



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT MOHINDRA COLLEGE, PATIALA
Name of the head of the Institution		Dr Sukhbir Singh Thind
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01752321695
Mobile no.		9872732727
Registered Email		gmcnaac@gmail.com
Alternate Email		gcmohindrapatiala@gmail.com
Address		Government Mohindra College
City/Town		Patiala
State/UT		Punjab
Pincode		147001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Suresh Kumar Sharma
Phone no/Alternate Phone no.	01752321695
Mobile no.	8146557192
Registered Email	gmcnaac@gmail.com
Alternate Email	gcmohindrapatiala@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://govtmohindracollege.in/naac1/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://govtmohindracollege.in/wp-content/uploads/2022/06/Academic-Schedule-2016-17-SF.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.86	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC

07-Mar-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
MOU with Solitaire Infosys	11-Mar-2016 01	200

Placement with Solitaire Infosys	27-May-2016 03	5
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 00	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC in collaboration with Mohindra Health Club organized an extension lecture on Cancer and Its Prevention by Dr Vikas Goyal, CMO, Mata Kaushalya Hospital, Patiala

2. IQAC in collaboration with Red Cross organized a First Aid and Home Nursing Workshop cum Camp in the Sabha Bhawan of the College

3. One teaching position of Assistant Professor was added in the Department of Public Administration

4. An MoU was signed with A software company Solitaire Infosys for enhancing the linkage with industry for the better future prospects of our students

5. IQAC supported the Community College on their trip to AgroTech Fair in Chandigarh to get hands-on-experience in new machinery and greenhouse technology from Dr Rajesh Sharma

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Renovation of Sabha Bhawan	Renovation was completed
Teaching posts in public administration may be increased	One post was added
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College IQAC	15-Dec-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

19-Apr-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This College is affiliated to Punjabi University, Patiala and follows the approved academic programme of study. A meeting of College staff members/heads of departments along with the Principal is held before the beginning of each session, in which curriculum is discussed to allocate papers to respective teachers for division of syllabi into units for teaching during the session etc. Various innovative methods were adopted by the institution to impart

knowledge among the pupils e.g. use of power point projectors, visits to industries, field visits, excursion tours, tutorials /seminars/assignments, etc. The college has a well-established library and it has plenty of books, magazines, journals, newspapers, etc. Moreover, proper internet facility is available for students so that they can access e-books and e-journals. Internal evaluation of students is marked as per their performance in class tests, assignments, projects, field visits, attendance etc. To trace the performance of teachers, a proper feedback system has been implemented and students are encouraged to give response of their respective subjects. Academic council meetings are planned at regular intervals to review the progression of curriculum. Various members of the institute are part of board of studies at university level so they play an integral role in the development of curriculum, syllabi, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma Course in Spoken English	01/07/2016	365	Employability	Service Sector
Nil	Advance Diploma in Spoken English	01/07/2016	365	Employability	Service Sector
Nil	Diploma in Green House Technology	01/07/2016	365	Entrepreneurship	Manufacturing Sector
Certificate Course in Agro Services	Nil	01/07/2016	365	Entrepreneurship	Agricultural Development
Certificate Course in Clinical Diagnostics Techniques	Nil	01/07/2016	365	Employability	Health Care
Nil	Diploma Course in Clinical Diagnostics Techniques	01/07/2016	365	Employability	Health Care
Nil	Advanced Diploma in Clinical Diagnostics	01/07/2016	365	Employability	Health Care
Certificate Course in Spoken English	Nil	01/07/2016	365	Employability	Service Sector

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	78	73

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	"Geography (Practical Geography)"	120
BBA	Industrial Training Report	30
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student feedback for the session 2016-17 clearly shows that students are satisfied with the content of syllabus they are studying, and the entire syllabus is covered in the class by teachers. Students seem satisfied, as per their feedback, with teaching aids used by teachers in class. Student-teacher interaction in the college is also very good, and in context of student's overall experience their feedback is either quite good, very good or excellent.

The laboratory conditions in the college are also very good. Students gain experience and opportunities for personality development by participating in seminars, workshops, academic, co-curricular and cultural events. In regard to infrastructure of the college, students have provided a very positive feedback. More than 85 of the students are satisfied with classroom facilities. College library, reading room facilities and reading resources are also very good but 19 students also feel that these facilities are average. Internet facilities, sports facilities, and college website are very good, but internet facilities need some improvement as 41 students have also opined that they are of an average nature or even below average in some instances. Washroom facilities, food outlet and drinking water facilities also need improvement. Hostel facility is available in the college campus for girl students only which is also very good. Administrative experience of the students is also satisfactory. They enjoy the facility of adequate guidance during the admission process and through orientation programs of career counselling and guidance cell for getting ready to be placed in respectable jobs. Students are satisfied with the overall college experience and more than 90 students want to recommend this college for other students to study.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA Hons Sch in Eco Sem-I	40	32	32
BA	BA Hons Sch in Eco Sem-III	40	25	25

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	6753	1118	112	35	54

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
201	201	9	22	4	12

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has a well defined policy of mentoring undergraduate and postgraduate students. The college admits students from various socio-economic backgrounds, from rural, urban, and metropolitan regions as well as from various states of the country. The mentoring begins with an orientation programme for the new students in which the Principal of the college addresses the students and apprises them of the rich legacy of the college, the courses available and facilities for students. The faculty and students of the college get to interact freely during the classes as well as in monthly tutorial sessions organized especially for students to have academic and allied discussion. The new students are also acquainted well with their immediate seniors through Inaugural Functions, Talent Search competitions and departmental seminars. The classes where the number of students is large are assigned more than one mentor. In this way, each faculty member is assigned with a small group of students in order to facilitate one-to-one connection and face-to face dialogue, for the entire session. The students meet their mentors frequently and get their support in overcoming emotional and other difficulties and getting their grievances redressed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
7871	201	1 : 39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
107	71	36	71	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nil	Nil	Nil
2017	Nil	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA Hons Sch in Eco Sem-I	1	16/12/2017	04/07/2018
BA	BA Hons Sch in Eco Sem-V	5	16/12/2017	09/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the curriculum and examination system as prescribed by the Punjabi University Patiala. Internal examinations which include the Mid-semester examination are being conducted every semester and are designed as per the format laid down by Punjabi University examination branch so that the students can cultivate the culture of writing answers as per the standard. The Punjabi University provides for an internal assessment in all UG and PG

classes. The marks are awarded by the teachers in the internal assessment on the basis of marks secured in the mid semester examination, submission and presentation of project or assignment, class participation/interaction of the students and attendance in the class. The students attempts the tests and the teachers guide them about necessary improvements. Regular class discussions are being facilitated that create conceptual clarity. Students are also being encouraged to make presentations in the class on the topics assigned by teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the college is affiliated to Punjabi University, Patiala, the college follows the academic calendar of the University and examinations are also conducted as per the schedule provided by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://govtmohindracollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BSc	Non medical	131	97	74.04
NA	BSc	Medical	90	65	72.22

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/forms/d/e/1FAIpQLScFlITLnYlQjVZXY2ka7y0vtXBEngY66r9nHkXpC6DsRq9vq/viewform>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Null	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
New Literature in English : A paradigm Shift	ENGLISH	24/11/2016

NARIVAAD	ENGLISH	18/03/2017
MILK ADULTRATION	DEPARTMENT OF ZOOLOGY AND BIOTECHNOLOGY	12/08/2016
RIGHT TO DIE	DEPARTMENT OF LAW	28/02/2017
Crop Diversification and rural development	By Community college of Mohindra in Munjal khurd village	19/02/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Null
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
PUNJABI	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	PUBLIC ADMINISTRATION	3	Null
National	BOTANY	2	Null
National	ENGLISH	1	Null
National	HINDI	1	Null
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PUBLIC ADMINISTRATION	1
ZOOLOGY	1
PUNJABI	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Dynamism of Right To Service	HARMANPREET SINGH	Journal of Governance Political Studies	2016	0	YES	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	10	0	0
Presented papers	2	4	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
RALLY ON DOWRY DEATHS AND FEMALE FOETICIDE	NCC NAVAL WING	2	100
CLEANINESS PLEDGE AND DRIVE	NCC NAVAL WING	4	40
VAN MAHOTSAV CELEBRATION	NCC, NSS AND YOUTH RES CROSS	5	20

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	00	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Campaign	NSS	Swachh Bharat Campaign	5	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	0	0	Null	Null	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Solitaire Infosys	11/03/2016	1. Enhancing the linkage with industry for the better future prospects of our students. 2. Organizing counseling sessions for students to improve upon their employability	5
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
70	70

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Laboratories	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19134	Nil	891	Nil	20025	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	114	3	20	1	1	1	19	20	0
Added	0	0	0	0	0	0	0	0	0
Total	114	3	20	1	1	1	19	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
932	932	70	70

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Government Mohindra College has an excellent infrastructure in a vast campus with an area that is spread over 21.70 acres. The main building of the college is a Heritage building which was constructed in the year 1875. The college has a total of 88 classrooms with adequate facilities of ventilation and lighting. There are three smart classrooms with LMS facilities. The college has 16 labs to cater to the needs of both science and humanities students. There is a well maintained museum also in the college campus which has a large number of ancient and modern biological specimens. The college has a well maintained main library besides departmental libraries in most of the departments. Campus has wi-fi facility for both students and teachers. College also has three multipurpose halls which are used for various academic, cultural and sports activities. Out of these three multipurpose halls, one (Sabha Bhawan) is equipped with ICT facilities. College campus also has a girl's hostel, big playgrounds, athletic track, Swimming pool, Gym and various courts. Government Mohindra College, Patiala has a rich legacy of producing sportspersons upto national level. College has a student Athletic track of 400 mts. College has three Basketball courts (28m x 15m each) and one Volleyball court (18m x 9 m). College actively promotes yoga among its students. Both indoor and outdoor facilities for yoga are available in form of closed multipurpose hall and open play-fields. College also has an indoor Badminton court (44 x 20 feet). For the purpose of promoting fitness among its students, college has a functional Gym (23.8 x 39 feet). College students also actively use Vertical rope climbing (30 feet) and Vertical Bars (9 x 4 feet) for fitness and sports purposes. The College ground has multipurpose use for games like Netball, Softball, Hockey, Soccer, Kabeddi, Kho-kho, Tug of war and Baseball. The Institution is equipped with Wi-Fi facilities and the internet connection is of Jionet, as per Punjab government tie-up. The available LAN connectivity of Wi-Fi is 20 MBPS. The IT infrastructure of the institute consists of 178 computers in three computer labs, administrative offices, library and various departments. Apart from these, there are four smart classrooms, three K-YAN softwares, one virtual classroom has been installed for enhancing conceptual knowledge and better understanding. An E-podium has also been installed for the provision of extension lectures, formal meetings and departmental functions.

<https://govtmohindracollege.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	National	797	8147407
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Hindi Sahitya Parishad	16/09/2016	160	Punjabi University Patiala, Dr. Manmohan Sehgal, Dr. Hukamchand Rajpal
Yoga day celebration and camp	21/06/2016	46	sport authority of india
Yoga day celebration and camp	21/06/2017	31	sport authority of india

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Nil	0	0	0	0
2017	Nil	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	Solitaire Infosys, Patiala	20	5

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2017	8	bachelors of science	science	GOVERNMENT MOHINDRA COLLEGE, PATIALA	MASTERS OF SCIENCE
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
GATE	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nil
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Gold Medal	National	12	Nil	NA	Sahil Chopra
2017	Silver Medal	National	Nil	1	NA	Charanpreet Singh
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The old student association is the registered alumni association. The OSA was registered on 28/02/2021. The registration number is No.DIC/PTA/Society 426/28/2001. This society has been registered under the society registration act (XXI of 1860) and amended by Punjab amendment act 1957. The Executive Committee of OSA consist of approximately 42 members. The OSA has approximately 800 members.

5.4.2 – No. of enrolled Alumni:

800

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

The park in front of the college building, is OSA adopted municipal power park, under its mission of clean and green environment. The park has been converted into green belt with ornamental and seasonal plants .OSA has maintained Lawns of the college campus under clean green Mohindra Mission.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION Mission Being ever responsive to the changes, embrace them wholeheartedly and so adapt its strategies accordingly, not only to sustain and deliver in the immediate context but to remain in the reckoning in the overall educational ecology of the northern India has been the ultimate vision and philosophy of the college. To cater to not only the present educational needs of the area but also the contemporary emerging one has enabled the college to be in its own league and stay ahead of times in terms of offering a host of courses in as diverse disciplines as e-governance and automation, software development and computer programming etc along with the array of traditional ones at the UG and PG levels. Fired with the missionary zeal for excellence in all its pursuits, academic or otherwise, the college with its dedicated team always keep in the sight the achievable and palpable educational deliverables the college has always its clear perspective and well laid plans ready encompassing all the segments right from the admission of the students their educational outcomes, their personality orientations and enrichment of skill- both job oriented and life skills The effective leadership is visible in various policies and plans. The effective leadership in the institution is the college principal, college council, HOD's, IQAC, and the entire faculty make concerted efforts in coming up with the various committees to deal with the various aspects of administration. The principal and the college council always make it a point that the whole administration of the college is run smoothly with the effective participation of both teaching and non teaching faculty. The college leadership interacts with various stakeholders such as students, their parents, the OSA, representatives of the local industry and the college faculty through meetings with them. The meetings of the HEIS, PTA, IQAC, the college council and staff meetings are held regularly. The total number of permanent committees in the college is more than 30. However these committees are reconstituted every year keeping in view the interests and aptitudes of faculty members. Several other committees are constituted as and when the need for implementing a certain action plan is envisaged. The college principal ensures that academic leadership is provided to the faculty in several ways like the college teachers are encouraged to participate in workshops ,seminars ,conferences and refresher courses. All departments are encouraged to invite scholars of eminence from other institutions and organize extension/guest lectures web seminars.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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Curriculum Development	As a result of its affiliation with the Punjabi University Patiala, the college follows the curriculum set by the university for different courses. But the college faculty, by virtue of its being members of board of studies of the university, often suggest and give proposals for the improvement of the curriculum.
Industry Interaction / Collaboration	Employability remains the main stay of almost all the courses offered at the college and interaction with industrial units is the path way to achieve that. Our college signed an MoU with M/s Solitaire Infosys Ltd., Patiala for the session 2016-17. Our students from BBA/B.Com/PGDCA, BCA are getting Professional trainings under specific projects.
Research and Development	During the whole academic year the teachers find themselves engaged in the research activities not only for the progression of their career but to upgrade themselves with the latest developments of their respective areas of interest so that the teaching learning exercise can be quite enriching to both teachers as well as the students The college takes pride at the fact that it has its own research journal called the 'Fountain Head' which provides space not only to the research articles of the college faculty members but t that of the teachers of other educational institutes as well.
Admission of Students	Admission policy of centralized admissions to various courses at the UG and PG levels adopted by the Directorate of Public Instructions(Punjab)and the college toeing to its line with it has brought in total merit based transparency in admissions . The schedule of admission to various courses, the eligibility conditions as set by the Punjabi University Patiala, their fee structure and the various admission committees are put on the college web portal. Once the list of selected students purely on merit is released after the filling up form by the aspirant students to various courses, the admission committees start the counseling process while verifying their academic credentials. The selected students are further issued challans to pay their requisite fee

online through internet banking and offline at their bank situated in the college campus. The subsequent list released by the Directorate of Public Instructions(Punjab) for the vacant seats after the first counseling are further taken up by the admission committee following the same procedure to ensure transparency in the admissions. The admission committee adheres to the reservation policy for the admission as set out by the govt. of Punjab. As a result of this admission process a total of 8000 students (approx) belonging to different pockets of Punjab and the adjoining state of Haryana got admissions to a number of courses.

Library, ICT and Physical Infrastructure / Instrumentation

College library (Prof. Puran Singh) is situated in the centre of the college campus which is fully automated and has the excellent facility of INFLIBNET , KOHA app. ,SOL software system and E-books. It consists of approximate 92000 books including 24672 text books and 1720 no of reference books, good number of magazines/periodicals offline as well as online. The students have the facility of online access of E books and can read books in fully air conditioned reading hall which has the capacity of hundred seats. Many CCTV cameras are also installed for the security purpose. In addition to this the P.G. departments have the facility of departmental library with reference books. The college has four smart class rooms equipped with projectors and three kyans. Campus is having Jio WIFI connectivity with computers and printers facilities in all departments. Digital display board is also functional to provide notice and information to the faculty and students. There are three fully equipped computer labs in the college and campus has good security system under the surveillance of many CCTV cameras. The physical infrastructure of the college is the best of its kind consisting of fully computerized administrative block, well equipped language lab , energy efficient science block working on solar energy ,public address system to give immediate and urgent information to the faculty and students , girls hostel having solar

energy system. In addition to this the college has the canteen facility for girls and boys separately, security personals for all entries, Bank in the premises of college, auditorium, gymnasium , sports(outdoor, indoor), separate parking areas for staff, boys and girls separate washrooms and common rooms. Meeting hall of the college is fully air conditioned and automated with digital podium having capacity of 250 persons. All the science laboratories and computer labs have instruments as per their requirements.

Teaching and Learning

In college, we ensure regular interaction between teachers and students. Teachers transmit knowledge and contents to students according to the capabilities, skills and living conditions of students. Teachers use various creative resources like computers, resource books, smart boards etc. Special lectures are arranged for students to enrich on different topics through workshops and seminars. Educational tours are arranged for students so that they can learn out of the classrooms in healthy environment. In social sciences, students are motivated to conduct field surveys in different social and economic institutions to gain practical knowledge

Human Resource Management

To cater to the educational needs of students from various pockets of Punjab studying in a number of courses, the college has very qualified human resources to attain set educational outcomes so that the students can be future ready at the end of their chosen courses. The avowed objective of the college is to put in a place a dynamic mechanism to augment the domain knowledge of the students hone up their skills enabling them to be employable as a work force and citizens in totality. The students are given exposure of various kinds by making them participate in a lot of academic or co-curricular activities and so channeling their energy along the way in a productive and positive way.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The administrative cell of the college has been digitalised its

records for easy storage to use of data whenever required by using desktops. The office staff is computer savvy and efficient. The information which is received from the Directorate of Public Instructions (Punjab) through e-mails is circulated among the staff through WhatsApp groups or through e-mails to all staff numbers. Correspondence with the directorate, university and with any other agency is done electronically. The important information regarding the meetings, administration, examination and cultural programmes etc. are uploaded on the website and conveyed to the students through WhatsApp groups and through MIS, salaries and other information of the staff is available on the iHRMS system. The annual financial statements are audited through CA's and government auditors. The fees from the students is collected through bank on line (Debit card/ Credit card/ NB/ UPI/Rupay Card).

Planning and Development

The college administration functions with the suggestion of the college council and various heads of department for any requirements as well as proposal were sent to higher authorities for their final approval. The college has RUSA infrastructural grant to carry out renovation work, equipment purchase with due permission from the government. Project monitoring and completion within due time are informed by E-mail facilities.

Student Admission and Support

The college has developed portal (<https://admissions.govtmohindracollege.in/>) for the aspiring students. Admissions to various courses is done through this admission portal. Advertisement for admissions is published in the newspaper and also displayed on the website along with instructions Performa for admissions. The fee structure and rule book (prospectus) is also uploaded on the website of the college. After the last date of applying for admissions Merit list of the students are generated course wise and the documents are verified from the students. The final lists of selected students is displayed on the portal and challan for the fee is generated and students are asked to pay fee online. For support of students various phone

numbers of the committees formed for admissions are available on the website(www.govtmohindracollege.in) SMS facilities are provided to students. Various tutorial groups are formed and tutors are allotted to a group of students. Media Sports, cultural activities, NSS, NCC, Red Cross activities are available in the college and students are encouraged to participate. Anti ragging committee, discipline committee, sexual harassment committee is formed to address the problems of the student. Canteen, hostel, Library and lab facilities are available to the students. Admission to the second and third year is done online through portal and informed through SMS about fee payment online. Students can send their grievances through email, complaint box, to tutors or can meet the principal directly for redressal.

Examination

For examination the college is permanently Affiliated to Punjabi University Patiala. In a calendar year there are two semesters. As per the requirements of University two Mid semester tests (MST's) in each semester are carried out. The schedule of these test's is displayed on the notice board and through SMS and also on the college website. Teachers also inform the students through their respective groups. Assignments are collected from the students and are evaluated by the respective teachers. The end semester exams are held by the Punjabi University, Patiala. Date sheets are sent to the students. The roll numbers to all the students containing name of students, class, roll number, examination center, subject, photo and along with instructions are provided through online/ offline modes. The duties for examination as invigilators are conveyed through WhatsApp to the teachers. The faculty is engaged for paper setting, evaluation, as examiners, head examiners and member of the board of studies in the University and other professional bodies.

Finance and Accounts

Most of the financial transactions are carried out online. The salaries of the staff are credited to their accounts through RTGS/NEFT directly to their bank accounts. The grants from

the government are received directly in the bank accounts of the college. The accounts of HEIS/PTA funds are audited from time to time by CA's and auditors of the government of Punjab. Fee collection is online and scholarship of the students are directly credited to their accounts electronically from the government. Refund of excess amount if any by the student is also transferred electronically through banks. Cashbooks of various funds are maintained by the accountants are checked by the bursar and principal of the college

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NA	NA	NA	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
COPYRIGHT, PLAGIARISM AND RESEARCH PRODUCTIVITY	1	30/08/2016	30/08/2016	1
WORKSHOP ON ENTERZ TO BIOTECHNOLOGY	1	23/01/2017	25/01/2017	3
FDP RESEARCH METHOD FOR DATA ANAYLSIS FOR ENGINEERS AND	1	22/04/2017	28/04/2017	7

RESEARCH				
TRAIN THE TRAINERS 3RD WORKSHOP	1	21/11/2016	25/11/2016	5
ADVANCED TECHNIQUES FOR RESEARCH	1	24/12/2016	30/12/2016	7
DATA ANALYSIS IN RESEARCH	1	07/01/2016	13/01/2016	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	19	0	15

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>? Loan facility from the state government and the Bank branch (PNB) in the college (housing loan, education loan, GPF etc.) ? Fixed medical facility of RS 500/- to all regular faculty. Medical reimbursement is also available to all employees. ? Mobile allowance of RS 500/- is given to all employees. ? Pension and other benefits like leave encashment, gratuity, commutation and GIS for retiring employees by the government ? Casual, medical, earned, ex-India, maternity leave facilities are given to all employees. ? Leave for Academic pursuits (higher studies).</p>	<p>? Loan facility from the state government and the Bank branch (PNB) in the college (housing loan, education loan, GPF etc.) ? Wheat loan facility for class D employees from the government. ? Fixed medical facility of RS 500/- to all regular faculty and non-teaching staff. Medical reimbursement is also available to all employees. ? Pension and other benefits like leave encashment, gratuity, commutation and GIS for retiring employees by the government ? Casual, medical, earned, ex-India, maternity leave facilities are given to all employees. ? Toilets, RO water, A/C facilities, staff rooms and free parking is available</p>	<p>Ambedkar scholarship scheme Professor B.K Kapoor Scholar scheme Smt. Nirmal Kapoor memorial scholarship scheme Shri Ram Kishan Kapoor memorial medal scheme Smt. Heera devi memorial Scholarship scheme SHRI BALRAJ KRISHAN KAPOOR MEMORIAL MEDAL SCHEME SMT. NIRMAL KAPOOR SPORTS AWARD SHRI SACHIDA NAND SCHOLARSHIP AWARD SANT GANDA SINGH AHLUWALIA SCHOLARSHIP DR HARBANS LAL AHLUWALIA SCHOLARSHIP SHRI HARI KRISHAN AHLUWALIA SCHOLARSHIP SHRI LAXMAN DAS GUPTA SCHOLARSHIP SMT. KRISHNA GUPTA SCHOLARRSHIP SMT. KISHNA GUPTA SCHOLARSHIP PROFESSOR HARPREET KAUR MERIT SCHOLARSHIP PROFESSOR GURSEWAK SINGH MEMORIAL SCHOLARSHIP AWARD AND MEDAL SARDAR KULWANT SINGH VIRK MEMORIUAL AWARD AND MEDAL SHRI PRITAM CHAND BATT AND SMT. SATYAVATI BATT MEMORIAL SCHOLARSHIP</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is a government institution. The grants, funds received from the govt. and fee from the students are subject to audit by the Accountant General of Punjab from time to time. It includes fee, local funds, expenditure on salaries of regular staff, university and college functions, electricity and power consumption and other expenditure incurred on various activities. PTA funds received as fee from the students are kept in a separate account and subject to local audit by CA's. The funds received as fee from HEIS society for self-finance courses are also subject to local audit by CA's. PTA is managed by PTA association which includes parents and teachers as representatives. It has its own finance secretary which looks after the accounts HEIS has its own board of governors consist of members from different fields as per the constitution. It has its own member finance which looks after the accounts. If audit objections are raised these are compiled with and settled as per the auditors feedback.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
File attached	Nil	Nil
View File		

6.4.3 – Total corpus fund generated

74945255

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Nil	Nil
Administrative	Yes	AG Punjab	Yes	CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The PTA general house meeting is conveyed once a year to chalk out the plans of the coming years and to take stock of the situation of the activities performed last year and the expenditure incurred thereon. 2. To met some ad-hoc situation arising as a result of the demands of the students, the meeting of the executive body is held as and when the need arises. 3. The parents- members of the PTA extend their full support in the smooth functioning of the PTA body and its activities.

6.5.3 – Development programmes for support staff (at least three)

As per the requirement of laboratory staff , they are trained by the teaching faculty members. Various health, hygiene and safety guidelines are instructed to technical /laboratory staff. Institute has facilitated sanitizers and masks to make them aware about personal hygiene and to maintain COVID protocol.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Two mega state level job fairs were organized by the institute in collaboration with dist. employment office, govt. of Punjab and to provide job opportunities to the youth of the state. 2. Skill based courses(three) are started by the institute to equipped our students for job employability. 3. More energy efficient appliances (LED lights) were installed in the campus.

2017	1	1	17/04/2017	1	DRUGS AND TRAFFIC RULES	To curb the Menace of Drugs and to create awareness regarding traffic rules	155
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[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
PUP Rule handbook	05/05/2017	Every year rule book is published by Punjabi university, Patiala for its affiliated colleges.
College Prospectus	Nil	Our college is affiliated to Punjabi university, Patiala and follow the rules, curricula prescribed by the university. The college prospectus includes number of courses offered, availability of seats in the respective courses, faculty and college information, dates of admission to different courses, information regarding reservations and rules to follow for admission process and availability of seats in hostel.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Voter's registration camp	21/09/2016	21/09/2016	550
Plantation drive	26/07/2016	26/07/2016	250

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• NCC department organized cleanliness programme under the name "Clean India Movement" on 2nd august 2016. Respective cadets took pledge that they will keep their surroundings clean and also aware others about the same. They also took out rally by holding banners to create awareness. The programme culminated with the cleanliness drive by the cadets at the college. It includes the surroundings of the campus as well. • Swachh Bharat Abhyan: Swachh Bharat Abhyan was celebrated on 2nd Oct, 2016 in the college. On this day, the college Principal, staff and students pledged to keep the college and its surroundings

neat and clean. • The "Van Mahotsav" was celebrated in the college campus on 21st March 2017. It was jointly organized by NSS, NCC and Youth Red Cross Units of the college. The college Principal Dr. Sukhbir Singh Thind inaugurated the plantation drive by planting saplings at different places in the college campus. He also inspired the students to save environment. • Ban on use of plastic. • Restricted entry of automobiles

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The Van Mahotsav was celebrated in the college campus on 2nd March, 2017. The college Principal Dr. Sukhbir Singh Thind inaugurated the plantation drive by planting saplings at different places in the college campus. 2. Blood Donation camp was jointly organised with HDFC bank in the college on 17th Nov, 2016. The camp was inaugurated by Dr. Malkit Singh Mann, Assistant Director, Youth Services Patiala. 3. Solid waste management:- The college is actively working for solid waste management. For this purpose, provision has been made for segregation of solid waste and compost pits have already been existed near boys parking and botanical garden in the college campus. In this technique, the plant waste is converted into organic manure for use in the college campus. 4. Biomedical waste management: - The conversion of Biomedical Waste is generally conducted in the Biotech laboratory to inactivate the hazardous Chemicals into inactive forms to make them less harmful to the environment by using certain techniques like autoclave or sterilization.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://govtmohindracollege.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Apart from imparting text book knowledge, the institution also focus on the holistic development of students. Various awareness campaigns and drives are conducted to curb various social issues and to inculcate environmental apprehension values through community-centric activities like drug awareness programme, Swachh Bharat Abhiyan, Van Mohatsav. The teaching learning process is designed in such a way to inculcate moral and disciplinary values among the students to make them better citizen.

Provide the weblink of the institution

<https://govtmohindracollege.in/vision-mission-objectives/>

8. Future Plans of Actions for Next Academic Year

Government Mohindra College Patiala stands for its lofty ideals and traditions in the field of academics, sports, culture, arts and sciences. Keeping in view the standards set by the students, faculty, support staff and Principals of the college, we shall aim to reach higher levels of academic as well as co-curricular excellence in the ensuing session as well. There will be a greater stress on making classroom teaching more fruitful and comfortable with the use of smart classrooms and ICT enabled tools. Seminars and extension lectures will be added during the next session at more frequent intervals to make learning enjoyable. More collaborative efforts will be conducted with the government and non-government organisations so as to facilitate our students in the arenas of career guidance and placement opportunities. Exhibitions of books, literary data, gadgets and models will be conducted to enhance practical knowledge among our students. Major stress will be laid on improving the managerial skills of our

students through workshops and symposiums. The Agriculture and Botany department will continue to connect students, faculty and other stakeholders with green initiatives like flower shows, composting, and so on. A major thrust is received in confidence boosting when students participate in cultural activities and the next session onwards maximum student participation will be supported in Youth Festivals and Folk Mela. Rozgar Mela of the Government of Punjab will be hosted by the college. Placement drives in collaboration with the government of Punjab as well as major private players will be undertaken. Greater opportunities will be provided to the students for their overall development. Medical and physical fitness along with spiritual rejuvenation of staff and students will be taken care of and supported through personal contact programs in the college with established medical practitioners, Yoga instructors as well as Art of Living masters and lecturers. Program details will be planned in advance and implemented accordingly. Subject related Quiz programs as well as folk and general IQ and Current topics related Quiz programs will be scheduled like talent hunts in the college for students aspiring to achieve competitive goals. Guidance and training programs will be conducted for PCS and UPSC exams as well as UGC NET coaching classes will be held for aspirants. Group Discussions and Mock Interviews will be conducted to polish the communicative skills of the students. Soft Skills programs will be conducted for a major percentage of students of the college who will be inspired to attend at least one lecture per session. Educational Trips to organisations and institutes where students can get practical knowledge related to geographical phenomena, agricultural equipments and paraphernalia, lexicography, etc, like Remote Sensing institutes, Agriculture Universities, Libraries of established universities, Pushpa Gujral Science City, and so on. Apart from these, the college also supports excursion trips for recreation and enjoyment so that the teaching learning process doesn't become monotonous. Equal number of educational trips and excursions will be organised for students during the next session in keeping with the college traditions.