 2005

Additional information The college library is also upgrading to KOHA.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://govtmohindracollege.in/library/">https://govtmohindracollege.in/library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Institution is adequately equipped with Wi-Fi facilities. As per Punjab Government tie up, Jio net Wifi has been setup with the Username Jionet@mohindra\_college. The available LAN connectivity of Wifi is 100 Mbps. There is a plethora of IT facilities available in the institution. There are 202 computers and approximately 30 printers are installed in administrative office, Library, various departments and in computer labs, out of which, 115 computers are installed in 3 computer labs namely Main lab(39), N lab (43), N1 lab (37) and Language lab(25) respectively. Apart from this, four smart class rooms are installed in Science, Computer and Law departments. These Smart Classrooms are employed for arranging Seminars, Conferences and better understanding of concepts under the student's curriculum. Some additional projectors are also installed in other departments such as Physics, Chemistry, and Zoology. One Projector and E- Podium has been installed in Sabha Bhawan for various extension lectures, Formal Meetings and Departmental Functions. The Institution is harnessed with 3 K-YAN Software known as "Knowledge Vehicle"- An integrated multimedia computer having Date Projector, TV Tuner, Audio and DVD Player which is a single easy to use portable product having ultra-large Display. Furthermore, Institution also has one virtual classroom which enables video-Conferencing where interaction with various learning resources takes place among students and their tutors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtmohindracollege.in/computer-labs/">https://govtmohindracollege.in/computer-labs/</a>

**4.3.2 - Number of Computers**



202

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

409

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Mohindra College has a large campus which is spread over 21.70 acres. It has a central heritage building established in 1875. The other buildings include Science block, PTA block, Agriculture block, M.A. block and HEIS block. The campus also has vast play grounds and various courts. The complete infrastructure

is well maintained. The college authorities regularly establish committees for the maintenance of the campus. The heritage building is maintained by PWD department. Academics: Government Mohindra College has both UG and PG departments for Sciences, Commerce and Arts. Every department is under the control of a Head, who looks after the curricular and co-curricular activities of the department. All the heads further report to Principal for the same. To check the progress of students regular class tests and MSTs are carried out under the supervision of HODs. Library: Library is also well maintained under the supervision of a well trained Librarian and other library staff. The library has sufficient number of books, Journals, Magazines for all the subjects as well as for general reading. The library committee helps in maintaining and updating the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1810

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****1810**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1200****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1200**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>E. None of the above</b>
---	-----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

135

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

222

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

59

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

NIL

File Description	Documents
Paste link for additional information	<a href="#">link</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

76

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The old student association is the registered alumni association. The OSA was registered on 28/02/2001. The registration number is No.DIC/PTA/Society 426/28/2001. This society has been registered under the Society Registration Act (XXI of 1860) and amended by Punjab amendment act 1957. The Executive Committee of OSA consists of approximately 42 members. The OSA has approximately 700 members. The alumni organize tree plantation activities under the project CLEAN MOHINDRA AND GREEN MOHINDRA. The Alumni had undertaken landscaping of the inner and outer campus of college in the past.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Being ever responsive to the changes, we embrace them wholeheartedly and so adopt our strategies accordingly, not only to sustain and deliver in the immediate context but to remain in the reckoning in the overall educational ecology of northern India. This has been the ultimate vision and philosophy of the college. To cater to not only the present educational needs of the area but also the contemporary emerging one has enabled the college to be in its own league and stay ahead of times in terms of offering a host of courses in as diverse disciplines as e-governance and automation, software development and computer programming etc along with the array of traditional ones at the UG and PG levels. Fired with the missionary zeal for excellence in all its pursuits, academic or otherwise, the college with its dedicated team always keep in the sight the achievable and palpable educational deliverables the college has always its clear perspective and well laid plans ready encompassing all the segments right from the admission of the students their educational outcomes ,their personality orientations and enrichment of skill-both job oriented and life skills.

File Description	Documents
Paste link for additional information	<a href="https://govtmohindracollege.in/vision-mission-objectives/">https://govtmohindracollege.in/vision-mission-objectives/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is visible in various policies and plans. The effective leadership in the institution is held by the College Principal, College Council, HOD's, IQAC, and the entire faculty, who make concerted efforts in coming up with the various committees to deal with the various aspects of administration. The principal and the college council always make it a point that the whole administration of the college is run smoothly with the effective participation of both teaching and non teaching faculty. The college leadership interacts with various stakeholders such as students, their parents ,the OSA, representatives of the local industry and the college faculty through meetings with them. The meetings of the HEIS , PTA , IQAC ,the college council and staff



meetings are held regularly.

The total number of permanent committees in the college is more than 60. However these committees are reconstituted every year keeping in view the interests and aptitudes of faculty members. Several other committees are constituted as and when the need for implementing a certain action plan is envisaged. The college principal ensures that academic leadership is provided to the faculty in several ways like the college teachers are encouraged to participate in workshops, seminars, conferences and refresher courses. All departments are encouraged to invite scholars of eminence from other institutions and organize extension/guest lectures & web seminars.

File Description	Documents
Paste link for additional information	<a href="https://govtmohindracollege.in/constitutions/">https://govtmohindracollege.in/constitutions/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As mentioned in the Institutional Vision, Government Mohindra College, Patiala, adheres to a multi-faceted development-centric approach. Strategic as well as action plans of the college are designed in such a manner that the holistic development of all its stakeholders is regulated. The University academic calendar as well as the curriculum is strictly adopted and keen care is taken towards inspiring the students to learn more than that is prescribed through practical involvement. Quality initiatives are planned at the beginning of the session by heads of various departments and after due consideration and deliberation on these plans during meetings, they are implemented keeping the target outcomes in mind.

The students are also involved in presenting research paper in the Conferences and Seminars of National and International levels organised on the college. Student participation in innovative and best practices is stressed. All stakeholders actively participate in the developmental projects of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtmohindracollege.in/wp-content/uploads/2021/10/REGULAR-PROSPECTUS-2021-2022.pdf">https://govtmohindracollege.in/wp-content/uploads/2021/10/REGULAR-PROSPECTUS-2021-2022.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government colleges are all regulated by the Government of Punjab. They have to mandatorily follow all service, administrative as well as appointment rules of the Punjab Government.

The Principal of the College is the administrative Head of the institute. The bursar appointed by the principal is in-charge of the financial matters of the college. All policies at the college-level are decided by the Principal, Bursar as well as the IQAC of the college. The implementation of the notifications of the DPI(Colleges) is undertaken at the college level by the IQAC under the aegis and supervision of the Principal and the bursar. The College is allowed to select and appoint guest faculty lecturers as per the directions of the DPI colleges under UGC norms. All procedures are regulated and conform to the Government of Punjab service rules. The Principal Appoints a Registrar (Examinations) under whose supervision the internal and external exams are conducted by the college. The Internal examinations are scheduled at the College Registrar level. The Date sheet of External examinations is planned and informed by Punjabi University Patiala.

The Promotion of the faculty and other staff is regulated by the Department of Education, Government of Punjab as per norms.

File Description	Documents
Paste link for additional information	<a href="https://finance.punjab.gov.in/uploads/c095ace4fdff794bd3dac58d0294e4d5.pdf">https://finance.punjab.gov.in/uploads/c095ace4fdff794bd3dac58d0294e4d5.pdf</a>
Link to Organogram of the institution webpage	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching.

1. The college is running various welfare
2. schemes for the teaching and non-teaching staff.
3. Loan facility from the state government and the Bank branch(PNB) in the college (housing loan, education loan, GPF etc.)
4. wheat loan facility for class D employees from the government.
5. Fixed medical facility of RS 500/- to all regular faculty and non-teaching staff. Medical reimbursement is also available to all employees.
6. Mobile allowance of RS 500/-is given to all employees.
7. Pension and other benefits like leave encashment, gratuity,

commutation and GIS for retiring employees attaining superannuation as per the norms laid down by the government

8. Casual, medical, earned, ex- India, maternity leave facilities are also given to the employees.
9. Leave for Academic pursuits (higher studies).
10. Toilets, RO water, A/C facilities, staff rooms and free parking is available

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

97

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appraisal system of the staff to evaluate their performance in various activities is carried out in two proformas, one provided by the government and other by the college. All the staff members have to fill their proformas for self appraisal on the basis of

which the college Principal writes the annual confidential reports (ACR's) of the staff. The proformas designed by the college contain detailed information about various achievements of the teachers in academic, research and community outreach programs. Their ACR's are evaluated at the directorate level also if any faculty member is rated below average, then corrective action is issued to the concerned staff member. For non-teaching staff and lab staff the appraisal is done at the level of the HOD and the Principal.

File Description	Documents
Paste link for additional information	<a href="https://hrms.punjab.gov.in/">https://hrms.punjab.gov.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a government institution. The grants, funds received from the govt. and fee received from the students are subject to audit by the Accountant General of Punjab from time to time. It includes fee, local funds, expenditure on salaries of regular staff, university and college functions, electricity and power consumption and other expenditure incurred on various activities. Parent-Teacher Association (PTA) funds received as fee from the students are kept in a separate account and subject to local audit by CA's. The funds received as fee from HEIS society for self-finance courses are also subject to local audit by CA's. PTA is managed by PTA association which includes parents and teachers as representatives. It has its own finance secretary who looks after the accounts; HEIS has its own board of governors consisting of members from different fields as per the constitution. It has its own member finance which looks after the accounts. If audit objections are raised these are compiled with and settled as per the auditors feedback.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

4

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The college has been making consistent efforts in securing additional funding from government/NRIs/Philanthropist . In the past years funds were given to college by NRI Dr. Amarjit Singh Marwaha for construction of auditorium and girls common room in the college. The major fund contributors are the students pay PTA fund and HEIS funds.

In addition to this various old students/ Alumni of the college have institutionalized various scholarships /prizes/ medals for the students covering academic, sports ,cultural activities .

The college being a heritage building also permits shooting/movies/songs in its premises and charges from the producers as per government norms. The college has also rented out its building for the bank in its premises.

The college canteens are also outsourced and auctioned every year and the money received is deposited in the government treasury.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An IQAC was established in year 2004 as one of the post accreditation initiatives for quality enhancement. All decisions of IQAC are made under the leadership of the principal and all such decisions are implemented.

The college IQAC keeps getting feedback from students as well as alumni. These suggestions help the IQAC in formulating the agenda for its meetings. The members of IQAC are from sciences, Humanities, Commerce, Law departments. The IQAC functions in tandem with the college council, Registrar office, Administrative office, Library, Placement cell, Career counselling cell, Red cross, NCC, NSS for integrated approach towards quality assurance. The teachers from time to time attend training programmes related to IQAC for updating the knowledge. The college undertakes academic audit in the form of MST, assignment and monthly tests. Many teachers for the college are acting as nodal officers in different activities as per the government policy. The college prospectus, yearly reports, annual magazines also highlight significant achievements of the college and introduction of new programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC ensures undertaking regular feedbacks from students, teachers and alumni through a proforma. The IQAC gets the feedback data analyzed and examines the problems faced by the students, teachers and alumni. The analyzed feedback is discussed during the quarterly meetings of the IQAC and suggested improvements are communicated to the respective officials in case of infrastructural needs and teachers for better curriculum delivery to the students.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/08/ANNUAL-REPORT-2020.docx">https://govtmohindracollege.in/wp-content/uploads/2022/08/ANNUAL-REPORT-2020.docx</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Separate parking**
- **Separate common room.**
- **Girls' hostel: The girls who commute from farther are provided girls hostel on priority basis. Their safety and security is governed by a committee headed by warden.**
- **Specific facilities provided for women: A female security guard in specific dress code has been deployed at the entry gate to look after the needs of girls.**

File Description	Documents
Annual gender sensitization action plan	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/08/Committee.jpeg">https://govtmohindracollege.in/wp-content/uploads/2022/08/Committee.jpeg</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/08/7.1.1-2020-21.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/08/7.1.1-2020-21.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

#### **Solid waste management**

The college is actively working for solid waste management. For this purpose provision has been made for segregation of solid waste and compost pits have been constructed near boys parking and botanical garden in the college campus. In this technique the plant waste is converted into organic manure for use in garden in the college campus.

#### **Composting**

Compost is prepared in the college by the gardeners. It contains water soluble nutrients and is an excellent nutrient rich organic fertilizer.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>E. None of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and</b>	<b>E. None of the above</b>

**energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

- Students belonging to different religions, different socioeconomic backgrounds and from different states coexist peacefully in our Institute. The college culture inculcates harmony and secularism among the staff and students. Cultural programmes are conducted in regional, national as well as in international languages.
- Shri Guru Teg Bahadur ji sacrificed his life to protect the existence of Hindu religion. Two webinars were organised on the life and teachings of Sri Guru Teg Bahadur ji on 5th November and 2nd December 2020.
- Shri "Akhand Path" Sahib is organised annually in college, where students and teachers irrespective of their religion, gender and caste pay obeisance and follow the 'Langar Pratha' initiated by Shri Guru Amardas ji.
- Paying rich tribute to Shaheed-E- Azam, S. Bhagat Singh on 23rd march 2021, Principal of the college Dr. Simrat Kaur highlighted the supreme sacrifice of S. Bhagat Singh in order to spread the message of brotherhood and patriotism among the staff and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Voter's day was celebrated on 26th Jan, 2020 with great spirit and enthusiasm. More than 400 students participated and took pledge that they would not only use their voting rights but will inspire others also.
- A plantation drive was launched on 27th Oct, 2020 to inspire the students and to make them realize the importance of green environment.
- Pushpa Devi, inspector traffic police delivered an informative lecture on 2nd Jan, 2021 regarding road safety rules.
- 15 days "Hindi Pakhwara" programme was organised by Hindi department on 19th Sept, 2020. Dr. Sudha Jitender, delivered the guest lecture on this occasion and shared her valuable thoughts

- Blood donation camp ( a life giving gesture) was held at youth hostel Patiala on 22nd Feb, 2021. Many volunteers of NSS donated blood on this occasion.
- Republic Day and Independence Day were celebrated on 26th Jan, 2020 and 15th Aug, 2020 respectively and National Flag was hoisted in the college campus on these occasions.
- Job fair was held on 17th Sept, 2021 in college campus and 2900 candidates were given employment by renowned companies.
- Athletic meet was held on 3rd March, 2020. Mandeep Singh Sidhu , SSP, Patiala inaugurated the meet and S. Palwinder Singh Cheema (Arjuna awardee) SP, Patiala Traffic Police distributed the prizes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">8 activities conducted</a>
Any other relevant information	<a href="#">NIL</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Girls Lohri
- Intenational Women Day
- Gandhi Jayanti
- Gurupurab Days
- Teachers Day
- Youth Festivals
- International Science Day
- World Environment Day
- World Earth Day
- World Poetry Day
- Republic day celebration
- National Language day celebration

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- Webinar on Mental Health (Mann-Jitt) 'Vikar ton Vigaas tak' was organised by Dept. Of Psychology on 18th August, 2020.
- Scholarships for students sponsored by Alumni, Teachers and Retired teachers.
- To encourage students, we extend financial help to those students who excel in different fields.
- Financial help is given to students who meet with accidents or suffer from some serious ailment.
- Three free vaccination camps were organised in the campus.
- During COVID lockdown period, teachers and students of Govt. Mohindra College visited slum areas to enlighten the illiterate and less privileged section of the society.
- Legal Aid Cell

File Description	Documents
Best practices in the Institutional website	<a href="https://govtmohindracollege.in/naacl/">https://govtmohindracollege.in/naacl/</a>
Any other relevant information	<a href="#">Nil</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college caters to a majority of students from villages near and far from the city. A major thrust is to include these students in the teaching learning process and traditions of the college including discipline, customs, best practices and so on. The language barriers are broken as most of the faculty is well versed with hindi, punjabi and english languages. All three languages are used in imparting knowledge. Values, Vision and Mission of the college and inclusiveness is stressed. Students from other states are fully supported and made to feel at home in the college. Faculty keeps a track of those staying in PGs so that any difficulties faced by them are sorted. Students in the hostel are supported through a strong hostel committee of faculty members apart from the hostel warden.

All students and faculty are involved in the green initiatives as well as cleanliness and hygiene drives. Covid19 sensitization and sanitization programs are carried out at equal intervals.

All faculty members are required to remain in a constant touch with all students of their classes via whatsapp groups, emails and



online platforms like google meet. Regular attendance of students is checked physically in classes as well as virtually on whatsapp. Dissemination of knowledge and course content is carried out in dual mode-online as well offline.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To strongly keep the demand for recruitment of regular faculty, as a representation to the government of Punjab.
2. To consolidate the online administrative requirements of the college.
3. To create a stronger student, employer, stakeholders feedback system.
4. To hold a greater number of employment programs for students other than the ones initiated by the government.
5. To sign fresh MOUs with MNCs, Institutes and agencies.
6. To launch more green initiatives in the college other than the ones already working.
7. To create sustainable energy resources in the college.