



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT MOHINDRA COLLEGE, PATIALA
Name of the head of the Institution		Dr Simrat kaur
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01752321695
Mobile no.		9501683500
Registered Email		gmcnaac@gmail.com
Alternate Email		gcmohindrapatiala@gmail.com
Address		Government Mohindra College
City/Town		Patiala
State/UT		Punjab
Pincode		147001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Suresh Kumar Sharma
Phone no/Alternate Phone no.	01752321695
Mobile no.	8146557192
Registered Email	gmcnaac@gmail.com
Alternate Email	gcmohindrapatiala@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://govtmohindracollege.in/naac1/">https://govtmohindracollege.in/naac1/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://govtmohindracollege.in/wp-content/uploads/2022/06/Academic-Schedule-2019-20-SF.pdf">https://govtmohindracollege.in/wp-content/uploads/2022/06/Academic-Schedule-2019-20-SF.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.86	2016	19-Feb-2016	18-Mar-2021

### 6. Date of Establishment of IQAC

07-Mar-2004

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Beautification of agriculture department	16-Dec-2019 3	55

Two-day international conference on contemporary issues and challenges to polity and governance in India: emerging paradigm shifts and future agenda.	17-Feb-2020 2	250
Annual sports meet	03-Mar-2020 2	150

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Not Applicable	NIL	NIL	2019 00	0

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. IQAC planned repair and installation of new ceiling panel and wiring in Sabha Bhawan wherever required. 2. Seasonal flower plantation drive was organized in the month of July 2019 in collaboration with team of Green Initiative. 3. Student buddies with their senior buddies organized a full day buddy program in which role play, seminar and lectures were organized under supervision of IQAC on 14th November 2019. 4. Cleanliness and beautification drive was undertaken by agriculture department in the month of December 2019 in which rock painting, landscaping and mural making was done. 5. Two day international conference on

Contemporary Issues and Challenges to Polity and Governance in India: Emerging Paradigm Shifts and Future Agenda. 6. Annual sports meet. 7. Under COVID protocol, IQAC under took extra efforts in arranging online meetings of staff and urged them to connect with their students through whatsapp, zoom, google meet or other online platforms, as much as possible. 8. Admission process was brought online completely and all applications were verified and the process of admission up to fee submission by students was all undertaken online under the supervision of IQAC. 9. IQAC regulated the registration process of all faculty members on the COVA app and all staff members were asked to undergo mandatory training on basic COVID knowledge.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Seasonal flower plantation drive will be organized in the month of july 2019 in collaboration with team of green initiative.	Seasonal flower plantation drive was organized in the month of july 2019 in collaboration with team of green initiative.
Student buddies with their senior buddies will organize a full day buddy program in which role play, seminar and lectures will be organized under supervision of IQAC in the month of November 2019.	Student buddies with their senior buddies organized a full day buddy program in which role play, seminar and lectures were organized under supervision of IQAC on 14th November 2019.
Cleanliness and beautification drive will be undertaken by agriculture department in the month of December 2019 in which rock painting, landscaping and mural making competitions are planned	Cleanliness and beautification drive was undertaken by agriculture department in the month of December 2019 in which rock painting, landscaping and mural making was done.
Two day international conference on Contemporary Issues and Challenges to Polity and Governance in India: Emerging Paradigm Shifts and Future Agenda will be arranged	Two day international conference on Contemporary Issues and Challenges to Polity and Governance in India: Emerging Paradigm Shifts and Future Agenda was conducted successfully.
Annual sports meet will be held in the month of February	Annual sports meet was organized successfully.
Under COVID protocol IQAC will undertake extra efforts in arranging online meetings of staff and urge them to connect with their students through whatsapp, zoom, google meet or other online platforms as much as possible.	Under COVID protocol IQAC under took extra efforts in arranging online meetings of staff and urged them to connect with their students through whats app, zoom, google meet or other online platforms as much as possible.
Admission process will be brought online completely and all applications will be verified and the process of admission up to fee submission by students will also undertaken online under the supervision of IQAC.	Admission process was brought online completely and all applications were verified and the process of admission up to fee submission by students was all undertaken online under the supervision of IQAC.

IQAC planned repair and installation of new ceiling panel and wiring in Sabha Bhawan wherever required	Repair and installation of new ceiling panel and wiring in Sabha Bhawan wherever required was done successfully.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
IQAC	04-Dec-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2020
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Date of Submission	14-Mar-2020
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>Govt. Mohindra College, Patiala has a centralised Information System that can be accessed through the college website. All admission applications of candidates aspiring to join the college are received via the college admission portal. Our portal is also attached to the portal of Punjab Government admissions created by DPI Colleges, Chandigarh. What's New in the college is regularly updated on this centralised portal, along with that, it also gets featured on the Digital Notice Board installed in the college near the Principal's Office. The instructions received from the University (Punjabi University Patiala) are also regularly uploaded on the website. All notifications of the university for the students, faculty and other staff members are also uploaded on the portal. The fee concession proformas, the deadlines regarding filling of various information, the updation of information seeking forms are all</p>
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available on the portal. Timetables of all streams and courses are available on the portal. All Faculty and department profiles can also be accessed on the college website. Placement and career guidance programs of the college and of the employment exchange of the city are also available on the portal. Students are informed and warned about college discipline and values on the portal regularly. All Date sheets of all theory as well as practical examinations - internal as well as external are available on the college website. During the COVID times all question papers of all classes released by Punjabi University Patiala were uploaded on the college website for the students to download. The website has prospectus, annual reports and magazines of the college and a record of various departmental activities carried out throughout the session. The College website is a centralised platform that caters to all official informational needs of the students, staff as well the institution and other stakeholders.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This College is affiliated to Punjabi University Patiala (Punjab), this college follows the academic programme of study, approved by the university. College Principal held a meeting of teaching staff/ head of the departments before the beginning of every session, in which the agendas regarding curriculum and to allocate syllabus/part of syllabus to concerned faculty, to divide syllabi into units etc. were discussed. The institute adopts various innovative methods to impart the knowledge to the students which includes use of over head projectors, Industrial visits, spot visit programmes, Seminars/ tutorials/ Assignments etc. Infrastructure of the college includes a well built and established library which has numerous books, magazines, research Journals related to each and every subject. Library has subscription to daily newspapers also. Students have internet facility for easy access to e-resources like e-journals, e-libraries, e-journals etc. The college internally evaluates the students as per their performance through class tests, projects, assignments and various other methods. The college has setup a proper feedback system to keep a check on the performance of the teachers also, in which the students are encouraged to give feedback regarding performance and efficiency of the teacher. The college regularly conducts the meetings of the academic council in order to review the progression of the curriculum. Many faculty members of the college serve as members of the board of studies thus playing an important role in setting up of syllabi and curriculum.

### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	Nil	Nil	00	Nil	Nil

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
<a href="#">View Uploaded File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/07/2019
MSc	mathematics	01/07/2019
BSc	Biotechnology Hon's	01/07/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	129
BSc	Botany	98
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

The Students' Feedback of Government Mohindra College is designed to assess student's perception of the curriculum in terms of design and delivery, teachers' commitment and efforts, and students' over all learning experience .Only 75 student feedback forms were received by the Feedback Cell for the academic year 2019-20 by the end of the academic session. Majority of the students agreed that the course curriculum is relevant to real life situations. Likewise, majority of the students also agreed that their curriculum contains high learning values. This session of 2019-20 coincides with the start of Lockdown situation that arose because of the spread of Corona Virus. Traditional offline classes were closed and converted to the online classes. As per the student's feedback most of students were aware of the online classes. Some of the students were not well equipped with technological requirements or have faced some connectivity problems by the service providers. The successful effort of the college faculty in online teaching is shown, as we see maximum students have given 'Good' rating and seems to be satisfied from the Apps/Tools adopted by the college faculty for teaching. They were even being provided notes in the form of PDF, PPT and YOUTUBE in their respective online classes. It's been found that our online classes are successfully running and able to provide much better learning in the COVID scenario. Students were evaluated on the basis of Assignments, Quiz and Seminars taken online by the respective subject teacher. The online platform Zoom outperforms all other online Apps/Mediums for the online learning followed by the effective use of What's app and Google Meet. Students were made aware of e-learning resources like Digital Library of India, etc. It's been found that students prefer traditional offline teaching mode as compared to the online mode. Overall, our college faculty had successfully created conducive learning environment for the students by imparting knowledge on virtual platforms despite the preference for offline mode by our students. • Analysis of the report suggests that students are satisfied with their course curriculum design and delivery both offline and online. • Students are satisfied with the teaching method employed by their teachers and the conduct of internal assessments and evaluation methods. • Students expressed the need for more opportunities for student exchange/internship/field visits etc. in their curriculum. • Adequate laboratory facilities are required, there is still room for more improvement. • Over all excellent academic ambience of the college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA Hons Sch in Eco Sem-I	50	40	33
BSc	Bsc medical	120	122	101

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses
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			teaching only UG courses	teaching only PG courses	
2019	7299	958	121	10	68

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
192	192	22	4	4	12

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has a well defined policy of mentoring undergraduate and postgraduate students. The college caters to students from various socio-economic backgrounds- rural, urban, and metropolitan regions as well as from various states of the country. The mentoring begins with a General Orientation Program for the new students organised as soon as the admissions are over. This marks the first assembly of the college in which the Principal of the college addresses the students and apprises them of the rich legacy of the college, the time table in charge reads out the entire timetable along with mentioning the room numbers allotted for various classes and the areas where they are located. The Youth Coordinator describes the various opportunities available in the college throughout the session for participation by students. All NCC and NSS program coordinators address the students and guide them regarding joining the schemes and courses available. The faculty and students of the college get to interact freely during the classes as well as in monthly tutorial sessions organized especially for students to have academic and allied discussion. The new students are also acquainted well with their immediate seniors through Inaugural Functions, freshers parties for informal acquaintance. Talent Search competitions and departmental seminars also contribute towards the holistic development of students. The classes where the number of students is large are assigned more than one mentor. In this way, each faculty member is assigned with a small group of students in order to facilitate one-to-one connection and face-to-face dialogue, for the entire session. The students meet their mentors frequently and get their support in overcoming the emotional and other difficulties

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
8257	192	1 : 43

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
107	53	54	53	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
2020	Nil	Nil	Nil

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	B.com hons.	1st	06/12/2019	12/06/2020
BSc	Bsc hons chemistry	1st	06/12/2019	22/07/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the curriculum and examination system as prescribed by the Punjabi University Patiala. Internal examinations which include the Mid semester examination being conducted every semester and are designed in the format of Punjabi University examination guidelines so that the students can cultivate the culture of writing answers as per the standard. The Punjabi University provides for an internal assessment system in all UG and PG classes. The marks are awarded by the teachers in the internal assessment on the basis of marks secured in the mid semester examination, submission and presentation of project or assignment, class participation/interaction of the students and their attendance in the class. The students attempt the tests and the teachers guide them about necessary improvements. Regular class discussions are facilitated to bring conceptual clarity. Students are also encouraged to make presentations in the class on the topics assigned by the teachers. The topics for seminar/ assignments are designed to inculcate in the students the habit of researching for material and then expressing it in their own language. MSTs are designed to make the students ready for the annual examinations. Attendance means that the student is not only physically present in the class but is also mentally participative.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the college is affiliated to Punjabi University, Patiala, the college follows the academic calendar of the University and examinations are also conducted as per the schedule provided by the University.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://govtmohindracollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BSc	B.SC MEDICAL	81	69	85.18
NA	BCA	BCA	104	89	85.57

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/forms/d/e/1FAIpOLScFlITLnYlQjVZXMY2ka7y0vtXBEngY66r9nHkXpC6DsRq9vg/viewform>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NIL	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Management	1	00
International	English	1	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Law	4
Hindi	1
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Suryakant Tripathi Nirala Ki Kavya Chetna	Dr. Davinder Kaur	Shodh Shree	2019	0	yes	0
<a href="#">View Uploaded File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Suryakant Tripathi Nirala Ki Kavya Chetna	Dr. Davinder Kaur	Shodh Shree	2019	0	0	yes
<a href="#">View Uploaded File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	17	28	38	5
<a href="#">View Uploaded File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Anti Drug Program	STF, Punjab	3	2500
Cleaniness Drive on Gandhi Jayanti	NSS	2	500
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Buddy Program	Buddy Program Parmaan Pattar	State Govt. of Punjab	350
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Anti Drug Program	STF, Punjab	Anti drug awareness campaign	3	2500
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
internship	34	NA	120
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	00
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Solitaire Infosys	10/03/2019	Placement	211
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
68.28	68.28

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 3.0 with WEB-OPAC	Fully	3.0	2005

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24672	Nil	0	Nil	24672	Nil
Reference Books	1720	Nil	0	Nil	1720	Nil
Others (specify)	15	Nil	1	Nil	16	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	176	3	20	3	3	1	19	20	0
Added	5	0	0	0	0	0	0	0	0
Total	181	3	20	3	3	1	19	20	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
691	691	68.28	68.28

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Infrastructure:** Government Mohindra College has a large campus which is spread over 21.70 acres. It has a central heritage building established in 1875. The other buildings include Science block, PTA block, Agriculture block, M.A. block and HEIS block. The campus also has vast play grounds and various courts. The complete infrastructure is well maintained. The college authorities regularly establish committees for the maintenance of the campus. The heritage building is maintained by PWD department. **Academics:** Government Mohindra College has both UG and PG departments for Sciences, Commerce and Arts. Every department is under the control of a Head, who looks after the curricular and co-curricular activities of the department. All the heads further report to Principal for the same. To check the progress of students, regular class tests and MSTs are carried out under the supervision of HODs. **Library:** Library is also well maintained under the supervision of a well trained Librarian and other library staff. The library has sufficient number of books, Journals, Magazines for all the subjects and for general reading. The library committee helps in maintaining and updating the library.

<https://govtmohindracollege.in/>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Ambedkar Scheme	1831	0
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	Nil	0	Nil

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2019	Nil	0	0	0	0
2020	Nil	0	0	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
SOLITAIRE INFOSYS, PATIALA	30	11	IOL CHEMICALS, BARNALA	25	11
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Sc Medical	Science	Punjabi University, Patiala	M.Sc Forensic Science
2020	1	B.Sc Medical	Science	Punjabi University, Patiala	M.Sc Zoology
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	10
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	intra and inter college	9
Bhangra	intra and inter college	11



[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	Nil	NA	Pardeep singh
2019	Gold Medal	National	1	Nil	NA	Karamvir Singh

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Campus elections in Punjab were banned by the government way back in 1984. Ever since, only Universities have elected bodies of Students. Colleges in Punjab, including Government Mohindra College, Patiala, has refrained from allowing any such activity on campus. As such there are no Students' councils in the college. AS far as students' participation in the administrative and academic set up is concerned, students have representation in the College Managing Committee and IQAC of the college. Students play an active role in managing various programs held in the college.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The old student association is the registered alumni association. The OSA was registered on 28/02/2001. The registration number is No.DIC/PTA/Society 426/28/2001. This society has been registered under the society registration act (XXI of 1860) and amended by Punjab amendment act 1957. The Executive Committee of OSA consist of approximately 42 members. The OSA has approximately 700 members .Due to the Pandemic the Alumni was not active.

5.4.2 – No. of enrolled Alumni:

700

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Due to the Pandemic the Alumni was not active.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Effective leadership is visible in various policies and plans. The effective leadership in the institution is the college principal, college council, HOD's, IQAC, and the entire faculty make concerted efforts in coming up with the various committees to deal with the various aspects of administration. The

principal and the college council always make it a point that the whole administration of the college is run smoothly with the effective participation of both teaching and non teaching faculty. The college leadership interacts with various stakeholders such as students, their parents, the OSA, representatives of the local industry and the college faculty through meetings with them. The meetings of the HEIS, PTA, IQAC, the college council and staff meetings are held regularly. The total number of permanent committees in the college is more than 60. However these committees are reconstituted every year keeping in view the interests and aptitudes of faculty members. Several other committees are constituted as and when the need for implementing a certain action plan is envisaged. The college principal ensures that academic leadership is provided to the faculty in several ways like the college teachers are encouraged to participate in workshops, seminars, conferences and refresher courses. All departments are encouraged to invite scholars of eminence from other institutions and organize extension/guest lecturers web seminars.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>The college ensures regular interactions between the teachers and the students. The teachers disseminate knowledge and contents to students according to the capabilities, skills and economic conditions of the students. They use various creative resources like computers, resource books, smart boards etc for the conceptual clarity of the topics. Special lectures are arranged for the students to enrich their knowledge through workshops and seminars. Educational tours are arranged for students to enable them to have first hand experience and exposure of external world. In social sciences, students are motivated to conduct field surveys in different social and economic spheres to gain practical knowledge.</p>
Industry Interaction / Collaboration	<p>Industrial interactions and collaborations provide our students a clear insight about the working conditions, job requirements and applicability of their learning skills to judge their own potential. Career counselling and placement cell of the college takes good care in this regard and puts in sincere efforts to prepare the students for good employment opportunities. Frequent seminars, workshops conversation with industrial professionals and interactions with</p>

employment officers (Punjab) give them a view about working culture and conditions of various organisations. Along with some placement drives, state level mega job fair was organised on 24th Sept 2020 in collaboration with DBEE (Direct Bureau of Employment Enterprises, Patiala) under the aigies of Govt. Of Punjab. Our students have been registered with the DBEE portal for Employment and Professional training. Due to covid Protocol most of the career counselling was done through webinars during this session.

Curriculum Development

As a result of its affiliation with the Pbi. University , Patiala , the college follows the curriculum set by the university for different courses. Apart from this, the college faculty by virtue of its being members of Board of Studies of the university and other autonomous institutions, put up its suggestions and proposal for the improvement of the curriculum.

Human Resource Management

To cater to the educational needs of the students coming from various pockets of Punjab studying a number of courses, the college has a very wellqualified human resource to attain the set educational outcomes so that the students can be future ready at the end of their chosen courses. The avowed objective of the college is to put in place a dynamic mechanism to augment the domain knowledge of the students, hone up their skills enabling them to be employable as a work force and become responsible citizens in totality. The students are given exposure of various kinds by making them participate in a number of academic and co-curricular activities and so channeling their energy along the way in a productive and positive way.

Admission of Students

As per the guidelines and instructions of Punjab Govt. and our affiliating university admission policy of centralized admission to various UG and PG courses were adopted by the college based upon merit, transparency and reservation policies set up by the Punjab Govt. The schedule of admission to various courses, the eligibility conditions as set by Punjabi Uni. Patiala, their fee structure and the various admission committees necessary

conditions for various courses are put on the college web portal. Rules and fee structure of various courses run by the institution are also recorded in the college prospectus. Once the list of eligible students purely on merit is released, after the filling of form by the aspirant students to various courses the admission committees start the counselling process while verifying their academic credentials. The selected students are issued challans to pay their requisite fee online through internet banking or offline at the bank situated in the college campus. The subsequent list released by the directorate of Public instructions (Punjab) for the vacant seats after the first counselling is further taken up by the admission committee following the same procedure to ensure complete transparency in the admission also, following the reservation policy set out by Punjab Govt. As a result of this admission criteria students belonging to different pockets of Punjab and the adjoining states get admission to various courses.

Library, ICT and Physical Infrastructure / Instrumentation

The college has around 85 class rooms, 3 computer labs, 4 smart class rooms, one sabha bhawan, one multipurpose hall, one auditorium. Apart from this college has 16 labs (13 science labs, 1 geography lab, 1 psychology and 1 language lab), equipped with all essential instruments, Botanical garden, environment park, gymnasium, outdoor and indoor game facility. Girls common room and girls hostel with a capacity of 300 girls is a very important facility with the college. The campus has ramps at various places for students with physical disabilities. The campus is having Internet and Wi-Fi facility. Meeting hall is fully air conditioned and automated with digital podium with a capacity of 250 persons. The college library situated centrally is automated. It is having electronic resource management package for E-journal. SOUL 2.0 software provided by INFLIBNET is installed in the library computers. Books are bar coded, Students of PG classes also make the use of E-PG Pathshala programme of INFLIBNET. The library has internet facility and printers along with

photostat machines. A ramp is at the entrance of the library for easy access to the library for physically challenged students. There are Braille books in the library for the visually challenged. A suggestion box is there to get feedback from the students. Fully air conditioned reading room with the facility of accommodating 80 students. Along with that college is consisting of fully computerised administrative block, Public Address system to give urgent and immediate information to the faculty and students, girls hostel and new science block is equipped with solar energy system. Separate canteen for boys and girls and common room for girls as well as separate parking areas for boys, girls and faculty is important feature of the campus. Security personals and security cameras are available at all entries and important places of college.

Research and Development

During the whole academic year the teachers find themselves engaged in the series of research activities not only for the progression of their careers but to upgrade themselves with the latest developments of their respective areas of interest so that the teaching learning exercise can be quite enriching to both teachers as well as the students. The college takes pride at the fact that it has its own research journal called the 'Fountainhead' which provides space not only to the research articles of the college faculty members but to those of other educational institutions as well.

Examination and Evaluation

For the purpose of examination the college is permanently affiliated to Punjabi University Patiala. In a calendar year there are two semesters. As per the requirements of University two Mid semester tests (MST's) in each semester are carried out. The schedule of these test's is displayed on the notice board and through SMS and also on the college website. Teachers also inform the students through their respective online groups. Assignments are collected from the students and are evaluated by the respective teachers. The end semester exams are conducted by the Punjabi University, Patiala. Date sheets shared with the students. The

roll numbers to all the students containing name of students, class, roll number, examination centre, subject, photo and along with instructions are provided through online/ offline modes. The duties for examination as invigilators are conveyed through Whatsapp to the teachers. The faculty is engaged for paper setting, evaluation, as examiners, head examiners and member of the board of studies in the University and other professional bodies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p style="text-align: center;">Finance and Accounts</p>	<p>Most of the financial transactions are carried out online. The salaries of the staff are credited through RTGS/NEFT directly to their bank accounts. The grants from the government are received directly in the bank accounts of the college. The accounts of HEIS/PTA funds are audited from time to time by CAs and auditors of the government of Punjab. Fee collection is done online and scholarship for students are directly credited to their accounts, electronically, by the government. Refund of excess amount, if any by the student is also transferred electronically through banks. Cashbooks of various funds maintained by the accountants are checked by the bursar and principal of the college</p>
<p style="text-align: center;">Student Admission and Support</p>	<p>The college has developed its portal (<a href="https://admissions.govtmohindracollege.in/">https://admissions.govtmohindracollege.in/</a>) for the aspiring students seeking admission. Admissions to various courses are done only through this admission portal. Advertisement for admissions is published in the newspaper and also displayed on the website along with instructions Proforma. The fee structure and rule book (prospectus) is also uploaded on the website of the college. After the last date of applying for admissions, Merit lists of the students are generated course wise and the documents are verified physically by the faculty on duty. The final lists of selected students are displayed on the portal and challan for the fee is generated and students are directed to pay fee online.</p>

<p style="text-align: center;">Examination</p>	<p>For examination the college is permanently Affiliated to Punjabi University Patiala. In a calendar year there are two semesters. As per the directions of University, two Mid semester tests (MSTs) in each semester are carried out. The schedule of these tests is displayed on the notice boards and also on the college website.</p> <p>Teachers also inform the students through their respective online groups. Assignments are collected from the students and are evaluated by the respective teachers. The end semester exams are held by the Punjabi University, Patiala. Date sheets are shared with the students. The roll numbers of the students containing name of students, class, roll number, examination centre, subject, photo and along with instructions are provided through online/ offline modes. The duties for examination as invigilators are conveyed through WhatsApp to the concerned teachers. The faculty is engaged for paper setting, evaluation, as examiners, head examiners and members of the board of studies in the University and other professional bodies.</p>
<p style="text-align: center;">Planning and Development</p>	<p>The college administration functions and takes all the important decisions with the active participation of the college council and various heads of department (HOD). Proposals regarding the requirements related to the initiatives taken by the college are sent to the competent higher authorities for their final approval . The college has RUSA infrastructural grant to carry out renovation work and equipment purchase with due permission from the government. Project monitoring and completion within due time are informed by E-mail facilities.</p>
<p style="text-align: center;">Administration</p>	<p>The administrative cell of the college has digitalised its records for easy storage via desktops to use data whenever required. The office staff is computer savvy and efficient. The information which is received from the Directorate of Public Instructions ( Punjab) through e-mails, is circulated among the staff via hard copies and through whatsapp groups or through e-mails. Correspondence with the directorate, university and with any</p>

other agency is done electronically. Important information regarding the meetings, administration, examination and cultural programmes etc. is uploaded on the website and conveyed to the students through whatsapp groups and through MIS, salaries and other information of the staff is available on the iHRMS system. The annual financial statements are audited through CAs and government auditors. The fees from the students is collected through banks, online (Debit card/ Credit card/ NB/ UPI/Rupay).

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NA	Nil	Nil	0	0
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Art of Writing Workshop	1	18/12/2019	22/12/2019	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	9	1	0

6.3.5 – Welfare schemes for



Teaching	Non-teaching	Students
<p>• Loan facility from the state government and the OBC Bank Branch in the college (Housing Loan, Education Loan, Vehicle loan and Refundable and non-refundable loans out of GPF) • Fixed Medical Allowance of Rs. 500 /- for all regular teaching staff. The retired personnel are also provided this facility. • Medical reimbursement facility for all indoor treatments as well as for treatment of chronic diseases. Retired personnel are also extended this benefit. The benefit of family pension is also available. • Pension for the regular staff recruited by the government of Punjab before 2004 along with other pensioner benefits of DcRG ( Death cum Retirement Gratuity) commutation, Leave Encashment, GIS on superannuation. • Casual Leave, Medical Leave, Earned Leave, Ex-India Leave, as well as Maternity Leave and Child Care leave facility is available. • Leave for academic pursuits - two day Duty Leave, Leave for Faculty Development programs, Orientation and Refresher Courses.</p>	<p>• Loan facility from the state government and the OBC Bank Branch in the college (Housing Loan, Education Loan, Vehicle loan and Refundable and non-refundable loans out of GPF) • Wheat loan facility for the employees of the D group category in the college. • Fixed Medical Allowance of Rs. 1000/- for non teaching staff members. The retired personnel are also provided this facility. • Medical reimbursement facility for all indoor treatments as well as for treatment of chronic diseases. Retired personnel are also extended this benefit. The benefit of family pension is also available. • Pension for the regular staff recruited by the government of Punjab before 2004 along with other pensionary benefits of DcRG ( Death cum Retirement Gratuity) commutation, Leave Encashment, GIS on superannuation. • Casual Leave, Medical Leave, Earned Leave, Ex-India Leave, as well as Maternity Leave and Child Care leave facility is available.</p>	<p>• Post Matric scholarships for SC and BC students. • Post Matric Scholarships for students belonging to minority groups. • Bus Pass facility for students travelling daily from distant places. • Book Bank facility for students belonging to economically weaker sections. • Students belonging to weaker sections of the society are also given economic aid from the Students' Aid Fund, Red Cross Fund as well as donations by philanthropists. • Ramp facility in the college building for students with Physical Disabilities. • In order to encourage the participation of students in various Sports, Cultural and Academic competitions, participants are given TA/DA as per college norms. Students are also provided refreshments out of AF and PTA funds during the rehearsal days, while preparing for such events/ competitions. • The college has provision for providing first aid for minor ailments. A hospital opposite the college premises cater to other emergency needs of the students in the college as well as the girls hostel. • Skill development courses are run from time to time. • Students are supported in intercollege, university, state and national level curricular as well as co-curricular competitions throughout the session. • Students are also sent to</p>

industrial houses and MNCs for internship and on-the-job training programs from time to time for adequate market exposure. • There's a provision of National Sanskrit Scholarship for students studying Sanskrit as elective subject in the college sponsored by the Central Sanskrit University, New Delhi.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is a government institution. The grants, funds received from the govt. and fees from the students are subject to audit by the Accountant General of Punjab, time to time. It includes fee, local funds, expenditure on salaries of regular staff, university and college functions, electricity and power consumption and other expenditure incurred on various activities. PTA funds received as fee from the students are kept in a separate account and are subject to local audit by CAs. The funds received as fee from HEIS society for self-finance courses are also subject to local audit by CAs. PTA is managed by PTA association which includes parents and teachers as representatives. It has its own finance secretary who looks after the accounts. HEIS has its own Board of Governors consist of members from different fields, as per the constitution. It has its own member finance who looks after the accounts. If any audit objections are raised, these are complied with and settled as per the auditors feedback.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Building Rent	300000	For development of the college, Salaries to the staff, expenditure on sports and cultural activities.
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

297245410

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	Yes	AG (Punjab)	Yes	Local CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The PTA general house meeting is convened once a year to chalk out the plans for the coming year and to take stock of the situation of the activities performed in the previous year and the expenditure incurred thereon. 2. To meet some ad-hoc situation arising as a result of the demands of the students, the meeting of the executive body is held as and when the need arises. 3. The parents- members of the PTA extend their full support in the smooth functioning of the PTA body and its activities.

6.5.3 – Development programmes for support staff (at least three)

• As per the requirement, members of laboratory staff are trained by the teaching faculty. • Various health ,hygiene and safety guidelines are instructed to technical /laboratory staff. The college has provided sanitizers and masks to make them aware of personal hygiene and to maintain covid protocol. ? Loan facility from the state government and the Bank branch(PNB) in the college (housing loan, education loan, GPF etc.) ? wheat loan facility for class D employees from the government. ? Fixed medical facility of RS 500/- to all regular faculty and non-teaching staff. Medical reimbursement is also available to all employees. ? Mobile allowance of RS 500/-is given to all employees. ? Pension and other benefits like leave encashment, gratuity, commutation and GIS for retiring employees by the government ? Casual, medical, earned, ex- India leave as well as maternity leave facilities are available for female employees. ? Leave for Academic pursuits (higher studies). ? Toilets, RO water, A/C facilities, staff rooms and free parking is available

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To provide job opportunities to the youth of the Punjab, State level job fairs were organized by the institute in collaboration with Distt. employment office, govt. of Punjab. 2. Skill based courses (three) are started by the institute to equipped our students for job employability. 3. More energy efficient appliances (LED lights ) were installed in the campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Two-day in ternational conference on contemporary issues and challenges to polity and governance in India: emerging paradigm shifts and future	16/02/2020	16/02/2020	17/02/2020	250

agenda.

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Our college has adopted the facility of solar power. Solar panels have been installed on roof-tops of the college building which are still in the working conditions. The plantation ritual is still in continuation to make the environment green in the institution.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Ramp/Rails	Yes	15
Any other similar facility	Yes	15

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	02/11/2019	1	SEMINAR ON " No Tobacco Day"	Ill effects of Drugs	63
2020	1	Nil	30/06/2020	5	Organised to motivate people to use masks while moving out of their houses and follow	Five kilometers cycle rally 'Mission Fateh'	Nil

					social distancing norms.		
2019	1	Nill	14/11/2019	1	Buddy day was organised at college campus, A street play was staged to combat drug menace	TO combat drug menace	Nill
2019	1	Nill	02/11/2019	1	Anti Corruption Rally- under the leadership of Lt. Prof Usha.	To mark Vigilance Awareness Week	95

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
PUP Rule handbook	05/05/2019	Every year rule book is published by Punjabi university, Patiala for its affiliated colleges.
College Prospectus	Nill	Our college is affiliated to Punjabi university, Patiala and follows the rules, curricula prescribed by the university. The college prospectus includes number of courses offered, availability of seats in the respective courses, faculty and college information, dates of admission to different courses, information regarding reservations and rules to follow for admission process and availability of seats in hostel.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachh bharat	16/12/2019	16/12/2019	60

Abhiyaan			
Plantation drive	17/12/2019	17/12/2019	40
Hindi diwas	14/09/2019	14/09/2019	60
Republic Day	26/01/2019	26/01/2019	30
Independence Day	15/08/2019	15/08/2019	30
SPORTS MEET	03/03/2020	03/03/2020	800
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- In order to create awareness among farming community regarding the ill effects of crop residue and stubble burning, NSS volunteers of the college took out a mega awareness rally at village Sular. They also participated in a campaign to spread awareness about the issue held at Govt. College of Physical Education Patiala on 2nd Oct, 2019. More than 200 NSS volunteers participated in the rally.
- Dept. of agriculture converted a waste dump into a beautiful green area under Swachh Bharat Scheme on 16th Dec, 2019. Ms. Aarti Verma, SSPO, Patiala inspected the newly developed area and lauded efforts of the staff and the students.
- College Principal, Prof. Harpal kaur paid homage to Mahatma Gandhi on Gandhi Jayanti on 2nd Oct, 2019. NSS volunteers of the college launched cleanliness activities in and around the college premises under the supervision of programme officers of NSS.
- Dept. of NSS Punjabi University Patiala organised a seminar on water conservation in our college campus on 1st Nov, 2019. Renowned environmentalist Shri. Rajendra Singh was the key speaker on the occasion. He inspired NSS volunteers to work collectively for water conservation and adopt "Gram Swarajya Model" for this purpose.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

1. Awareness rally against Stubble Burning to spread awareness about the issue held at Govt. College, Physical Education Patiala on 2nd Oct, 2019.
2. NSS volunteers of the college under the supervision of programme officer of NSS conducted cleanliness activities in and around the college premises.
3. Solid waste management -The college is actively working for solid waste management. For this purpose, provision has been made for segregation of solid waste and compost pits have already been created near boys parking and botanical garden in the college campus. In this technique, the plant waste is converted into organic manure for use in the college campus.
4. Biomedical waste management -The conversion of Biomedical Waste is generally conducted in the Biotech laboratory to inactivate the hazardous Chemicals in order to make them less harmful to the environment by using certain techniques like AUTOCLAVE or STERILIZATION.
5. E-waste -It is dumped in the store room which is specially provided by the college management.
6. Vermicomposting - Pits are maintained for it. It contains water soluble nutrients and is an excellent nutrient rich organic fertilizer

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://govtmohindracollege.in/agriculture-department-activity-under-swachh-bharat-abhiyan/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Apart from imparting text book knowledge, the institution also focuses on the holistic development of students. Various awareness campaigns and drives are conducted to curb various social issues and to inculcate environmental sustainability values through community-centric activities like :Drug awareness programme, Swachh Bharat Abhiyan, Van Mohatsav. The teaching learning process is designed in such a way to inculcate moral and disciplinary values among the students to make them better citizens.

Provide the weblink of the institution

<https://govtmohindracollege.in/buddy-day-14-11-2019/>

### 8.Future Plans of Actions for Next Academic Year

The fag end of session 2019-20 was a turbulent period with the coronavirus forcing a lockdown on all physical activities routinely carried out in the college. But before the session ended, the entire administrative and Teaching-Learning process was duly brought online with some initial hiccups. The IQAC geared up for new challenges likely to be faced in the next session also. By June 2020, lockdown conditions attuned the college with almost all processes to be carried on ONLINE. Keeping in view the drastic changes in management, the IQAC decided to-

1. Keep the Online procedures up-to-date at all times keeping in view the urgent demand of the taxing contemporary scenario.
2. Keep health concerns as a major priority. Regular online dissemination of information regarding COVID19 prevention and precautions and protocol will be made via all online channels.
3. Get maximum number of Faculty members vaccinated by the beginning of the next session (2020-21). The Process has already started in April 2020.
4. Be lenient with the attendance of students belonging to remote villages who are unable to attend online classes regularly owing to infrastructure and data accessibility constraints.
5. Sensitize students at regular intervals regarding safety measures to be adopted in and around their places of residence.
6. Counsel students regularly so that they may not feel frustrated owing to partial/complete lockdown restrictions at different times of the year, times being too uncertain.
7. Manage the admissions and other formalities at the beginning of the session with only a fraction of staff available in college as per the Punjab Government instructions.
8. Be ready and fully equipped to meet the extended deadlines for admissions in the new session and meet the constraints of time with patience and readiness.
9. Be mentally prepared for a delayed Academic Session as the usual Academic Calendar wouldn't suffice the changed scenario.
10. Be ready at all times with emergency back-up plans for academics, Internal and external examinations, ICT related infrastructure because complete man power wouldn't be available together, as earlier.
11. Be fully equipped to hold Online class tests, manage Assignments online, hold vivas and training related to practical subjects.
12. Continue with renewal of MOUs for the career guidance and placements of students so that negative implications of the covid restrictions are minimized.
13. Organize online Seminars, Discussions, Competitions, Workshops and counselling and problem-solving sessions.
14. Organize meetings pf IQAC and college faculty online, at regular intervals.
15. Use Google forms for information collection and make optimum use of Whatsapp groups for information dissemination.
16. To inspire, motivate and guide teaching faculty into delivering audio and video lectures, along with daily face-to-face online classes. Recorded audio and video lectures will benefit students as they would be able to retain and save the information delivered in their own gadgets.