

**Government Mohindra College, Patiala**  
Session 2018-19  
**Composition of IQAC**  
**(INTERNAL QUALITY ASSURANCE CELL)**

- I. Chairperson – Dr. Sangeeta Handa, Principal *Sangeeta Handa*
- II. Faculty representation
  1. Associate Prof. Amarjeet Singh *AJ*
  2. Associate Prof. Navjot Singh *NS*
  3. Associate Prof. Parminder Singh *PS*
  4. Associate Prof. Renu *Renu*
  5. Associate Prof. Romi Garg *Romi*
  6. Assistant Prof. Loveleen Parmar *LP*
  7. Assistant Prof. Amrit Samra *AS*
  8. Assistant Prof. S.B. Sharma *SBS*
- III. Management Member- Associate Prof. Sunil Jain *SJ*
- IV. Senior Admin. Officer- S. Jarnail Singh *SJS*
- V. Nominee (Local Society/trust)- S. Satnam Singh Sandhu Sewa *SSS*  
Educational & Charitable Society
- VI. Student Nominee- Siddharth *Siddharth*
- VII. Nominee (Alumni)- Prof. Salh *Salh*
- VIII. Nominee (Employer/Industrialist)- S. Jaspreet Singh, Solitaire Infosys *Jaspreet*
- IX. Coordinator: Associate Prof. (Dr.) Suresh Sharma *SS*

## IQAC Meeting (I) July 2018

### Agenda

1. To congratulate all members and stakeholders of the college on the latest write-up by the Hindustan Times about the college as ***“HT’s special series on ‘Punjab Region’s Oldest Schools of Learning”***, **entitled Patiala’s Government Mohindra College: From a regal institution to rural feeder college** **written by Yojana Yadav, senior news editor at Hindustan Times, Chandigarh.**
2. To review ongoing admission process in the college.
3. To supervise the new Time Table making process.
4. To announce the commencement of classes of the new session.
5. To frame policies for quality enhancement in session 2018-19.
6. To review the progress of previous action plans.
7. To review the internal examination/ Monthly tests system of the college.
8. To review the ongoing quality enhancement processes.
9. To plan hygienic and environmental care drives in the college.
10. To plan for inclusion of the stakeholders in the review processes monitoring.
11. To plan some policy for parking problems in the college.
12. To monitor the college hostel facilities and maintenance of sports infrastructure of the college.

### Minutes

1. With immense pride Dr. Suresh Sharma announced that the Hindustan Times had featured an elaborate article and interview of Principal Dr. Sangeeta Handa on 12 June 2018 written by Yojana Yadav about the rich heritage and tradition of Government Mohindra College Patiala. It can be read on the link <https://www.hindustantimes.com/punjab/patiala-s-government-mohindra-college-from-a-regal-institution-to-rural-feeder-college/story-qPzUM9dycxdUJ4EiPj4mmL.html>
2. All members present in the meeting accessed the write-up online and revisited the rich past of the college through the glorious article. Each and every member of the college including all stake holders deserved to be congratulated in carrying on with the rich culture and being flag bearers of the lofty traditions and standards set by Mohindra.
3. The prospectus of the college had already been released on June 1, 2018 and the admission process had commenced before the beginning of July 2018. An overwhelming response, as usual, was received in terms of the

number of applications for admission to all regular courses. Courses in HEIS where admissions could sometimes lag, were reviewed and it was decided that the various HEIS departments would be asked to make extra efforts to publicise their respective subjects.

4. The Annual Time table committee would be directed to make a fresh draft of the college time table at the earliest so that the same may be provided to the students at the time of the First Assembly of the session.
5. The first assembly would be conducted as soon as the admission process culminates before the first announcement of late fee extension for admission deadline. Thus, the teaching process would commence from the same day.
6. There was a long discussion on quality enhancement levels of both students and infrastructure.
7. It was approved that college laboratories shall be upgraded with new equipment in order to meet current demands of the students.
8. College canteen shall be cleaned.
9. Library shall plan for more online reading material.
10. A detailed discussion shall be held with examination committee to review the system of internal examination and MST's.
11. The coordinator thanked all the members for their inputs and support.
12. The ongoing quality enhancement processes were discussed at length and future objectives like development of career & counselling cell activities, IT labs etc.
13. Medical check-ups of students and blood donation camps were proposed and approved by the house.
14. More parents to be invited in PTA meetings, SMS information to parents regarding absence of students, examination information sharing with parents were proposed and approved. WhatsApp groups with parents was discussed.
15. Separate parking zone for teaching staff in two zones and no parking in front of academic block was passed in the house.
16. A round to college hostel, athletic track and college gym was proposed after conclusion of meeting to monitor the maintenance standards.
17. The members expressed satisfaction regarding the decisions taken and the meeting concluded.

## IQAC Meeting (II) September 2018

### Agenda

1. To celebrate Teachers Day on 5<sup>th</sup> September with a SUFIANA EVENING
2. To apprise the house of an MOU signed by Government Mohindra College Patiala International Conference: War Literature on 16-17 November, 2018
3. To earmark and circulate duties among all staff of the college regarding the conference with immediate effect.

### Minutes

1. It was decided that Teachers Day celebrations this year will be held as a Sufiana Evening in the college wherein two old students of the college Mohammad Habib and Anhad Jot would regal the distinguished audience with their vocal presentations and renditions. The Retired Professors of the College would be the special guests on the occasion. The motion was proposed by the Principal and approved unanimously by the house.
2. The coordinator informed the house that the Principal has made an effort to sign an MOU with IAARHIES (International Academic Association of Researchers in Humanities, IT, Engineering and Science), the brand name of The Society for Academic Research (SAR), registered under the section 20 of Societies Registration Act 1860.
3. Under the MOU a two **day International Conference on War Literature: Revisioning across Genres** has been scheduled to be held in the college on 16-17 November 2018.
4. Dr. Neelam Raisinghani representing IAARHIES paid a visit to the college to sign the MOU. The College coordinator for this project would be Dr. SB Sharma from the Department of English.
5. The Principal informed that the two-day international conference would focus on the relooking and revisioning of war literature, which has existed since the first literary texts were written.
6. A comprehensive duty list was chalked out for the two day International conference which would involve our college hosting International, national and local scholars and academicians representing the teaching faculties as well as students.
7. The house congratulated and appreciated Principal Dr. Sangeeta Handa on her laborious efforts for raising the bar with every new function/ event organised in the college.

## IQAC Meeting (III) December 2018

### Agenda

1. Compilation of Data for AQAR
2. Annual Sports Meet of the College.
3. Convocation for the session 2016-17
4. National Seminar proposed by the Department of Defence Studies.

### Minutes

1. Minutes of the previous meeting were read out and approved by the house.
2. A general house meeting was conducted to apprise the stake holders that the process of documentation of the activities undertaken by the college in the previous session was nearing completion.
3. The Annual Sports Meet of the college was decided to be held in the last week of February next year as per the choice and availability of the Chief guests for the occasion.
4. The Convocation for the session 2016-17 would be held in March 2019 and all degree holders would be informed well in advance to attend the function.
5. The Department of Defence Studies proposed to hold a National Seminar on the Topic- State, Society and National Security: An Indian Perspective on 9 March 2019. It would be a One Day Seminar in two Sessions.
6. The Principal opined that the Department of Sociology should collaborate with the Dept. of Defence Studies. The inaugural session would be chaired by Maj. Gen. Jyotinder Singh Sandhu, GOC 1 ARMD Div. and the keynote Address will be delivered by Maj. Gen. B. S. Grewal. Gen. Sandhu.
7. The Principal and members present in the meeting decided that the Evening session would be conducted by the Dept. of Sociology and they would chalk out their plan of action at the earliest.
8. The coordinator thanked the house for their support and guidance.

## IQAC Meeting (IV) April 2019

### Agenda

1. Review of the work undertaken by the college so far in the session.
2. Achievement of yoga students.
3. To discuss how to deal with the garbage dump of fallen leaves and other material piling up in one corner of the college.
4. Segregation of college waste and convert it into useful material.
5. How to use the old and not-in-use hardware lying in the college.

### Minutes

1. Minutes of the previous meeting were read out and approved by the house.
2. The Principal informed the house that three YOGA students of the college had represented the State in the Third Federation National Championship held at Ranchi. Varinder Singh and Karamveer Singh bagged the first positions in individual events, while Pardeep secured 6<sup>th</sup> position. The winners were also selected for the Asian Yoga Championship to be held in Korea. The house lauded the performance and congratulated the faculty of Yoga as well as the Principal.
3. The coordinator apprised the members of the various cleanliness drives carried out in the college.
4. While on cleanliness drives it was found that garbage of plastic bottles and green waste of fallen leaves was accumulating in a corner of the boys' cycle stand which required a solution. It was planned that a separate committee will be formed for the disposal of such garbage and help will be sought from the government office to deal with the green waste.
5. The old and broken benches and dustbins made of iron would be put to use after renovation. A committee would look into the matter at the earliest.
6. The program was named green initiative and the committee was directed to start working on managing the waste after due training which would involve all gardeners and sweepers of the college.
7. The members were satisfied with the decisions taken. Members of the proposed committee were informed of the expected plan of action.
8. The coordinator thanked all members present for their untiring efforts towards the development of the college.

# IQAC Meeting (V) June 2019

## Agenda

1. Smooth functioning of theory and practical examinations.
2. Plan of action for new admissions for the next session.
3. Subjects in which students did not prefer to take admission to be earmarked.
4. Streamlining the application system for admissions.

## Minutes

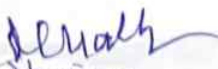
1. Minutes of the previous meeting were read out and endorsed by the house.
2. The coordinator informed that the final examinations of all Even semesters were either underway or scheduled to begin very soon. Centers had been allocated in the college as per university norms. All faculty was put on duty according to the demand of the respective Examination centers.
3. The Admission Committee for the new academic session was chalked out according to the streams being run in the college. A centralized admission office was set up in the main computer lab.
4. Subjects like Sanskrit and philosophy which had seen lesser intake of students in the recent years will be popularized among students. Special counselling sell at the time of admission would guide freshers to opt subjects that match their aim in life.
5. Heads of various departments will make a list of the core strengths of their course programs to guide and inform the freshers regarding their subject at the time of admissions.
6. The members all agreed and the coordinator thanked them for their inputs during the meeting.






(Dr. Suresh Kumar)  
Coordinator

✓ Sangeeta Handa  
Chairperson

Nominations (Faculty/Staff)



  
Nominations  
(Alumni)


Faculty




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Management Member

Senior Adm Officer -   
Nominations Society -   
Student Nominations - 

15) 

16)

Government Mohindra College, Patiala

Session 2019-20

Composition of IQAC  
(INTERNAL QUALITY ASSURANCE CELL)

- I. Chairperson – Dr. Simrat Kaur, Principal *Simrat Kaur*
- II. Faculty representation
  1. Associate Prof. Amarjeet Singh *AJ*
  2. Associate Prof. Navjot Singh *NJ*
  3. Associate Prof. Parminder Singh *PS*
  4. Associate Prof. Renu *Renu*
  5. Associate Prof. Romi Garg *Romi*
  6. Assistant Prof. Loveleen Parmar *Loveleen*
  7. Assistant Prof. Amrit Samra *Amrit*
  8. Assistant Prof. S.B. Sharma *S.B. Sharma*
- III. Management Member- Associate Prof. Sunil Jain *SJ*
- IV. Senior Admin. Officer- Mrs. Geeta Sharma *Geeta*
- V. Nominee (Local Society/trust)- S. Satnam Singh Sandhu Sewa *SS*  
Educational & Charitable Society
- VI. Student Nominee- Gurpreet Singh (Hons. School English) *Gurpreet*
- VII. Nominee (Alumni)- Prof. A.K. Verma *A.K. Verma*
- VIII. Nominee (Employer/Industrialist)- S. Jaspreet Singh, Solitaire *Jaspreet*  
Infosys
- IX. Coordinator: Dr. Suresh Sharma *Suresh*



## IQAC Meeting (I) July 2019

### Agenda

1. Action plan post admissions and the college time table.
2. Work on compilation of AQAR to commence.
3. Planning a schedule of the major co-curricular and extra-curricular activities for the session.
4. Review of the miscellaneous repair works going on in the college.
5. Review of beautification and cleanliness in the college grounds

### Minutes

1. The coordinator informed the members that the Admission process was likely to be completed in July itself like every year, the time table in charge would be asked to compile the fresh time table of the new session and circulate it duly before the first assembly of the session.
2. The coordinator would initiate the process of compilation and documentation of the AQAR for the session 2018-19.
3. All meetings of the previous session being approved by the house were allowed to be documented.
4. The tentative schedule for the major extra curricular activities to be conducted during the session was chalked out to be formalized in the next meeting.
5. The Principal suggested that the coordinator IQAC should take up the task of organizing a two day International Seminar during this session, preferably in the beginning of next year when the weather is conducive and it would also give all organizers and participants ample time to prepare for the same.
6. The members of the IQAC took a round of the college to have an overview of the repair works going on in the campus including in the canteen and the ceiling panels and wiring in the Sabha Bhawan.
7. Seasonal Flower plantation would be taken up when the monsoon sets in so that the plants don't wither in the heat of the summer.
8. The coordinator thanked one and all present.

## IQAC Meeting (II) November 2019

### Agenda

1. To accord a formal welcome to our new Principal Dr. Simrat Kaur who joined our college on 30 October, 2019
2. To undertake the Buddy program against Drug Abuse on Children's Day.
3. Swachh Bharat Campaign would be undertaken by the Agriculture Department and be completed by 16 December 2019
4. Two Day International Conference on the topic- Contemporary Issues & Challenges to Polity & Governance in India : Emerging Paradigm Shifts & Future Agenda will be held on Feb. 17-18, 2020

### Minutes

1. The house passed the minutes of the previous meeting with unanimous satisfaction.
2. The coordinator and all IQAC members extended a formal welcome to Dr. Simrat Kaur, who joined the college as Principal in place of Dr. Harpal Kaur who had been transferred to the College of Physical Education after a very brief stint as Principal of Government Mohindra College Patiala.
3. Dr. Simrat Kaur had been heading the College of Physical Education for many years now and is a very well known figure in the academic circles of Patiala.
4. The Principal, showed her keenness to continue the activities of the college with equal gusto and suggested that the Buddy Programme Against Drug Abuse being run in the College be handled, organized and celebrated by the student buddies themselves this year. Our students are always abuzz with enthusiasm to showcase their talent. A special program will be chalked out by the Head Dept. of Psychology to this effect, which must include skits and role play.
5. The Department of Agriculture of the college was given the task of beautification of the Agriculture block of the college as well as entrusted with the job of maintaining cleanliness in the campus. The Inspection regarding the same would be held on 16 December 2019.
6. The coordinator informed that his department was ready to hold the Two-Day International Conference in the month of February. International Scholars from America and Canada have given their consent to be present

for the Conference. The brochure of the conference was ready to come out of press and other details regarding submission of Abstracts on related topics as well as deadline of Paper submission had been conveyed and circulated among departments falling under all three major Universities of Punjab.

7.

8. The Coordinator thanked all members and Principal madam for extending full support to him.

## IQAC Meeting (III) February 2020

### Agenda

1. Annual Sports Meet on 3<sup>rd</sup> March 2020.
2. Review of all activities and action plans.

### Minutes

1. The Coordinator read out the minutes of the previous meeting which were duly approved. The house congratulated him on the success of the International Conference held very recently.
2. The house was informed that the Annual Sports meet of the College will be held on the 3<sup>rd</sup> of March 2020. The Meet will be inaugurated by Patiala SSP S.Mandeep Singh Sidhu. SP traffic Patiala S. Palwinder Singh Cheema will also grace the occasion.
3. The Invitation Card and other duties will be duly organized by the department of Physical Education.
4. The Sports Stadium would be given a touch up very soon and the murals and paintings would be repainted to give it a proper look for the Annual Sports Meet.
5. The House was satisfied with the action plans of the college undertaken so far.
6. The coordinator thanked all,

NOTE: The Sudden Announcement of Lockdown in Patiala and Punjab on 20<sup>th</sup> March stalled all activities and post the date. It was a new experience and going into covid lockdown brought a major jolt to the programs and plans for the future. Subsequently most of the coordination was started first on telephone calls and then in groups formed on whatsapp. Online meetings were started later on which depended largely on the availability of adequate infrastructure.

## IQAC Meeting MAY (IV) 2020

### Agenda

1. To regulate a mechanism regarding the completion of remaining syllabi and course content of all subjects online.
2. Postponement of examinations of the Even Semester of 2020 by the university till further intimation.

### Minutes

1. A meeting on zoom was held to chalk out a plan for all faculty members to start interacting with their respective students on whatsapp and Zoom or other online platforms like google meet.
2. Faculty would be asked to contact as many students as possible who will in turn contact more class mates to form a chain of networking and information dissemination, thereby facilitating the creation of proper official whatsapp groups of all classes.
3. All notices henceforth will be shared on the official whatsapp group of the college faculty by the Principal and the registrar of the college.
4. The faculty would be directed to start delivering online lectures and sharing the text of the syllabus remaining to be covered.
5. As per the guidelines received from the government of Punjab all faculty members would join cova app and follow cowin app as well. Faculty was asked to undergo online training in Basic course related to covid training and maintenance of hygiene.
6. The University has postponed the final Semester examinations schedule till further notice, which will be planned as and when the government allows educational institutions to open for students.
7. The members reassured the Principal of full support during these tough times and promised to be only a phone call away if ever the need arises for their assistance. It was decided that all future course of action would be decided in online meetings from now on.
8. The coordinator thanked all for joining the online meeting.

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Simratkaur  
Chairperson.

**Government Mohindra College, Patiala**

Session 2020-21

**Composition of IQAC**

- I. Chairperson – Dr. Simrat Kaur, Principal *SimratKaur*
- II. Faculty representation
1. Prof. Barjinder Singh Tohra *Barjinder Singh*
  2. Prof. Jatinder Jain *Jatinder Jain*
  3. Associate Prof. Amarjit Singh *Amarjit Singh*
  4. Associate Prof. Romi Garg *Romi Garg*
  5. Associate Prof. Navjot Singh *Navjot Singh*
  6. Associate Prof. Rachna Bhardwaj *Rachna Bhardwaj*
  7. Associate Prof. S.B. Sharma *S.B. Sharma*
  8. Assistant Prof. Loveleen Parmar *Loveleen Parmar*
- III. Management Member- Associate Prof. Sunil Jain *Sunil Jain*
- IV. Senior Admin. Officer- Mrs. Geeta Sharma *Geeta Sharma*
- V. Nominee (Local Society/trust)- S. Satnam Singh Sandhu *S. Satnam Singh Sandhu*  
Sewa Educational & Charitable Society
- VI. Student Nominee- Gurpreet Singh (Hons. School English) *Gurpreet Singh*
- VII. Nominee (Alumni)- Retd. Prof. A K Verma *A K Verma*
- VIII. Nominee (Employer/Industrialist)- S. Jaspreet Singh, Solitaire Infosys *S. Jaspreet Singh*
- IX. Coordinator: Dr. Suresh Sharma (Till Dec-2020) *Dr. Suresh Sharma*  
Prof. Ambika Beri (Jan-2021 onwards) *Prof. Ambika Beri*

## First Meeting of IQAC MOHINDRA 26 July 2020

### Agenda

1. Review of activities online and otherwise conducted June 2021 onwards when partial lockdown was in force and around fifty percent staff was allowed to be present in the college each day.
2. Admission process to begin from 28 July 2021 for entry point classes.
3. Departments to start online webinars instead of offline ones owing to covid restrictions and constraints.
4. Department of Law has already taken the lead in organizing online seminars and all others will be asked to follow the lead.

### Minutes

1. The coordinator informed the house that the faculty has been diligently trying to make all out efforts to carry on with the teaching process online. Still students living in far-fetched villages where the internet facilities aren't sturdy enough and those belonging to poor sections of the society have not been able to connect with the faculty due to lack of appropriate gadgets like smart phones and laptops and internet connectivity issues.
2. The admission portal for first year classes will remain open between 28 July 2020 and 8 August 2020 for online submission of applications. The entire admission process would be carried out online. Various teams of professors and clerical staff will download the admission forms and conduct appropriate scrutiny and carry the admission process forward as per the demands of the testing covid times.
3. The house was informed that the Department of Law conducted a Webinar on DOCUMENT VERIFICATION on July 1, 2020 and another on "Crafting and Drafting" on 8<sup>th</sup> July 2020
4. The Law department has also proposed to hold a Webinar on "Police Investigation" on 13<sup>th</sup> July, a virtual Inter-college debate on 22 July, while their Virtual Moot Court Competition is slated for 7<sup>th</sup> to 10<sup>th</sup> August 2020
5. The members lauded the efforts of the Department of Law and suggested that other departments must follow the example.
6. The coordinator thanked everyone for their cooperation.

## Second Meeting of IQAC MOHINDRA October 2020

### Agenda

1. Major annual Offline activities.
2. Online Semester examinations.
3. Only limited activities with 50 percent gathering in Sabha Bhawan allowed for the celebrating important days.

### Minutes

1. The minutes of the previous meeting were passed.
2. Fifty percent of IQAC members joined the present meeting via Zoom to follow the covid constraints.
3. It was decided by the house that as per the mandate of the Government of Punjab major offline activities and annual programs of the college will stand postponed till further notice regarding removal of covid restrictions is received.
4. The University will be holding all semester examinations online, therefore, the registrar department and faculty members must make adequate arrangements for a smooth conduct of examinations.
5. Any other gatherings like farewell parties or celebration of important days will be held only with highly restricted gatherings.
6. Likewise, a couple of farewell parties for the superannuating faculty members were held with only 10 members attending the event.
7. The members agreed to all proposals presented during the meeting.
8. The coordinator thanked everyone.



## Third Meeting of IQAC MOHINDRA December 31, 2020

### Agenda

1. To bid adieu to the Coordinator of IQAC
2. Appointment of new IQAC coordinator.
3. Flag Day on 23 January 2021
4. Release of college magazine (2019-20)
5. Road safety week in February 2021
6. Women's Day celebration in March 2021

### Minutes

1. Dr. Suresh Sharma, coordinator IQAC, took premature retirement. The house gathered together to bid him farewell. Some members joined this meeting via zoom, the online platform.
2. Suggestions were solicited for the name of a new coordinator of IQAC. Some members named a couple of faculty members. It was left for the sound judgement of the Principal to appoint the new coordinator before the next meeting of IQAC.
3. The NCC wings of the college were asked to celebrate flag day in January only by collecting the mandatory funds by selling flags. No offline function will be celebrated.
4. It was decided that the College Magazine MOHINDRA will be released in February as it was expected to come out of press by the first week of February 2021
5. Only a One-day seminar will be held to celebrate road safety week. Inspector Pushpa Devi of Punjab Police Education Wing will be invited to deliver a lecture on the occasion.
6. International Women's day celebrations will be limited. Only students of the girls hostel will participate in a seminar on the occasion. No other campus celebrations will be held owing to covid.
7. The meeting ended on a solemn note as the coordinator of the IQAC was leaving the college for a post retirement life. All members present wished him the best of health and happiness in the years to come.

## Fourth Meeting of IQAC MOHINDRA March 2021

### Agenda

1. Appointment of new IQAC coordinator.
2. Review of activities undertaken so far.
3. Online Youth Festival to be held in the month of June 2021
4. Corona vaccination camps and awareness drives.

### Minutes

1. The new coordinator Dr. Ambika Beri took charge after Dr. Suresh Sharma's retirement in December.
2. The house was informed that the College Magazine of session 2019-20 was released on 9<sup>th</sup> February, 2021 by Ex-Principal S. Parminder Singh Sidhu. Madam Kulwant Kaur of Mai Bhago Brigade was also present on the occasion.
3. A 5 day NCC training camp was organized from 10<sup>th</sup> to 15<sup>th</sup> February 2021, for B & C certificate holders of the Naval Wing of NCC under the aegis of Commanding Officer Capt. Saravjit Singh Saini of the Indian Navy.
4. The University will be organizing the youth festival activities online this year, owing to covid restrictions on campus. The Youth Welfare Officer will instruct and guide students to participate in the online items as much as possible.
5. Corona Vaccination camps will be organised as per the notification of the Government of Punjab from time to time for students, faculty, all employees of the college as well as for the residents of nearby areas.
6. The coordinator thanked all members for attended this urgent meeting.

*(Signature)*  
(Coordinator)

*Simrat Kaur*  
Chairperson

✓ 1 *(Signature)*  
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## COMPOSITION OF IQAC MOHINDRA (2021-22)

I. CHAIRPERSON – Dr. Simrat Kaur, Principal-9501683500 *Simratkaur*

### II. FACULTY MEMBERS

1. Prof. Jatinder Jain 9463329065 *J*

2. Associate Prof. Rommy Garg 8146066117 *Rommy*

3. Associate Prof. S. S. Rekhi 8837748100 *SS*

4. Associate Prof. P.S. Rekhi 9815335733 *PS*

5. Associate Prof. Baljinder Singh 9855199301 *BS*

6. Associate Prof. Navjot Singh 7889141536

7. Associate Prof. Rachna Bhardwaj 9417781999 *Rachna*

8. Associate Prof. Amrit Samra 9803416800

### III. MANAGEMENT MEMBER

Dr. SB Sharma, 9417149941 *Sophany*

### III. SENIOR ADMINISTRATIVE OFFICER

Mrs. Geeta Sharma 9464740608 *G*

### V. NOMINEE

1. Local Trust – S. Satnam Singh Sandhu *SS*

Sewa Educational and Charitable Trust

2. Alumni – Retd. Prof. A K Verma 9855509530

3. Student- Gurpreet Singh MA English II, 7986110940 *Gurpreet*

### VI. NOMINEE

1. Employer & Trainer *Jaspreet*

S. Jaspreet Singh, Solitaire Infosys 8288037883

### VII. COORDINATOR

Prof. Dr. Ambika Beri 8146066115 *Ambika*

### VIII. CO-COORDINATOR

Prof. Loveleen Parmar- 9872732727 *Parmar*

## MINUTES OF IQAC MEETINGS Session 2021-22

### First IQAC Meeting of the Session (July 2021)

#### Agenda

1. Review of Admissions for the New Session
2. Establishing Counseling teams to answer queries of prospective students of the college.
3. Online Admission portal and related duties.
4. Celebration of Independence Day
5. The upcoming Mega Job Fair.
6. Other extension Activities

#### Minutes

1. The Lockdown period being over, the new session was welcomed with a new spirit and enthusiasm by the house. It was a huge respite for the faculty to be meeting new students face to face, offline. The admissions were planned in dual mode as per the directions of the DPI(C).
2. Principal, DR. Simrat Kaur advised the Coordinator to appoint different teams of faculty for resolution of queries and answering phone calls in the administrative office. Another Information Counter was decided to be set up in the girls' common room for resolution of offline queries.
3. The coordinator Dr. Ambika Beri informed the house that all notices and circulars regarding the admission process were regularly being uploaded on the college Website. All admission deadlines were also being notified to the prospective students of the college. Admission process was being carried out as per the guidelines of the DPI (C)
4. Our NCC and Bhangra Teams participate every year in the Independence Day celebrations at the District Level. The Principal Dr. Simrat Kaur directed associated teams-incharge to begin the participation rehearsals at the earliest.
5. Heads of the Departments were asked to join hands in the celebration of Indian Independence Day in the college as well. Flag Hoisting is an integral part of these celebrations every year.
6. Madam Principal directed the Placement Cell Team members to gear themselves up for the upcoming Mega Job Fair to be hosted by Government Mohindra College, Patiala, under the scheme Ghar Ghar Rozgar launched by the Government of Punjab.
7. The Principal advised all departments of the college to plan and execute the extension activities to be conducted in the Odd Semester of the session 2021-22.

## Second IQAC Meeting of the session (November 2021)

### Agenda

1. Minutes of the first Meeting.
2. Mega Job Fair.
3. Semester MST.
4. Recently concluded Extension activities.

### Minutes of Meeting

1. The Coordinator Dr. Ambika Beri read out the minutes of the first meeting of the session which were duly passed by the house.
2. Principal, Dr. Simrat Kaur informed the house that the Mega Job Fair was hosted by our college in the month of September. Member of Parliament Preeti Kaur inaugurated the Job Fair through virtual platform in the presence of Deputy Commissioner Kumar Amit and ADC (Development) Dr. Preeti Yadav.
3. The placement cell incharge, Associate Prof. Rachna Bhardwaj informed that 2900 candidates successfully bagged jobs in various companies and institutions under the Ghar Ghar Rozgar scheme of the Government of Punjab.
4. The Registrar of the college was advised by Madam Principal, Dr. Simrat Kaur to conduct the MST of the session in time so that the assessment process may be undertaken well before the students take their final semester examinations.
5. The Principal informed the House that under the "Azadi ka Amrit Mahotsav" programme, Independence Day celebrations were held under the aegis of Captain (Indian Navy) Sarvjeet Singh Saini, Commanding Officer, First Punjab naval Unit, Naya Nangal. Fit India Freedom Run cross country race was held to mark the occasion.
6. The Principal Dr. Simrat Kaur informed the house that regular vaccination camps for students were organized in the college for protection against covid19, as per the directions of the State Health Department.
7. The coordinator informed the house that Sanskrit Department successfully conducted a Webinar to celebrate Sanskrit Divas (22 August 2021). Department of Law also conducted a Webinar on Virtual Moot Court. The Department of Hindi celebrated Hindi Diwas (14 Sept.) under the stewardship of Principal, Dr. Simrat Kaur. The Department of Psychology organised a Mental Health Workshop (Oct. 12, 2021) to inform the youth about the hazards of poor mental health.
8. The coordinator thanked the house for regular participation in the activities and meetings of IQAC Mohindra.

## Second IQAC Meeting of the session (November 2021)

### Agenda

1. Minutes of the first Meeting.
2. Mega Job Fair.
3. Semester MST.
4. Recently concluded Extension activities.

### Minutes of Meeting

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8. The coordinator thanked the house for regular participation in the activities and meetings of IQAC Mohindra.

## Third IQAC Meeting of the session (January 2022)

### Agenda

1. Minutes of the previous meeting
2. A warm note of Welcome to the newly appointed regular faculty.
3. NAAC accreditation process – third cycle.
4. Extension activities.
5. NAAC workshop in Punjabi University, Patiala
6. NAAC Workshop for staff in the college.
7. Compilation process of AQARs

### Minutes

1. The minutes of the previous meeting were read out by the coordinator & passed by the house after a brief discussion.
2. The house applauded the efforts of the government in fulfilling the long pending demand of Govt. colleges regarding recruitment of regular faculty. The college welcomed seven new Regular Assistant Professors into its fold in the month of December, 2021. All the new faculty members joined in the AQAR compilation process January onwards.
3. The house deliberated on the fact that the Department of Higher Education had directed all Government Colleges of Punjab to undergo a compulsory NAAC Accreditation.
4. It was informed that the pending AQARs which couldn't be filed owing to the lockdown were to be compiled and that NAAC Head office had permitted all colleges to upload the pending AQARs by February 2022.
5. Many extension activities were conducted by various departments of the college in consonance with the rule that at least two activities per semester have to be conducted for the overall personality development of the students.
6. The coordinator informed the house that Core Team of NAAC had started working on the Process of data collection for compiling AQARs, viz. 2016-17, 2017-18, 2018-19, 2019-20 & 2020-21.
7. Principal Dr.Simrat Kaur informed the house that Seven different Teams corresponding to the Seven Criteria of NAAC had been established for the smooth conduct of data collection and compilation process. Principal Madam attended several virtual meetings called by the Department of Higher Education in this regard.
8. The coordinator informed that Assistant Professor Loveleen Parmar attended One Day workshops conducted by Punjabi University Patiala, to apprise the colleges of the latest changes in the process of accreditation formulated by NAAC.
9. Two One Day Workshops were organised in the college in which Principal Dr.Simrat Kaur, Assistant Prof. Mohammad Sohail, Assistant Prof. Loveleen Parmar elaborately discussed the process of NAAC accreditation and gave PPT presentations regarding the same.
10. The process of compilation of five years' AQARs was started on a war footing under the aegis of Dr.Simrat Kaur, Principal, Government Mohindra College, Patiala, informed the coordinator, Dr. Ambika Beri.

## Fourth IQAC Meeting of the Session- February, 2022

### Agenda

1. Minutes of the previous meeting.
2. Data collection streamlined for AQAR submission.
3. Difficulties and hurdles owing to changed format of AQAR submission.
4. Urgency for AQAR uploading of previous sessions conveyed.

### Minutes

1. Minutes of the previous meeting were read out.
2. The coordinator informed the house that an urgent meeting had to be called as the format of IQAC data collection had changed over the years and owing to lockdown and its imposing challenges, somewhere down the line, the format of AQAR updation hadn't been the focus for the college. The Alumni meets and the Parent Teacher interaction as well as the Student feedback had not been as confidently undertaken as prior to the lockdown.
3. Assistant Prof. Loveleen Parmar, Assistant Professor Mohammad Sohail, Assistant Prof. Rai Bahadur Singh, Assistant Prof. Ramneet Kaur, Assistant Prof. Harpreet Singh and Assistant Prof. Yodha Singh were made permanent members of IQAC core team in the month of January 2022, by Principal Dr.Simrat Kaur. The Principal informed that the core team had started giving shape to the pending AQARs from the session 2016-17 onwards.
4. The core team informed the House that owing to a few vital changes in the composition of IQAC and AQAR format, the teams of all criterions and the NAAC core team have had to work very hard for the completion of the process.
5. The house was informed by the core team that NAAC head office had been receiving inputs from the DPI (colleges) regarding genuine issues and therefore, the date for uploading the AQARs of all pending sessions from 2016-17 onwards had been extended to March 31, 2022
6. The Principal opined that even though the date for the uploading of AQARs had been extended, the teams working on the compilation of AQAR process must not relax at any cost. Dr.Simrat Kaur goaded all staff members present in the house to keep up the diligent pace of work.
7. The coordinator Dr. Ambika Beri thanked the members present in the house and appreciated the efforts being put in by the IQAC committee members to support the NAAC criterion and Core teams.



## Fifth IQAC Meeting of the session – March, 2022

### Agenda

1. Minutes of previous meeting.
2. Extension activities- Alumni Meet for School teachers.
3. AQAR uploading process.

### Minutes

1. Minutes of the previous meeting were read out in the house by Dr. Mohammad Sohail and duly passed by the house.
2. The house was informed that an Alumni meet "Let us enrich our memory lane" was held in the college solely for the old students of the college who are working as teachers in Government Schools of Punjab. It was an initiative of the Education Secretary which bore fruit. It was a very special occasion for the staff of the college as well as the alumni/Alumnus. Around 200 of our old students working in government colleges in Punjab attended the meet and enriched the environment of the college with valuable feedback.
3. The NAAC core team informed the house that the data collection process for the AQAR compilation had been completed well in time and the AQARs of four sessions were almost given their final shape on the online portal of NAAC Bangalore.
4. It was also informed by the core team that the deadline for the AQAR updation process had been extended by NAAC head office to July 31, 2022 & therefore the team had decided to revisit and revise the entire data being uploaded on the portal without making haste.
5. The members of the house and Principal, Dr.Simrat Kaur agreed with the opinion of the NAAC core team. The Principal directed the CORE TEAM to upload the AQARs within a couple of months so that the objections raised by the Head Office could be removed well before the final deadline.
6. The coordinator as well as the Principal thanked the house for their cooperation.

6th IQAC Meeting of the session- May 30, 2022

Agenda

1. Minutes of the previous meeting.
2. AQAR submission
3. NAAC workshop for the

Faculty.Minutes

1. The minutes of the meeting were read out by Prof. Dr. Ambika Beri and passed by the house.
2. The principal applauded the efforts of the NAAC criterion Teams for efficiently collecting and compiling data for AQARs of pending sessions.
3. The NAAC core team was applauded for uploading the AQAR of the session 2016-17 on 11 May, 2022. The AQAR was accepted, Objections raised and cleared in the month of May itself.
4. Assistant Professor Loveleen Parmar informed the house on behalf of the core team that the job of uploading the data into AQARs of the rest of the sessions was being carried out on a war footing.
5. The Principal urged the CORE team to complete the process of AQAR uploading of the rest of the sessions within a month.
6. The Coordinator and representatives of NAAC core team informed the house that the format of AQAR for the session 2020-21 was entirely different from that of the previous sessions owing to which the various teams were taking some time for adjustment.
7. The Principal directed the IQAC coordinator to immediately hold another workshop for the faculty in order to remove any doubts regarding the format of the 2020-21 AQAR.
8. It was decided that the NAAC Workshop will be held for all staff members on the 2nd of June, 2022 and one more time the faculty and other staff members will be apprised of the major changes in the compilation and presentation of data process for the AQAR of session 2020-21.
9. The House was adjourned after all the concerns of the core team were mitigated.
10. The Coordinator thanked one and all present.

*Rejoinder: The IQAC members were informed in an online message on 30 June 2022 that the NAAC core team had completed uploading all AQARs for sessions 2016-17, 2017-18, 2018-19, 2019-20 as well as 2020-21, to the satisfaction of Principal Dr.Simrat Kaur.*

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11. [Signature] 12. [Signature] 13. [Signature] 14. [Signature] 15. [Signature]

[Signature]  
(Coordinator)

[Signature]  
Principal  
Govt. Mohindra College  
Chandigarh  
BATIALA

## COMPOSITION OF IQAC MOHINDRA (2022-23)

- I. **CHAIRPERSON** – Dr. Simrat Kaur, Principal *Simrat Kaur*  
9501683500, [simratripu@gmail.com](mailto:simratripu@gmail.com) (till January 31, 2023)  
S. Amarjit Singh, Principal *Am*  
7380188189, [gcmohindrapatiala@gmail.com](mailto:gcmohindrapatiala@gmail.com) (From March 02, 2023 onwards)

### II. FACULTY MEMBERS

1. Prof. Jatinder Jain 9463329065 *JJ*  
[Jain171067@rediffmail.com](mailto:Jain171067@rediffmail.com)
2. Associate Prof. Rommy Garg 8146066117 a *Rommy*  
[Rommygarg17@gmail.com](mailto:Rommygarg17@gmail.com)
3. Associate Prof. Navjot Singh 7889141536 *Navjot*  
[navjotsbilling@yahoo.co.in](mailto:navjotsbilling@yahoo.co.in)
4. Associate Prof. Rachna Bhardwaj 9417781999 *Rachna*  
[Rachnabhardwaj189@gmail.com](mailto:Rachnabhardwaj189@gmail.com)
5. Associate Prof. Amrit Samra 9803416800 *Amrit*  
[Samra2802@gmail.com](mailto:Samra2802@gmail.com)
6. Assistant Prof. Rai Bahadur Singh 9814929428 *Rai Bahadur*  
[rbsingh.rai@gmail.com](mailto:rbsingh.rai@gmail.com)
7. Assistant Prof. Harpreet Singh 9417347305 *Harpreet*  
[Harpreetsidhubrar28@gmail.com](mailto:Harpreetsidhubrar28@gmail.com)
8. Assistant Prof. Yodha Singh 9653359244 *Yodha Singh*  
[yodha.botany@pbi.ac.in](mailto:yodha.botany@pbi.ac.in)
10. Assistant Prof. Ramneet Kaur 9501705848 *Ramneet K*  
[Ramneet28294@gmail.com](mailto:Ramneet28294@gmail.com)
11. Assistant Prof. Jagjeet Singh 7528839566 *Jagjeet*  
[techjagjeet@gmail.com](mailto:techjagjeet@gmail.com)

### III. MANAGEMENT MEMBER

Dr. SB Sharma, 9417149941  
[sbsharma05051@gmail.com](mailto:sbsharma05051@gmail.com) *SB Sharma*

### III. SENIOR ADMINISTRATIVE OFFICER

Mrs. Geeta Sharma 9464740608 *G*  
grani3918@gmail.com

#### V. NOMINEE

1. **Local Trust** – S. Satnam Singh Sandhu *SS*  
Sewa Educational and Charitable Trust

2. **Alumni** – Retd. Prof. A K Verma 9855509530  
ashokverma561@gmail.com

3. **Student**- Nisha MA English I, 7625807604 dabbynisha20@gmail.com *Nisha*

#### VI. NOMINEE

1. **Employer & Trainer**

Mr. Jasdeep Singh

Free Future Skill Training Program Supported by HDFC  
9878234763, [jasdeep@studentsfuel.com](mailto:jasdeep@studentsfuel.com)

*Jasdeep*

2. **Employer & Trainer**

Mr. Rajesh Sharma, CEO, Solitaire Infosys, Mohali

9872220856, Industrial Area, Sector 73, Sahibzada Ajit Singh Nagar, Punjab  
140308

#### VII. COORDINATOR

Assistant Prof. Loveleen Parmar 9872732727  
officialleen6@gmail.com

*Loveleen Parmar*

#### CO-COORDINATOR

Assistant Prof. Mohammad Sohail 9464545376  
msohaildhillon90@gmail.com

*M. Sohail*

**MINUTES OF THE MEETING – November 5, 2022**  
**IQAC MOHINDRA 2022-23**



**Agenda of the Meeting as per the directions issued by**

## Directorate of Higher Education

ਦਫਤਰ ਡਾਇਰੈਕਟਰ ਸਿੱਖਿਆ ਵਿਭਾਗ (ਕਾਲਜਾਂ) ਪੰਜਾਬ ਐਸ.ਏ. ਐਸ. ਨਗਰ  
(ਕਾਲਜ ਐਜੂਕੇਸ਼ਨ ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ

ਸਮੂਹ ਸਰਕਾਰੀ ਕਾਲਜਾਂ ਦੇ ਪ੍ਰਿੰਸੀਪਲ ਸਾਹਿਬਾਨ

ਮੀਮੋ ਨੰ : 401254 ਕਾਲਜ ਐਜੂਕੇਸ਼ਨ (3) / 2022) 72886

ਮਿਤੀ ਐਸ.ਏ. ਐਸ. ਨਗਰ: 17/10/22

ਵਿਸ਼ਾ : ਕਾਲਜਾਂ ਦੀ NAAC Accreditation ਸਬੰਧੀ ਜਰੂਰੀ ਹਦਾਇਤਾਂ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਸਬੰਧੀ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹਦਾਇਤਾਂ ਜਾਰੀ ਕੀਤੀਆਂ ਜਾਂਦੀਆਂ ਹਨ-

1. All the Existing Government Colleges will submit their Annual Quality Assurance Report (AQAR) of last five years upto 30th November 2022 and submit a certificate in this regard.
2. All New 16 Government Colleges will also register under AISHE and register for NAAC AQAR and will file their one Year AQAR by 30th November, 2022.
3. All 64 Government Colleges of the State will ensure the formation of Internal Quality Assurance cell as per the guidelines of NAAC and UGC and will submit a certificate in this regard by 31st October, 2022.
4. Every Government College of the State will hold Monthly Meeting of Internal Quality Assurance Cell on First Saturday of Every Month (If First Saturday is holiday then meeting will be held on the next working day) . They will also submit their monthly report of the IQAC to the directorate and also upload it on the website of the college.
5. All Existing (48) Government Colleges will prepare their first draft of their self-study report (SSR) by 31st January, 2023 and submit for vetting to the Members of the State Coordination Committee for vetting.
6. The State Coordination Committee with the help of college wise mentors will finalize the SSR with the help of Principals and respective College NAAC Coordinators and in all case will ensure the 2nd draft ready by 31st March, 2023.
7. In all the cases final SSR will be submitted by all Old Government colleges by 30th June, 2022.
8. The mentors appointed by State Coordination Committee of the NAAC will visit the colleges on the request of the Principals where ever necessary.
9. The Progress of the NAAC Accreditation of the Government Colleges will be reviewed in the Monthly meeting of Coordination Committee and report will be submitted to the Department of Higher Education.

ਇਹਨਾਂ ਹਦਾਇਤਾਂ ਦੀ ਇੰਨ-ਬਿੰਨ ਪਾਲਣਾ ਕਰਨੀ ਯਕੀਨੀ ਬਣਾਈ ਜਾਵੇ।

ਰਾਜੀਵ ਕੁਮਾਰ ਗੁਪਤਾ(ਆਈ.ਏ.ਐਸ)


ਡਾਇਰੈਕਟਰ ਸਿੱਖਿਆ ਵਿਭਾਗ (ਕਾਲਜਾਂ)

ਮਿਤੀ- ਐਸ.ਏ.ਐਸ ਨਗਰ-17/10/22

ਪਿੱਠ ਅੰਕਣ ਨੰ- ਉਕਤ

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਵਾਇੰਸ ਚਾਂਸਲਰ, ਜਗਤ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਓਪਨ ਯੂਨੀਵਰਸਿਟੀ (ਨੇਡਲ ਏਜੰਸੀ ਆਫ

ਨੈੱਕ) ਨੂੰ ਸੂਚਨਾਂ/ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

  
ਡਿਪਟੀ ਡਾਇਰੈਕਟਰ (ਕਾਲਜਾਂ)

ਦਫਤਰ ਡਾਇਰੈਕਟਰ ਸਿੱਖਿਆ ਵਿਭਾਗ (ਕਾ) ਪੰਜਾਬ, ਐਸ.ਏ.ਐੱਸ ਨਗਰ  
(ਕਾਲਜ ਐਚੂਕੇਸ਼ਨ ਸ਼ਾਖਾ)

Prof Louleus  
ਪ੍ਰਿੰਸੀਪਲ  
21/10/22

ਸੇਵਾ ਵਿਖੇ

ਰਾਜ ਦੇ ਸਮੂਹ ਸਰਕਾਰੀ ਕਾਲਜਾਂ ਦੇ ਪ੍ਰਿੰਸੀਪਲ ਸਹਿਬਾਨ

ਮੀਮੇ ਨੰ 403663 ਕਾ(3) / 14 LL  
ਮਿਤੀ ਐਸ.ਏ.ਐੱਸ ਨਗਰ 21/10/2022



ਵਿਸ਼ਾ- Internal Quality Assurance Cell ਦੀ ਮੀਟਿੰਗ ਸਬੰਧੀ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਸਬੰਧੀ ਇਸ ਦਫਤਰ ਦੇ ਪੱਤਰ ਨੰ: 401254 ਕਾ(3) 2022272886 ਮਿਤੀ 17-10-2022 ਵਿਚ ਦਰਜ ਮੱਦਾਂ ਅਨੁਸਾਰ ਮਹੀਨੇ ਦੇ ਪਹਿਲੇ ਸ਼ਨੀਵਾਰ ਨੂੰ Internal Quality Assurance Cell (IQAC) ਦੀ ਮੀਟਿੰਗ ਕੀਤੀ ਜਾਵੇ। ਇਸ ਸਬੰਧੀ ਹਦਾਇਤ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਇਸ ਸਬੰਧੀ ਪਹਿਲੀ ਮੀਟਿੰਗ ਮਿਤੀ 05-11-2022 ਨੂੰ ਕੀਤੀ ਜਾਵੇ ਅਤੇ ਹੇਠ ਲਿਖੇ ਐਜੰਡੇ ਨੂੰ ਇਸ ਮੀਟਿੰਗ ਵਿਚ ਸ਼ਾਮਲ ਕੀਤਾ ਜਾਵੇ। ਇਸ ਮੀਟਿੰਗ ਵਿਚ ਹੇਠ ਦਰਸਾਏ ਐਜੰਡਾ items ਤੇ ਵਿਚਾਰ ਕਰਨ ਉਪਰੰਤ ਇਸ ਦੀ ਵਿਸਥਾਰ ਰਿਪੋਰਟ ਅਤੇ ਮੈਂਬਰਾਂ ਦੇ ਵਿਚਾਰ ਕੰਪਾਇਲ ਕਰਕੇ ਮਿਤੀ 07-11-2022 ਤੱਕ, ਵਿਭਾਗ ਵਲੋਂ ਇਕ google form ਸਰਕੂਲੇਟ ਕੀਤਾ ਜਾਵੇਗਾ, ਰਾਹੀਂ ਵਿਭਾਗ ਨੂੰ ਭੇਜੀ ਜਾਵੇ।

AGENDA OF ITEMS TO BE DELIBERATED IN THE INTERNAL QUALITY ASSURANCE CELLS OF GOVERNMENT COLLEGES OF PUNJAB

- 1) INSTITUTIONAL VIEWS ON LEARNER CENTRIC EDUCATION
  - a) MULTIDISCIPLINARY EDUCATION
  - b) ADOPTION OF ACADEMIC BANK OF CREDITS
  - c) ADOPTION OF MULTIPLE ENTRY AND EXIT SYSTEM
  - d) ADOPTION OF GUIDELINES OF NHEQF AND CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES
- 2) INSTITUTIONAL PREPAREDNESS AND VIEWS ON DIGITAL LEARNING
  - a) OPEN DISTANCE LEARNING AND ONLINE PROGRAMMES
  - b) SYAYAM AND OTHER MOOCS PROGRAMMES AND THEIR RELEVANCE
- 3) INDUSTRY INSTITUTE COLLABORATION
  - a) INTERNSHIP/APPRENTICESHIP EMBEDDED PROGRAMMES
  - b) ALUMNI CONNECT

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- c) MOU WITH INDUSTRY FOR INTERNSHIP/ RESEARCH/ ENTREPRENEURSHIP/EMPLOYMENT
- d) RESEARCH AND DEVELOPMENT CELL IN EVERY COLLEGE
- 4) INSTITUTIONAL AWARENES AND PREPAREDNESS ON ACADEMIC RESEARCH AND INTERNATIONALISATION
  - a) ACADEMIC AND RESEARCH COLLABORATION BETWEEN INDIAN AND FOREIGN HIGHER EDUCATION INSTITUTIONS- INSTITUTIONAL EFFORTS
  - b) OFFICE OF INTERNATIONAL AFFAIRS
  - c) RANKING OF INSTITTUIONS
  - d) ADOPTION OF GUIDELINES OF UGC ON INSTITUTIONAL DEVELOPMENT PLAN
  - e) ACCREDITATION
  - f) FACULTY TRAINING
- 5) INDIAN KNOWLEDGE SYSTEM
  - a) COURSES IN INDIAN LANGUAGES
  - b) EMBEDDING INDIAN KNOWLEDE SYSTEM IN CURRICULUM
- 6) INSTITUTIONAL EFFORTS TO PROMOTE EMPLOYABILITY
  - a) ESTABLISHMENT AND PROGRESS OF PLACEMENT CELL
  - b) PROGRESS OF CAREER GUIDANCE CELL
  - c) LINKAGES WITH SOCIETY ORGANISATIONS TO PROMOTE EMPLOYABLITY
  - d) BEST PRACTICES OF COLLEGE TO PROMOTE SELF-EMPLOYMENT
- 7) QUALITY ROAD MAP FOR YOUR INSTITUTION
  - a) ACTIVITES PLAN FOR THE MONTH OF NOVEMBER AND DECEMBER FOR QUALITY ENHANCEMENT OF EDUCATION
  - b) TARGET STUDENTS GROUPS AND TEACHERS FOR QUALITY ENHANCEMENT
  - c) FACULTY IMPROVEMENT ACTIVITIES

  
डिप्टी डायरेक्टर (वा)

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The Meeting commenced with the Welcome Address by the Principal, Dr. Simrat Kaur who informed the house about the purpose of the in-camera meeting of the IQAC fixed by the office of the DPI. The Principal opined that it was expected from our reputed college to maintain high standards of academic as well as co-curricular excellence as we have proved in the past with a score of 3.86 CGP. The Principal was confident that the hard working faculty and students of Mohindra College will once again prove their mettle in the future accreditation.

Dr. Mohammad Sohail, member IQAC & Head Department of Public Administration began the discussion on the initial points of the agenda with the comments that the seven points in the Agenda include **Institutional Views on Learner centric Education, Institutional preparedness and views on Digital Learning, Industry Institute Collaboration, Academic Research and Internationalisation, Indian Knowledge System, Institutional Efforts to promote employability, and Quality Road Map for the Institution.**

Dr. Sohail informed that NEP 2020 is the basis of the agenda of the present meeting. The UGC mandates these responsibilities for HEIs. The agenda is very vital to be discussed in this respect. Some are policy decisions and others are pragmatic decisions that the institute may take on its own. The first 4 points of the agenda are based on policy decisions which the affiliating university adopts and mandates for the colleges. The final decision-making body is the Affiliating University for points like adoption of academic Credit based system, Multiple entry and exit system in various academic courses, and so on. Even NAAC has separate criteria for university, affiliated colleges and Autonomous institutes. While autonomous colleges and universities can take independent policy decisions, Affiliated colleges look up to the university for guidelines and mandates. Systems like multiple entry and exit have not yet been adopted by most universities even. Adoption of guidelines for NHEQF has to be adopted by universities first and only then can they be applicable on colleges. UGC guidelines for open learning and online courses in the gazette published on 4 September 2020 throw a light on the policy making decision to be taken regarding the same. Swayam and MOOCS courses are pan India programs introduced by the government. Many of our faculty members are using these platforms. The faculty is involved in attending NEP 2020 orientation course on Swayam platform these days. Many departments have made internships a part of their curriculum imparting program. Letter 2021 Nov. of UGC informs about Alumni connect to be adopted which is already in place in our college.



Assistant Professor Loveleen Parmar, IQAC co-coordinator and Head Department of English informed the House about the very recent MOUs signed by the IQAC with organisations like FUEL- Friends Union for Energising Lives an undertaking of HDFC. FUEL is currently providing free coaching to 72 students of Computer Science Department in JAVA/ PYTHON and Artificial Intelligence. The students are attending a 2-hour online class every evening. Thereafter, they will attend an internship program in Mohali or Pune as per their choice in which they will be provided free boarding, lodging, food as well as a stipend of 8000 rupees. The company will chisel the students into finding the best jobs available for them in the market. The second MOU as informed by Ms. Loveleen Parmar is with Cambridge International University Press Ltd., New Delhi, that's offering soft skills training and IELTS coaching to the students for a meagre Rs. 500/- per year when the students enrol in their certificate course under the English Language Lab of the college run

by the Dept. of English. The students will get the opportunity of progressive certification from A1 to B1, B2 and so on levels. More MOUs are in the pipeline to be signed by the next semester.

Further, Dr. Mohammad Sohail stated that as per the UGC letter dated 14 March 2022, RDCs at college level can be made to further and support research and construct an enabling culture for promoting research in the college. Academic and Research collaboration between university and foreign educational institutions regulations have been delineated in the letter of UGC year 2016. Regarding Rankings we have been undergoing NAAC accreditation. UGC is still in the process of finalising the regulations on Institutional Development Plan. The draft of 28 January 2022 is still under consideration of the UGC.

In continuation with the point of Internationalisation, Assistant Prof. Loveleen Parmar stated that while the policy decisions rest with the University and the DHE, Government Mohindra College Patiala has been inviting Teaching faculty from different foreign countries for OFFLINE as well as ONLINE guidance to our students in their particular area of Expertise. In February 2018, Dr. Amritjit Singh visited our college from Ohio University, United States. Dr. Singh is a Langston Hughes Professor of English and African American Studies. He interacted in a workshop on Afro-American studies with the students of MA English of not only our college but also from the other colleges and Punjabi University. We had also organised a BOOK READING & SPECIAL ADDRESS by Dr. Charles R. Johnson, Novelist, Buddhist Philosopher, Literary Scholar, from Seattle, United States. He addressed the students of MA English in a program called A BUDDHIST WRITER RESPONDS. Another foreigner, educationist, Writer and Buddhist editor Dr. Sharyn Skeeter acted as a Respondent during the workshop. Later in another International Conference held under an MOU with IARHIES, Rajasthan, Resource persons from Thailand interacted with our faculty and students. Immediately before the lockdown was imposed, another International Conference in our college brought Scholarly teachers from the US like Dr. Prabhjot Parmar to our college. Assistant professor Liveleen Parmar informed that more Professors from other countries joined the conference online in a full session to apprise the delegates with the nature and scope of their subjects in the foreign countries. English Department has been instrumental in organising such Orations for our students in the past and we have it on the agenda for the future as well.

In the NAAC process we have been following directions of the DHE informed Dr. Sohail. AQARs contain all information on Faculty Development Programs attended by the staff members from time to time. As far as languages are concerned, like courses that enhance employability such as Translation courses, colleges can think about adopting such programs. Dr. Sohail invited Vice Principal Madam Kanwaljit Kaur to share her views on Sanskrit language. Associate Professor Kanwaljit Kaur informed that the subject of Sanskrit is losing its ground at school and college level education regarding which the DHE must take prompt action. Sanskrit is the mother language for all languages of the world. The teaching learning process in Sanskrit was adopted by the ancient philosophers, intellectuals all over the world. Sanskrit has many job opportunities for its scholars like Teaching, News Reading,

Writings and so on. Associate Professor Kanwaljit Kaur thanked the department of higher education for including the ancient Indian languages point in the agenda of the meeting.



Furthering the point of Indian Knowledge System in curriculum discussed in the UGC letter of Sept 2022 is a vital point included in the agenda of the meeting of IQAC, Dr. Sohail informed that Centres dedicated to teaching different languages in colleges and activities related to languages can be undertaken in Government Mohindra College, Patiala. Dr. Sohail invited Associate Professor Rachna Bhardwaj to inform the House about the Working of Placement Cell and Career Guidance. Madam Rachna shared that companies like Indian Organic Limited, Talwandi Sabo Power Ltd., Solitaire Infosys, Bajaj Infoserve, have been conducting placement drives in the college for many years and offer letters have been received by numerous students of different streams for placements. The college has hosted

Mega Rozgar Melas in the last two years for the students under the able aegis of Madam Principal. More such programs will be conducted by the college in the coming years. Programs for students of Humanities courses will be increased in the coming days.

Dr. Sohail informed the house that Principal Madam was already meeting representatives of Defence forces for placement of students just before the meeting of IQAC. Dr. Sohail then invited Retd. Faculty member Sh. AK Verma ji for his views regarding the active participation of ALUMNI of the college in the its work environment. Verma Sir informed the house that an unattended park of the municipality in front of the Main gate of the college is being maintained and beautified by the OLD STUDENTS ASSOCIATION. A regular gardener has been appointed. The MC is only paying 1300 rupees to the OSA and the rest of the expenditure is taken care of by the OSA. Many locals, students, parents who accompany students during entrance exams make optimum use of the garden/ park. Verma Sir shared that he wanted more and more latest outgoing students to join the alumni. An NGO Patiala Our Pride has all Old Mohindrians – DGPs, AIR MARSHALLS, Chairmen and so on from Civil and bureaucratic fields contributing to the upkeep of Patiala. Principal Dr. Simrat Kaur replied to AK VERMA Sir that the college is indebted to him and the OSA for contributing to the college with all their might for the upliftment of the college. Principal madam further requested Verma Sir for the active involvement of OSA in sponsoring poor students as well as guidance to students regarding choice of subjects at the time of admissions. Verma Sir showed his helplessness regarding lack of funds in the association as the constitution of the OSA mandates that a student who passes out of Government Mohindra college can join OSA only after a gap of 5 years. This way, a majority of students alumni can't be contacted for enrolment. Sir stated that he will propose an amendment in the constitution of OSA with respect to this practical anomaly.

Dr. Sohail thanked Principal madam and Mr. Verma for enlightening the house regarding past activities of OSA and chalking out future programs, too. Regarding Quality Road Map of the Institution for November and December, Principal madam has already directed all departments of the college to organise activities on days of National importance falling in November and December 2022. Dr. Sohail informed the house that the ongoing Vigilance Awareness Week has also witnessed competitions and activities conducted by Dept. of English and Public Administration. Nov. 26 – Constitution Day of India will also be celebrated in the college. Dr. Ambika Beri informed the house that the Dept. of Botany has been actively involving students in educational visits. International Science Day will be celebrated. Students are visiting Botanical garden at present where they are visiting tissue culture lab and herbarium. Assistant Professor Loveleen Parmar informed that National Education Day will be celebrated on 11 November. Prof. Loveleen requested Prof. Jatinder Jain to apprise the hiuse regarding activities of NSS. Dr. Jain informed that NSS has conducted numerous activities in the month of October. Flogging for different areas of Patiala has been conducted. Sir informed that awareness programs and lectures about stubble burning were conducted in different villages. Sir informed that the effect of this persuasive endeavour will be slow but a beginning has been made. NSS volunteers and teachers in

charge have been continuously making efforts to guide, counsel and support a positive change. Regarding BLOOD DONATION camp to be held in the college on November 25, planning is final. Dr. SS Rekhi informed the house that as per norms, Faculty requirement in the college has been completed. No classes are going without teachers. Teaching is in full swing without any hurdles.

Dr. Sohail informed the house that in collaboration with the Indian Oil Corporation Ltd. Dept of Public Administration conducted a sponsored program of Poster Making and Slogan writing competition which concluded on 4<sup>th</sup> November, 2022. Associate Professor Kanwaljit Kaur informed that The BHASHA MANCH platform for all languages has been organising extension lectures from time to time for students of Punjabi, Hindi, Sanskrit and English Departments. Dr. Sohail invited Dr. SB Sharma , coordinator of Jagat Guru Nanak Dev Open University certificate courses for enhancing employability of our students. Students of the college have enrolled in three different certificate courses and are being benefitted as their resume will be consolidated for placement purposes.

Assistant Professor Harpreet Singh of Botany department informed that the International Science Day programs and competitions of the Botany department are being conducted as informed by Coordinator IQAC, Dr. Ambika Beri. Students have visited Mussourie and Dehradun for practical knowledge. FRI, Forest Research Institute, was visited by excursion and educational tours. A practical based training and competitive program is also being introduced very soon in the department. Associate Professor Amrit Samra informed the house about the YOGA program in the college including Faculty Yoga Program to be organised. An airconditioned gym is also fully functional in the college which is waiting for a green signal from the district administration to reopen after lockdown. A health club is also active in the college. The law dept of the college organises many co-curricular activities for its students, including visits to local courts and so on.

Dr. SS Rekhi shared that in the Zonal Youth Festival held in Public College Samana, our teams won accolades and brought laurels winning 10 trophies like Jhoomar first, Bhangra Second, Luddi Second, One Act play First, Mime First, nukkad natak First, Installation First. Over all Runner up trophy was won by our college. We are fully geared for inter zonal youth festival now. Our college has always featured in the top three positions in the Inter Zonal Youth festival. Dr. Rai Bahadur Singh told the house that students of our college are genuine participants and bonafide students of our college who participate in youth festivals. Our students are not professionals but amateurs who do their best and bring name and fame to the college.

Assistant Professor Loveleen Parmar informed that the Photography club of the college in collaboration with the BJMC department of the college conducted a workshop on the working of mobile phone cameras, DSLR, logo making, use of Canva App and so on. A PHOTO Walk is also being conducted for the same club in the coming future. INFOMATHS Chandigarh conducted a Vedic Maths workshop for 197 students of the college and appreciated the efforts and participation of the students. Assistant Professor Ramneet Kaur shared that the dept of Public Administration has been conducting collaborative programs

and competitions for students under sponsorship of Pollution Control Department and Indian Oil Corporation. An anti corruption pledge was also administered by the department to students and faculty.

Assistant Professor Loveleen Parmar informed that the programs and competitions planned for the sessions are being conducted exactly as per schedule and the ones in the pipeline will also be concluded in the stipulated time. Madam Loveleen Parmar, with the permission of Dr. Simrat kaur, Principal and Chairperson of the meeting , concluded the proceedings by thanking all the members present in the house for not only being there in the meeting but for also being actively involved in the functioning of the college and its programs.



THANKYOU



**IQAC MOHINDRA 2022-23**  
**GOVERNMENT MOHINDRA COLLEGE, PATIALA**  
**Meeting Scheduled for December 3, 2022**

**AGENDA**

1. Reading of the Report of the Previous Meeting of IQAC.
2. Discussion concerning AQAR 2021-22.
3. Renovation of green manure pits.
4. Apprising the house of Upcoming projects.
5. The first Semester Assessments and Exam duties finalization.
6. Completion of Core Java and Digital Marketing Training, an IQAC initiative.
7. Summation of the departmental activities chalked out in the previous IQAC meeting.
8. Certificate Course in Sanskrit
9. NAAC Meetings for all faculty members.
10. NAAC Workshop for all staff members of the college.
11. Completion of the Utilization of RUSA grant.

**THE MEETING**



## PROCEEDINGS

The Report of the previous IQAC meeting held on 5 November, 2022 was formally read out by Coordinator, IQAC, Asst. Prof. Loveleen Parmar and duly passed by the house without any objections or suggestions.

The Principal, Dr. Simrat Kaur, apprised the House of the exceptional results in the Inter-zonal Youth Festival and top positions bagged by the teams of Dramatics and folk dance which are now representing the State at the National level.

The Principal, DR. Simrat Kaur brought to the notice of all members that ever since the process of accreditation began this year, IQAC of Govt. Mohindra College, Patiala has uploaded 5 AQARs for the sessions 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 till date. The AQAR of the session 2021-22 is being compiled on an urgent basis by the core committee of IQAC consisting of Assistant Professor Loveleen Parmar, Assistant Professor Mohammad Sohail, Assistant Professor Ramneet Kaur, Assistant Professor Harpreet Singh, Assistant Professor Yodha Singh, Assistant Professor Rai Bahadur Singh. It will be uploaded very soon.

Dr. Mohammad Sohail informed the Principal Dr. Simrat Kaur, that the green manure producing pits required some renovations and clearance of their surrounding areas. The Principal took note of the same and directed the Head of the Botany Department, Prof. Dr. Ambika Beri to take care of the matter.

IQAC Coordinator, Asst. Prof. Loveleen Parmar informed the house that IQAC would be hosting a workshop in the next week viz. Pidilite Training Workshop for girls of EWS wherein experts from Pidilite company would teach them skills in Tie and dye and Jute Bag painting. Another workshop will be conducted by the convener of Photography Club Pixellence\_Mohindra, Asst. Prof. Loveleen Parmar to impart under-water photography skills to the member students of the club.

The Registrar Dr. Baljinder Singh informed the house that Invigilator duties of Faculty members for the upcoming Semester exams have been already finalized and circulated. The Assessments for classes of intermediate and final semester students were being compiled by all departments.

Assistant Prof. Loveleen Parmar informed the house that the **One Month long Core Java and Digital Marketing training** conducted under the aegis of **FUEL- Friends Union for Energizing Lives, Head Office, Pune, Maharashtra**, convened by IQAC for the students of computer science background had recently culminated successfully.

Prof. Dr. Jatinder Jain informed the house that all departments have already conducted two activities each, chalked out for the month of November. He informed that his team of Asst. Prof. Ramneet Kaur, Asst. Prof. Rai Bahadur Singh has been actively involved in the Ek Bharat Sresht Bharat Program.

Head of the Sanskrit Department, Associate Professor Kanwaljeet Kaur informed the house that her department has recently undertaken the initiative of voluntary Six-month certification program in Sanskrit offered by the Central University of Punjab and along with students of Hindi Department, Faculty members of English Dept. viz., Asst. Prof. Loveleen Parmar, Asst. Prof. Kamaldeep Kaur, Asst. Prof. Geeta Sharma have also enrolled in the same. The aim is to propagate the value of our ancient knowledge system among students and because all the students of the college are also students of the Dept. of English, the faculty took the onus on themselves to help students understand the importance of the language of our ancient philosophy and science.

Madam Principal, Dr. Simrat Kaur advised IQAC to hold regular weekly meetings of faculty for the purpose of NAAC accreditation and the SSR compilation duties.

Asst. Prof. Mohammad Sohail proposed the idea of another NAAC workshop which was readily accepted by the house.

The Principal Dr. Simrat Kaur informed that the college has successfully managed RUSA grant utilization compiling process. Prof. Dr. Ambika Beri thanked all members for active participation.



THANKYOU

# Government Mohindra College Patiala

## IQAC MEETING

9 Jan. 2023

### Government Mohindra College Patiala

#### IQAC MEETING 9 JAN 2023



## Agenda

1. SSR compilation
2. NAAC WORKSHOP for SSR
3. MGNCRE self-help groups.
4. Float / Tableau preparation for ongoing Patiala Heritage Festival.
5. Representation of students in IIT Kharagpur Entrepreneurship Program to be held on 3,4,5 February 2023

## Government Mohindra College Patiala IQAC MEETING 9 JAN. 2023



## Minutes of the Meeting

- 1. An IQAC meeting was held under the aegis of Principal, Dr. Simrat Kaur, under the directions of the DPI ( C ) to hold compulsory monthly meetings on first Saturday of every month (or first working day of the month if Saturday is a holiday).**
- 2. Asst. Prof. Loveleen Parmar and Asst. Prof. Mohammad Sohail discussed the minutes of the previous meeting and proceedings of the last NAAC workshop, respectively. In this regard, all convenors of the 7 criteria of NAAC Assessment and Accreditation Process were asked by the Principal to provide feedback regarding the data preparation w.r.t. their respective criteria.**
- 3. The Principal, Dr. Simrat Kaur directed the IQAC to hold another brief workshop for the faculty on SSR preparation, the SOPs and BENCHMARKS concerning the same, on 10 January 2023, during the interval between two shifts of the ongoing final examinations, for clarification of doubts and pertinent queries.**
- 4. Asso. Prof. Rachna Bhardwaj informed the house about the MGNCRE instructions received for the formation of self-help groups of students whose handicrafts will be put for sale to generate funds for the needy students. Prof. Dr. Jatinder Jain and Dr. SS Rekhi suggested names of students of NSS trained in making punjabi juttis. Principal, Dr. Simrat Kaur suggested that students trained in the workshop conducted by Asst. Prof. Loveleen Parmar for Tie and Dye and Jute Bag and Fabric Painting may also be contacted for the purpose of creating another self-help group and their creative work can be displayed in an exhibition-cum-sale initiative.**
- 5. Dr. SS Rekhi informed the house that the District administration of Patiala has asked Government Mohindra College Patiala to participate in the ongoing Heritage Month activities by launching a Tableau/ Float prepared solely by the college. Various ideas were discussed that could be incorporated to showcase the rich culture and heritage of Patiala. Principal, Dr. Simrat Kaur suggested students making phulkaris, juttis, Parandis to be included in the Tableau. Dr. Mohammad Sohail opined that a part of the Float should also be dedicated to the famous personalities produced by our college serving the country in various positions of honour, among our well accomplished alumni.**
- 6. Asso. Prof. Rachna Bhardwaj informed the house that students willing to attend an Entrepreneurship Program being conducted by IIT Kharagpur on Feb. 3-5, 2023 should contact her within this week and therefore, Principal, Dr. Simrat Kaur directed the house to expedite the process of motivating eligible students to participate with full zeal in the said program.**

7. Prof. Ambika Beri thanked the Principal and IQAC members for attending the meeting and sharing their valuable inputs.

Government Mohindra College Patiala  
IQAC MEETING 9 January 2023



**THANKYOU**

# GOVERNMENT MOHINDRA COLLEGE, PATIALA

## IQAC MEETING March 04, 2023

### AGENDA

1. National Seminar to be organized by IQAC.
2. Introducing Bulletin by IQAC.
3. Progress and updates regarding the preparation of Self Study Report
4. Organizing Sports Meet of the College
6. Organizing Annual Prize Distribution Function and Convocation
7. Ongoing Activities under Career Guidance Grant.
8. Conducting Gender Audit of the College
9. Organizing events to celebrate International Women's Day related to this year's theme, "Digital Innovation and Technology for Gender Equality"
10. Updating Website of the College
11. Preparing Academic Calendar of the College
12. Any other agenda item with the permission of the Chair





## MINUTES

The IQAC meeting for the month of March was held on the first Saturday of the month, March 4, 2023, under the leadership of the newly appointed Principal, Prof. Amarjeet Singh, who has been recently given the additional charge as Principal of our college along with Government College, Patran.

Dr. Mohammad Sohail extended a warm welcome to the Principal on behalf of the house and expressed great pleasure that Prof. Amarjeet Singh has returned to the college family after being promoted from Government Mohindra College, Patiala, last year. Prof. Amarjeet Singh thanked the house for their warmth and expressed a deep desire to serve the college to his full potential. The minutes of the previous meeting were read out by Asst. Prof. Loveleen Parmar and duly passed by the house.

The first proposal as suggested by the worthy Principal was regarding a National Seminar organised within this year by IQAC. It could be a single themed dedicated seminar or multidisciplinary. Dr. Mohammad Sohail and Asst Prof. Loveleen Parmar were asked to work out the formalities within a couple of months regarding the seminar. The Principal also assigned the IQAC the task of bringing out an IQAC bulletin which could be a quarterly feature added to the annual agenda of the college activities.

The house was duly informed about the progress made by the core team of IQAC as regards the preparation of the second draft. Dr. Mohammad Sohail and Asst. Prof. Loveleen Parmar told the members that a list of discrepancies in the SSR was being prepared which would be shared with the Criterion teams in April, so that the latter may work more effectively towards presentation of data in the templates assigned in the SSR. The same would first be discussed with the worthy Principal and then relayed further.

The Principal informed the house that the annual sports meet of the college would be held very soon and the Department of Physical Education had already started working on preparing for the same under the guidance of the Principal. The tentative dates of the sports meet were 15-17 March, 2023. Annual Prize distribution and Convocation of the college has been delayed owing to the Multipurpose Hall of the college under possession of the district administration. The college would make efforts to ask the administration regarding vacating the building at the earliest.

The Career Guidance Cell of the college has received a grant of around 9 lakh 80 thousand rupees from the government which was being effectively utilised by the college as per the directions of the government. Trips and tours to places of educational relevance are being organised, for which, PRTC is supplying buses.

Asst. Professor Loveleen Parmar suggested that considering the NAAC assessment and accreditation process, a Gender Audit Committee shall be formed to conduct the gender audit of the college. The committee shall be chaired by senior female faculty member and must have participation of external members having knowledge and experience of dealing

with areas of gender equity and women empowerment. The committee shall submit the report in a timely manner. The proposal was readily accepted by the members.

The head of the department of Music Vocal, Dr. Rai Bahadur Singh proposed to hold a Webinar to celebrate International Women's Day in collaboration with the Department of music, Punjab University, Chandigarh, on March 8, 2023. The Principal appreciated the plan of the webinar.

Dr. Mohammad Sohail shared his concern of getting the college website updated so that the process of data collection by NAAC review committee could be made more streamlined during Data verification and validation process that the latter would conduct after the month of June.

The IQAC core team requested the Principal to plan an annual calendar of the college academic and co-curricular activities in consonance with the university calendar. Till date the college solely followed the Calendar of the university.

# GOVERNMENT MOHINDRA COLLEGE, PATIALA

## IQAC Meeting (April 03, 2023)

### AGENDA

1. SSR preparation detailed review- report ready
2. Action taken on the proposals put forth in the previous meeting.
3. MST (second to be conducted)
4. Proposal for monthly lecture-series under the banner of IQAC for the next session.
5. Composition of IQAC to be revisited
6. Publication of the next issue of research journal Fountainhead- 2023 in the next session



## Minutes

The minutes of the previous meeting of IQAC were read out by Asst. Prof. Loveleen Parmar and Dr Sohail Mohammad announced the new agenda of the day's meeting to the house.

Dr Sohail Mohammad informed the house that the core team had analysed the first draft of the SSR of the college very thoroughly and an exhaustive review report had been prepared by Dr Sohail so as to facilitate the various criterion teams in removing discrepancies and updating the criteria as per the strict guidelines of NAAC, Bangalore. He further apprised the house regarding the action taken on the proposals put forward during the previous IQAC meeting held in the first week of March, 2023.

The Principal, Prof. Amarjit Singh, asked the registrar to share details of the upcoming MST and final practical examinations. The registrar Dr. Baljinder Singh informed that the first MST had concluded in time and the next MST had already been planned. A notice regarding the same will be shared with the faculty as well the students. He also informed the house that no external examiners had been appointed by the affiliating university for the final practical examinations of the students. The registrar branch as well as the Principal were constantly in touch with the registrar as well as the controller of examinations, Punjabi University Patiala, to sort out the issue.

Dr. Sohail Mohammad floated the idea of holding a regular lecture series organised by the IQAC for each subject and department of the college commencing from the new session 2023-24. It would mitigate the burden on the various departments and centralise as well as streamline the extension lectures held for the students of the college. The house appreciated the proposal and passed it without hesitation. It was decided that the formalities would be chalked out later under the aegis of the Principal.

The composition of the IQAC team was revisited and updated keeping in view the demands and official responsibilities of various members during the upcoming session (2023-24). The Principal also proposed that the next issue of the Annual Research Journal of the college, Fountainhead, should be revived and published within the year 2023.

Dr. Sohail thanked the house for active participation and the meeting concluded with the assurance that the college would start taking larger strides towards its development from the next session onwards to overcome the backlog created during lockdown and covid19 times.

# GOVERNMENT MOHINDRA COLLEGE, PATIALA

## IQAC MEETING May 06, 2023

### AGENDA

1. Preparation of Internal Assessment
2. Uploading results of Practical Examinations
3. Update about Date-Sheet for Terminal Examination and Setting up of Examination Centres in the College
4. Updating the IQAC Room with necessary and latest equipment
5. Holding meeting with Criterion-Incharges for preparing the final draft of the SSR
6. Proposal for conducting the Green and Energy Audit of the College
7. Constituting Research and Development Cell of the College

### MINUTES

At the commencement of the meeting, Dr Sohail Mohammad read out the minutes of the previous meeting of IQAC held in the first week of April 2023, which were duly agreed with, by the house.

The Principal directed the registrar of the college to share details regarding the assessment and examination process being undertaken in the college for the even semester. The registrar, Dr Baljinder Singh informed that the deadline for compiling the Internal Assessment for all classes had already been conveyed to the heads of various departments and the process of assessment compilation will get underway as soon as the second MSTs conclude. The results of practical examinations, which have been conducted by the college itself in the absence of the provision of an external examiner, were being uploaded on the university portal without delay.

The date sheets for the final written examination of the even semester were expected to be released by the university any day. There will be three centres set up in the college for the smooth conduct of the examination of around 7800 bona fide students of the college.

Dr. Sohail Mohammad and Asst. Prof. Loveleen Parmar informed the house that the IQAC office established in 2015 for the purpose of NAAC accreditation had been overtaken by the Finishing School running in the college, thereby disrupting the proper functioning of

the IQAC. As the next NAAC accreditation of the college is due very soon, The core team requested the Principal to shift the finishing school set-up in the IQAC office to another venue. A request was made to fully furnish and equip the IQAC office with proper infrastructure and paraphernalia vital for the functioning of such a crucial and indispensable office.

The Principal directed the core team to hold further meetings with the various criteria teams of SSR, under his aegis, in the coming month to collect materials updated by the teams so that the next draft of the SSR could be compiled without delay.

Dr. Sohail Mohammad informed the house that the Green, Energy audit of the college, considered mandatory under the NAAC guidelines, was due to be conducted. He opined that official communication should be made with agencies that are involved in conducting such audits for educational institutions in Punjab. The Principal asked the core team to first solicit information from a government agency like PEDDA regarding the same and then invite proposals from various agencies, as the PEDDA guides.

Asst. Prof. Loveleen Parmar requested the Principal to constitute a Research and Development Cell in the college so that the research activities carried out by the faculty be properly documented for future reference. Likewise, the students who participate in seminars and conferences in the college and elsewhere may also be brought under one common cell.



# GOVERNMENT MOHINDRA COLLEGE, PATIALA

## IQAC MEETING June 16, 2023

### Agenda

1. Report of the previous meeting
2. Soliciting quotations for Energy audit, green audit and environment audit from various organisations.
3. Revamping and updating IQAC office.
4. Preparation for new admissions.

### Minutes

1. The report of the previous meeting was read out by Prof. Loveleen Parmar and was duly passed by the house.
2. Dr. Mohammad Sohail informed the house that the process of energy audit of the college had been initiated and that of the green and environment audit would begin next month.
3. The Principal informed the house that the white wash of the IQAC office was previously done in 2015 and therefore it will be redone in the coming days. The repair work of some gadgets and furniture will also be undertaken in the coming months.
4. The Registrar and controller examinations, Prof. Baljinder Singh informed the house that the final semester examinations were being conducted smoothly and the remaining exams will be taken care of with equal diligence.
5. The Admission Incharge Prof. Navjot Singh informed the house that admission committees for the upcoming session will be chalked out at the earliest so that the process of entry point admissions is carried out smoothly on the Punjab Government Portal which was ready for applications. The SOPs will be shared with the admission committees as soon as they are received from the DHE.
6. The Principal thanked the House and staff members for their cooperation throughout the academic session which was nearing completion. He requested all to be always cooperative in the future as well. He informed the house that the SSR of the college was being drafted and the IIQA will also soon be submitted. The college family should gear up for the assessment and accreditation process that may be conducted before December 2023 by NAAC Bangalore.
7. Prof. Loveleen Parmar thanked the Principal, the staff council, the faculty members and the core team of IQAC for lending wholehearted support in all the endeavours undertaken throughout the previous academic year.

1. *[Signature]* 2. *[Signature]* 3. *[Signature]* 4. *[Signature]* 5. *[Signature]*  
6. *[Signature]* 7. *[Signature]* 8. *[Signature]* 9. *[Signature]* 10. *[Signature]*  
11. *[Signature]* 12. *[Signature]* 13. *[Signature]* 14. *[Signature]* 15. *[Signature]*  
26  
*[Signature]*  
(Co-ordinator) (Co-ordinator) (Principal)  
Govt. Mohindra College PATIALA

## ਮਹਿੰਦਰਾ ਸਟਾਫ਼ ਕਲੱਬ ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ, ਪਟਿਆਲਾ।

<u>ਪ੍ਰਧਾਨ:</u>	<u>ਪ੍ਰਿੰਸੀਪਲ-</u>	ਡਾ. ਸੁਖਬੀਰ ਸਿੰਘ ਬਿੰਦ
<u>ਉੱਪ ਪ੍ਰਧਾਨ:</u>	<u>ਵਾਈਸ ਪ੍ਰਿੰਸੀਪਲ-</u>	ਪ੍ਰੋ. ਤ੍ਰਿਪਤੀ ਸ਼ਰਮਾ
<u>ਸਟਾਫ਼ ਸਕੱਤਰ:</u>		ਡਾ. ਰਾਜਿੰਦਰ ਕੌਰ ਅਨੇਜਾ
<u>ਵਿੱਤ ਸਕੱਤਰ:</u>		ਡਾ. ਇੰਦਰਜੀਤ ਸਿੰਘ ਚੀਮਾ(ਰੈਗੂਲਰ) ਪ੍ਰੋ. ਹਰਪ੍ਰੀਤ ਸਿੰਘ (ਪੀ.ਟੀ.ਏ) ਪ੍ਰੋ. ਜੱਜੀ ਸਿੰਗਲਾ (ਐਚ.ਈ.ਆਈ.ਐਸ) ਪ੍ਰੋ. ਅਸ਼ੋਕ ਕੁਮਾਰ ਵਰਮਾ
<u>ਕਾਰਜਕਾਰੀ ਮੈਂਬਰ:</u>		ਡਾ. ਜੋਗਿੰਦਰ ਪਾਲ ਪ੍ਰੋ. ਅਮਰਜੀਤ ਸਿੰਘ ਡਾ. ਗੁਰਮੀਤ ਸਿੰਘ ਸੇਖੋਂ ਡਾ. ਸੁਰੇਸ਼ ਕੁਮਾਰ ਸ਼ਰਮਾ

### ਮਹਿੰਦਰਾ ਸਟਾਫ਼ ਕਲੱਬ ਦੁਆਰਾ ਕੀਤੇ ਜਾਣ ਵਾਲੇ ਕੰਮ :

- ਮਹਿੰਦਰਾ ਸਟਾਫ਼ ਕਲੱਬ ਦੇ ਸਮੂਹ ਮੈਂਬਰ ਸਾਹਿਬਾਨ ਦੀਆਂ ਵਿਦਾਇਗੀ, ਸੁਆਗਤੀ ਅਤੇ ਪੱਦ ਉਨੱਤ ਹੋਣ ਸਮੇਂ ਸੁਆਗਤੀ ਪਾਰਟੀ ਦਾ ਆਯੋਜਨ ਕਰਨਾ।
- ਕਾਲਜ ਵਿਖੇ ਕਾਨਵੋਕੇਸ਼ਨ, ਸਾਲਾਨਾ ਇਨਾਮ ਵੰਡ ਸਮਾਰੋਹ, ਖੇਡ ਸਮਾਰੋਹ, ਸਿੱਖਿਆ ਮੰਤਰੀ/ਸਿੱਖਿਆ ਸਕੱਤਰ/ ਡੀ.ਪੀ.ਆਈ. ਕਾਲਜਾਂ ਦੇ ਆਮਦ ਸਮੇਂ ਪਾਰਟੀ ਅਤੇ ਖਾਣੇ ਦਾ ਪ੍ਰਬੰਧ ਕਰਨਾ।
- ਗਣਤੰਤਰ ਦਿਵਸ, ਆਜ਼ਾਦੀ ਦਿਵਸ ਅਤੇ ਅਧਿਆਪਕ ਦਿਵਸ ਮਨਾਉਣੇ ਅਤੇ ਵਿੱਤੀ ਸਹਾਇਤਾ ਪ੍ਰਦਾਨ ਕਰਨੀ।
- ਸਮੂਹ ਅਧਿਕਾਰੀਆਂ/ਕਰਮਚਾਰੀਆਂ ਦੇ ਦੁੱਖ ਅਤੇ ਸੁੱਖ ਦੀ ਘੜੀ ਵਿੱਚ ਸਮੂਲੀਅਤ ਕਰਨੀ ਜਿਵੇਂ ਕਾਲਜ ਵਿਖੇ ਸ਼ੋਕ ਸਭਾ ਕਰਕੇ ਸ਼ੋਕ ਮੱਤਾ ਪੇਸ਼ ਕਰਨਾ ਅਤੇ ਦੁਖੀ ਪਰਿਵਾਰ ਨੂੰ ਇਸ ਦੀ ਕਾਪੀ ਭੇਜਣੀ।
- ਕੁਦਰਤੀ ਆਪਦਾਵਾਂ ਸਮੇਂ ਮਾਲੀ ਸਹਾਇਤਾ ਪ੍ਰਦਾਨ ਕਰਨੀ।
- ਅਤਿਅੰਤ ਲੋੜਵੰਦ ਕਰਮਚਾਰੀ ਅਥਵਾ ਵਿਦਿਆਰਥੀ ਦੀ ਵਿੱਤੀ ਸਹਾਇਤਾ ਕਰਨੀ।
- ਕਾਲਜ ਵਿਖੇ ਸਮੇਂ ਸਮੇਂ ਪਹੁੰਚਣ ਵਾਲੇ ਡਿਗਨਟਰੀਜ ਦਾ ਸਨਮਾਨ ਕਰਨਾ। ਜਿਵੇਂ ਮੋਮੈਂਟੋ/ਬੁੱਕੇ ਆਦਿ ਦਾ ਪ੍ਰਬੰਧ ਕਰਨਾ।

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## ਮਹਿੰਦਰਾ ਸਟਾਫ਼ ਕਲੱਬ Guidelines

ਅਹੁਦੇਦਾਰ	: ਪ੍ਰਧਾਨ-	ਪ੍ਰਿੰਸੀਪਲ ਅਹੁਦੇ ਕਾਰਨ
	ਉਪ ਪ੍ਰਧਾਨ-	ਵਾਈਸ ਪ੍ਰਿੰਸੀਪਲ
	ਸਕੱਤਰ-	ਸਟਾਫ਼ ਮੈਂਬਰ
	ਵਿੱਤ ਸਕੱਤਰ-	ਸਟਾਫ਼ ਮੈਂਬਰ

- ਕਾਰਕਾਰਨੀ ਦੇ ਮੈਂਬਰਾਂ ਦੀ ਗਿਣਤੀ 6 ਅਰਥਾਤ ਮਹਿੰਦਰਾ ਸਟਾਫ਼ ਕਲੱਬ ਦੇ ਅਹੁਦੇਦਾਰਾਂ ਸਮੇਤ ਕੁੱਲ 11 ਮੈਂਬਰ ਹੋਣਗੇ।
- ਸਟਾਫ਼ ਕਲੱਬ ਸਰਬਸੰਮਤੀ ਨਾਲ ਚੁਣਿਆ ਜਾਵੇਗਾ, ਜੋ ਸਰਬਸੰਮਤੀ ਨਹੀਂ ਹੁੰਦੀ ਤਾਂ ਜਨਰਲ ਹਾਊਸ ਦੇ 3 ਹਾਜ਼ਰ ਮੈਂਬਰਾਂ ਦੁਆਰਾ ਗੁਪਤ ਮਤਦਾਨ ਰਾਹੀਂ ਚੋਣ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।
- ਬਾਕੀ ਅਹੁਦੇਦਾਰ ਮੈਂਬਰ ਵੀ ਸਰਬਸੰਮਤੀ ਨਾਲ ਅਥਵਾ ਵਿਸ਼ੇਸ਼ ਪ੍ਰਸਥਿਤੀ ਵਿਚ ਚੋਣ ਰਾਹੀਂ ਚੁਣੇ ਜਾ ਸਕਦੇ ਹਨ।
- ਸਟਾਫ਼ ਸਕੱਤਰ ਜੋ ਚਾਹੇ ਤਾਂ ਕੰਮਾਂ ਨੂੰ ਸੁਚਾਰੂ ਰੂਪ ਵਿੱਚ ਚਲਾਉਣ ਲਈ ਹੋਰ ਉਪ-ਕਮੇਟੀਆਂ ਵੀ ਬਣਾ ਸਕੇਗਾ/ ਸਕੇਗੀ। ਜਿਵੇਂ ਲੰਚ ਵਗੈਰਾ ਲਈ ਅਲੱਗ ਕਮੇਟੀ ਹੋ ਸਕਦੀ ਹੈ।
- ਸਕੱਤਰ, ਵਿੱਤ ਸਕੱਤਰ ਅਤੇ ਕਾਰਜਕਾਰਨੀ ਦੀ ਚੋਣ ਹੋਣ ਅਥਵਾ ਸਰਬਸੰਮਤੀ ਨਾਲ ਬਣਨ ਤੋਂ ਬਾਅਦ ਉਸ ਮਿਤੀ ਤੋਂ ਇੱਕ ਸੈਸ਼ਨ ਜਾਂ ਇਸ ਤੋਂ ਵੱਧ ਸਮੇਂ ਲਈ ਜਦੋਂ ਤੱਕ ਚੋਣ ਨਹੀਂ ਹੁੰਦੀ, ਜਨਰਲ ਹਾਊਸ ਦੀ ਸਹਿਮਤੀ ਨਾਲ ਅਗਲੇ ਹੋਰ ਸੈਸ਼ਨਾਂ ਤੱਕ ਕੰਮ ਕਰਦੇ ਰਹਿਣਗੇ।
- ਸੈਸ਼ਨ 1 ਜੁਲਾਈ ਤੋਂ 30 ਜੂਨ ਤੱਕ ਮੰਨਿਆ ਜਾਵੇਗਾ, ਸੈਸ਼ਨ ਦੇ ਅੰਤ ਤੇ ਵਿੱਤ ਸਕੱਤਰ ਸਾਰੇ ਆਮਦਨ ਖਰਚ ਦਾ ਹਿਸਾਬ ਸਟਾਫ਼ ਰੂਮ ਵਿਚ ਡਿਸਪਲੇਅ ਬੋਰਡ ਤੇ ਲਗਾਵੇਗਾ।

### **ਮੈਂਬਰਸ਼ਿਪ ਫੀਸ:**

- ਕਲੱਬ ਦੀ ਮੈਂਬਰਸ਼ਿਪ ਆਪਸ਼ਨਲ ਹੈ। ਫਿਰ ਵੀ ਸਾਰੇ ਰੈਗੂਲਰ ਸਟਾਫ਼ ਮੈਂਬਰਜ਼, ਲਾਇਬ੍ਰੇਰੀਅਨ, ਪਾਰਟ ਟਾਈਮ ਅਧਿਆਪਕ ਅਤੇ ਗੈਸਟ ਫੈਕਲਟੀ ਅਧਿਆਪਕ ਮੈਂਬਰ ਬਣ ਸਕਦੇ ਹਨ।
- ਮਿਤੀ 10.05.2011 ਦੀ ਹੋਈ ਜਨਰਲ ਹਾਊਸ ਦੀ ਮੀਟਿੰਗ ਅਨੁਸਾਰ ਮਹਿੰਦਰਾ ਸਟਾਫ਼ ਕਲੱਬ ਦੀ ਮੈਂਬਰਸ਼ਿਪ ਫੀਸ ਹਰ ਸਾਲ ਇੱਕ ਸੈਸ਼ਨ ਲਈ 1000+1000=2000/- ਰੱਖੀ ਗਈ ਸੀ ਜਾਂ ਲੋੜ ਅਨੁਸਾਰ ਘੱਟ ਵੱਧ (ਹਾਊਸ ਦੀ ਸਹਿਮਤੀ ਨਾਲ) ਹੋ ਸਕਦੀ ਹੈ। ਗੈਸਟ ਫੈਕਲਟੀ ਅਧਿਆਪਕਾਂ ਦੀ ਮੈਂਬਰਸ਼ਿਪ ਫੀਸ ਅਥਵਾ ਹਰ ਫੰਕਸ਼ਨ ਵਿਚ ਆਏ ਖਰਚ ਅਨੁਸਾਰ (ਸਿਰਫ ਖਾਣਾ ਅਤੇ ਚਾਹ, ਸਨੈਕਸ ਵਗੈਰਾ ਦਾ ਖਰਚ ਹੀ ) ਹੋਵੇਗੀ। ਇਸ ਸਬੰਧੀ executive ਦਾ ਨਿਰਣੈ ਮੰਨਿਆ ਜਾਵੇਗਾ।
- ਮੈਂਬਰਸ਼ਿਪ ਫੀਸ ਇਕੱਤਰ ਕਰਨ ਲਈ ਸਟਾਫ਼ ਵਿੱਤ ਸਕੱਤਰ ਵੱਲੋਂ ਪੀ.ਟੀ.ਏ ਅਥਵਾ ਐਚ.ਈ.ਆਈ.ਐਸ ਦੇ ਅਲਗ ਵਿੱਤ ਸਕੱਤਰ ਬਣਾਏ ਜਾ ਸਕਦੇ ਹਨ, ਜੋ ਮੁੱਖ ਵਿੱਤ ਸਕੱਤਰ ਨਾਲ ਤਾਲਮੇਲ ਕਰਕੇ ਫੰਡ ਇਕੱਤਰ ਕਰਨਗੇ।

## ਗਤੀਵਿਧੀਆਂ:

ਇੱਕ ਸੈਸ਼ਨ ਵਿੱਚ ਸਟਾਫ ਕਲੱਬ ਰਾਹੀਂ ਹੇਠ ਲਿਖੀਆਂ ਗਤੀਵਿਧੀਆਂ ਕੀਤੀਆਂ ਜਾਣਗੀਆਂ:

- ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ ਨਾਲ ਸੰਬੰਧਿਤ ਮੈਂਬਰਾਂ ਦੀ ਰਿਟਾਇਰਮੈਂਟ ਤੇ ਵਿਦਾਇਗੀ ਪਾਰਟੀ, ਪ੍ਰਿੰਸੀਪਲ ਦੀ ਵੈਲਕਮ ਅਤੇ ਪ੍ਰਮੋਸ਼ਨ ਹੋਣ ਤੇ ਪਾਰਟੀ, ਅਧਿਆਪਕ ਦੀ ਪ੍ਰਮੋਸ਼ਨ (ਜਿਵੇਂ ਪ੍ਰਿੰਸੀਪਲ ਬਣਨ ਤੇ) ਹੋਣ ਤੇ ਪਾਰਟੀ ਦਾ ਆਯੋਜਨ ਕੀਤਾ ਜਾਵੇਗਾ।
- ਸਾਲਾਨਾ ਇਨਾਮ ਵੰਡ ਸਮਾਰੋਹ ਵੇਲੇ ਲੰਚ, ਕਾਨਵੋਕੇਸ਼ਨ ਮੌਕੇ ਲੰਚ, ਦੋ ਰੋਜ਼ਾ ਖੇਡ ਸਮਾਰੋਹ ਮੌਕੇ working lunch ਅਤੇ ਇਨਾਮ ਵੰਡ ਸਮਾਰੋਹ ਤੋਂ ਬਾਅਦ ਚਾਹ, ਸਨੈਕਸ ਆਦਿ ਦੀ ਅਦਾਇਗੀ ਸਿਰਫ ਮਹਿੰਦਰਾ ਸਟਾਫ ਮੈਂਬਰ ਲਈ ਹੀ ਕੀਤੀ ਜਾਵੇਗੀ।
- ਇੱਕ ਚਾਹ ਇੱਕ ਸਨੈਕਸ (ਸਮੋਸਾ/ਬਰੈਡ ਪਕੌੜਾ) ਘਰੇਲੂ ਪ੍ਰੀਖਿਆਵਾਂ ਸਮੇਂ ਦਿੱਤਾ ਜਾ ਸਕਦਾ ਹੈ।
- ਕਾਲਜ ਵਿੱਚ ਹੋਣ ਵਾਲੇ ਕਿਸੇ ਵੀ ਸਮਾਰੋਹ/ਗਤੀਵਿਧੀ ਮੌਕੇ ਜਿਵੇਂ ਸਿੱਖਿਆ ਮੰਤਰੀ, ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ (ਸਿੱਖਿਆ), ਡੀ.ਪੀ.ਆਈ(ਕਾ.) ਆਦਿ ਦੀ ਆਮਦ ਵੇਲੇ ਲੰਚ ਅਥਵਾ ਚਾਹ (ਕਾਰਜਕਾਰਨੀ ਜਾਂ ਹਾਊਸ ਦੀ ਸਹਿਮਤੀ ਨਾਲ)
- 26 ਜਨਵਰੀ, 15 ਅਗਸਤ ਨੂੰ ਕਾਲਜ ਵਿਖੇ ਝੰਡਾ ਚੜ੍ਹਾਉਣ ਦੀ ਰਸਮ ਮੌਕੇ ਅਤੇ 05 ਸਤੰਬਰ ਅਧਿਆਪਕ ਦਿਵਸ ਮੌਕੇ 1000/- ਰੁਪਏ ਦੀ ਰਾਸ਼ੀ (ਸ਼੍ਰੀ ਬਲਜੀਤ ਸਿੰਘ ਜੀ ਨੂੰ ਚਾਹ ਤੇ ਲੱਡੂ, ਬਰਫੀ ਆਦਿ ਲਈ ) ਸਟਾਫ ਕਲੱਬ ਵੱਲੋਂ ਦਿੱਤੀ ਜਾਵੇਗੀ।
- ਕਾਲਜ ਵਿੱਚ ਨਵੇਂ ਸੈਸ਼ਨ ਦੀ ਸ਼ੁਰੂਆਤ ਵੇਲੇ, ਬਦਲ ਕੇ ਆਏ ਜਾਂ ਨਵੇਂ ਅਧਿਆਪਕਾਂ ਦੇ ਸਨਮਾਨ ਵਿੱਚ ਸਾਰੇ ਸਟਾਫ ਮੈਂਬਰਜ਼ ਇਕ ਚਾਹ ਪਾਰਟੀ ਸਾਂਝੀ ਕਰਨਗੇ।
- ਇਸ ਤੋਂ ਇਲਾਵਾ ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ ਦੀ ਕਾਰਜਕਾਰਨੀ, ਜਨਰਲ ਹਾਊਸ ਦੀ ਮੀਟਿੰਗ ਅਥਵਾ ਕਿਸੇ ਵੀ ਹੋਰ ਵਿਸ਼ੇਸ਼ ਮੌਕੇ ਚਾਹ-ਸਨੈਕਸ (ਕਾਰਜਕਾਰਨੀ ਅਥਵਾ ਹਾਊਸ ਦੀ ਸਹਿਮਤੀ ਨਾਲ) ਦਾ ਆਯੋਜਨ ਕਰ ਸਕਦੇ ਹਨ।

## MEMENTO/GIFTS:

- ਕਾਲਜ ਵਿਚੋਂ ਰਿਟਾਇਰ ਹੋਣ ਅਥਵਾ ਪ੍ਰਮੋਸ਼ਨ ਮੌਕੇ ਗਿਫਟ ਤੋਂ ਇਲਾਵਾ 750/- ਰੁਪਏ ਦਾ ਇਕ ਮੌਮੈਂਟੋ ਜਿਸ ਵਿੱਚ ਕਾਲਜ ਫੋਟੋ, ਮੱਗ ਅਥਵਾ ਪਲੇਟ ਫੋਟੋ ਸਮੇਤ ਦਿੱਤੇ ਜਾਣਗੇ।
- ਵਿਦਾਇਗੀ ਪਾਰਟੀਆਂ ਤੋਂ ਬਿਨਾਂ ਕਾਲਜ ਵਿੱਚ (ਸਾਲਾਨਾ ਇਨਾਮ ਵੰਡ, ਕਾਨਵੋਕੇਸ਼ਨ, ਦੋ ਰੋਜ਼ਾ ਖੇਡ ਸਮਾਰੋਹ) ਮੌਕੇ 750/- ਰੁਪਏ ਤੱਕ ਮੌਮੈਂਟੋ ਦਿੱਤੇ ਜਾ ਸਕਦੇ ਹਨ।
- ਉਪਰੋਕਤ ਫੰਕਸ਼ਨਜ਼ ਤੋਂ ਇਲਾਵਾ ਕਾਲਜ ਵਿੱਚ ਕਿਸੇ ਹੋਰ ਵਿਸ਼ੇਸ਼ ਮੌਕੇ ਮੌਮੈਂਟੋ/ ਗਿਫਟ ਆਦਿ ਕਾਰਜਕਾਰਨੀ ਦੀ ਸਹਿਮਤੀ ਨਾਲ ਦਿੱਤਾ ਜਾ ਸਕਦਾ ਹੈ। ਇਸ ਵਿੱਚ ਮੌਕੇ ਅਨੁਸਾਰ 500/- ਰੁਪਏ ਤੱਕ ਫੋਟੋ, 300 ਰੁਪਏ ਦੇ ਦੋ ਕੱਪ, ਅਥਵਾ 150/- ਦਾ ਇੱਕ ਮੌਮੈਂਟੋ ਦਿੱਤਾ ਜਾ ਸਕਦਾ ਹੈ। ਕੁੱਲ ਖਰਚ 750/- ਤੋਂ ਉਪਰ ਨਹੀਂ ਹੋਵੇਗਾ।
- ਕਾਲਜ ਵਿੱਚ ਹੋਣ ਵਾਲੇ ਫੰਕਸ਼ਨ ਮੌਕੇ ਦਿੱਤੇ ਗਏ ਮੌਮੈਂਟੋ ਦਾ ਬਕਾਇਆ ਲਿਖਤੀ ਰੂਪ ਵਿੱਚ ਰਜਿਸਟਰ ਵਿੱਚ ਐਂਟਰੀ ਕਰਕੇ ਰਿਕਾਰਡ ਰੱਖਿਆ ਜਾਵੇਗਾ।

### ਵਿਦਾਇਗੀ / ਪ੍ਰਮੋਸ਼ਨ ਪਾਰਟੀ ਦਾ ਆਯੋਜਨ:

- ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ, ਕਲੱਬ ਦੇ ਮੈਂਬਰ ਦੇ ਰਿਟਾਇਰਮੈਂਟ ਮੌਕੇ ਪਾਰਟੀ ਦਾ ਆਯੋਜਨ ਕਰਨਗੇ। ਇਸ ਮੌਕੇ ਰਿਟਾਇਰ ਹੋਣ ਵਾਲੇ ਮੈਂਬਰ ਨੂੰ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਸਨਮਾਨ ਦਿੱਤਾ ਜਾਵੇਗਾ:
- 2500/- ਰੁਪਏ (100 ਰੁਪਏ ਘੱਟ/ਵੱਧ) ਦਾ ਇੱਕ ਗਿਫਟ
- 250/- ਰੁਪਏ ਤੱਕ ਦਾ ਇੱਕ ਬੁੱਕੇ
- ਕਾਲਜ ਮੈਮੋਟੋ upto 750/- ਤੱਕ ਜਿਸ ਵਿੱਚ ਕਾਲਜ ਦੀ ਫੋਟੋ, ਮੰਗ ਅਥਵਾ ਪਲੇਟ ਮਹਿੰਦਰਾ ਕਾਲਜ ਦੀ ਫੋਟੋ ਵਾਲਾ ਜਾਂ ਕੋਈ ਹੋਰ ਗਿਫਟ।
- ਸਾਈਟੇਸ਼ਨ 600/- ਰੁਪਏ ਤੱਕ ਫਰੇਮ ਕਰਕੇ (ਸਾਈਟੇਸ਼ਨ ਸਬੰਧੀ ਵਿਭਾਗ ਦਾ ਮੁੱਖੀ ਇੱਕ ਹਫਤਾ ਪਹਿਲਾਂ ਸਟਾਫ ਸਕੱਤਰ ਨਾਲ ਤਾਲਮੇਲ ਕਰੇਗਾ।)
- ਫੋਟੋ ਐਲਬਮ 750/- ਰੁਪਏ
- ਦਫਤਰ ਦੇ ਵਿਚ ਚਾਹ 1500/- ਰੁਪਏ ਤੱਕ ਖਰਚ ਜਿਸ ਵਿੱਚ ਜੂਸ, ਚਾਹ, ਸਨੈਕਸ ਆਦਿ ਦਾ ਇੰਤਜਾਮ ਕੀਤਾ ਜਾਵੇਗਾ।
- ਚੰਗਾ ਹੋਵੇ ਜੇ ਪਾਰਟੀ ਜਿਸ ਦਿਨ ਮੈਂਬਰ ਰਿਟਾਇਰ ਹੁੰਦਾ ਹੈ ਉਸੇ ਦਿਨ ਹੀ ਕੀਤੀ ਜਾਵੇ ਫਿਰ ਵੀ ਕਿਸੇ ਵਿਸ਼ੇਸ਼ ਸਥਿਤੀ ਵਿਚ ਸਟਾਫ ਸਕੱਤਰ ਨਾਲ ਤਾਲਮੇਲ ਕਰਕੇ ਦੋ ਹਫਤੇ ਤੱਕ ਜਾਂ ਕਾਰਜਕਾਰਨੀ ਦੀ ਸਹਿਮਤੀ ਨਾਲ ਜਦੋਂ ਸੰਭਵ ਹੋਵੇ ਕੀਤੀ ਜਾ ਸਕੇਗੀ।
- ਪ੍ਰਿੰਸੀਪਲ ਦੀ ਸੁਆਗਤੀ ਪਾਰਟੀ ਵਿੱਚ ਬੁੱਕੇ, ਚਾਹ (ਦਫਤਰ) ਐਲਬਮ, ਸਾਈਟੇਸ਼ਨ ਅਤੇ ਲੰਚ ਹੀ ਸ਼ਾਮਲ ਹੋਵੇਗਾ, ਪਰੰਤੂ ਪ੍ਰਿੰਸੀਪਲ ਦੀ ਵਿਦਾਇਗੀ ਮੌਕੇ ਮੁਕੰਮਲ ਸਮਾਰੋਹ ਦਾ ਆਯੋਜਨ ਹੋਵੇਗਾ।
- ਕਿਸੇ ਵੀ ਮੈਂਬਰ ਅਧਿਆਪਕ ਦੇ ਪ੍ਰਿੰਸੀਪਲ ਬਣਨ ਮੌਕੇ ਵੀ ਲੰਚ ਦਾ ਆਯੋਜਨ ਵਿਦਾਇਗੀ ਪਾਰਟੀ ਵਾਂਗ ਹੀ ਕੀਤਾ ਜਾਵੇਗਾ। (ਗਿਫਟ ਅਤੇ ਸਾਈਟੇਸ਼ਨ ਤੋਂ ਬਿਨਾਂ)

### ਸ਼ੋਕ ਮਤੇ / ਸ਼ੋਕ ਸਭਾ:

ਸ਼ੋਕ ਸਭਾ ਹੇਠ ਲਿਖੇ ਰਿਸ਼ਤੇ ਨਾਲ ਸਬੰਧਤ ਹੀ ਹੋਵੇਗਾ।

- ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ ਦਾ ਮੈਂਬਰ, ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ ਦਾ ਸਾਬਕਾ ਮੈਂਬਰ, ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ ਦੇ ਮੈਂਬਰ ਦਾ ਬੇਟਾ/ਬੇਟੀ, ਪਤੀ/ਪਤਨੀ, ਮਾਤਾ/ਪਿਤਾ, ਭੈਣ/ਭਰਾ, ਵਿਦਿਆਰਥੀ, ਕਰਮਚਾਰੀ।
- ਕਿਸੇ ਹੋਰ ਰਿਸ਼ਤੇ (ਸੱਸ/ਸਹੁਰਾ, ਨੂੰਹ/ਜਵਾਈ, ਭਰਜਾਈ/ਜੀਜਾ ਆਦਿ) ਲਈ ਸਿਰਫ ਸ਼ੋਕ ਮਤਾ ਭੇਜਿਆ ਜਾ ਸਕਦਾ ਹੈ।

# Mohindra Staff Club Guidelines

**Office Bearers:- President - Principal**

**Vice President - Vice Principal**

**Secretary - Staff Member**

**Finance Secretary - Staff Member**

- Members of working committee/executive should be 6 , so total office bearers of Mohindra Staff club will be 10 .
- Secretary of the Staff Club should be elected with the consent of all staff members unanimously: under special circumstances three senior members of staff can select by secret voting.
- Remaining office bearers will be elected by unanimous consent of all the staff members or under special circumstances they can be elected.
- For the smooth / proper working of the club secretary can make sub committees.
- This elected team (secretary, finance secretary, working committees) is valid for one session ( july-june) or till the next election takes place.
- In the end of the session secretary and finance secretary will display the total expenditure before the house.

## Membership Fees

Membership of the club is optional but all the regular/ librarian/ part time teachers/ Guest faculty/ HEIS teachers can become the members of the club.

- Membership fees of the staff club is Rs. 2000/- per annum( but this can be increased and decreased with the consent of general house).
- To collect the contribution finance secretary can depute separate group leaders from PTA and HEIS faculties.

## Activities

The following activities are organized by Mohindra staff club:-

- Retirement and Promotion party of members of staff club , welcome party to the new Principal of the institution.
- On the occasion of annual prize distribution , convocation and sports day , lunch and evening tea can be organized for the contributing members of club.
- On the arrival of special guest ( education ministry, education secretary, DPI and other dignitaries ) lunch , tea and momento can be organized by the club.
- An amount of Rs. 1000/- will be given by staff club on the occasion of Independence day , Republic day and Teachers day celebration .
- In the beginning of the new session , a simple tea party can be organized to

introduce new teachers or who join after transfer.

- A simple refreshment can be given in the executive and general house meeting.
- Participation during the happy and sad occasion of the members.
- A condolence meeting for all teaching and non teaching faculty of the college is conducted and copy of condolence letter is sent to the grieved family.
- Financial aid is provided to the needy employee of the college in time of crisis / natural calamities.
- Financial support is provided to the economically weaker student and employee of the college.

### **Memento/ Gifts**

- At the time of retirement and promotion, a memento of Rs. 1000 and bouquet/ plant is gifted.
- Gift at the time of retirement Rs. 3000- 3500/- and gift at the time of promotion Rs. 1000 - 1500/- .
- College mug to the spouse or any other family members.
- A memento of Rs. 1000/- can be given to the guest on the occasion of annual prize distribution, convocation and sports day apart from retirement and promotion parties.
- Apart from these above mentioned functions amount of Rs. 1000/- (for photographer, cups, plant/ bouquet, memento) can be spent from the club.

### **Organize Retirement and promotion parties**

- It is compulsory for all the members to attend these parties.
- To honour the member who is retiring gift of Rs. 3000- 3500/-, bouquet/ plant (Rs. 200- 250/-) College memento (Rs. 1000/-) and photo album (Rs. 3500/-) and mug to spouse will be given.
- It is responsibility of the concerned department to prepare citation with the cooperation of the staff secretary.
- To welcome the individual with family in the principal's office along with college council and members of the respective department, a refreshment of Rs. 1500/- (Tea, Coffee, Juice and snacks) is given..
- A group photo with all the members.
- High Tea or lunch should be arranged after the program.
- Retirement party of the individual should be arranged on the same date. Under certain circumstances if it is not possible then it should be organized within a week time.

### **Condolence meeting and messages**

Condolence meeting is held for the following relations :-

- Members of the Mohindra staff club, Ex- member of the Mohindra staff club and relations of Mohindra staff club members (mother/ father; brother/ sister; son/ Daughter; wife/ Husband; mother-in-law/ father-in-law).
- For other relations any condolence messages can be sent.


# ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ, ਪਟਿਆਲਾ।

## ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ

ਨੋਟਿਸ

ਸਮੂਹ ਪ੍ਰੋਫੈਸਰ ਸਾਹਿਬਾਨ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਸਾਲ 2021-2022 ਦੌਰਾਨ ਕਾਲਜ ਦੇ ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ ਦੀ ਕਾਰਜਕਾਰਨੀ ਦਾ ਗਠਨ ਕੀਤਾ ਗਿਆ ਹੈ ਜੋ ਕਿ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹੈ:-

- |                              |            |
|------------------------------|------------|
| 1. ਡਾ. ਸਿਮਰਤ ਕੌਰ (ਪ੍ਰਿੰਸੀਪਲ) | ਪ੍ਰਧਾਨ     |
| 2. ਪ੍ਰੋ: ਰਜਨਾ ਭਾਰਾਦਵਾਜ       | ਸਟਾਫ ਸਕੱਤਰ |
| 3. ਪ੍ਰੋ: ਰੋਮੀ ਗਰਗ            | ਵਿੱਤ ਸਕੱਤਰ |
| 4. ਪ੍ਰੋ: ਚੇਨੂੰ               | ਮੈਂਬਰ      |
| 5. ਪ੍ਰੋ: ਕੰਵਲਜੀਤ ਕੌਰ         | ਮੈਂਬਰ      |
| 6. ਪ੍ਰੋ: ਜਸਪ੍ਰੀਤ ਕੌਰ         | ਮੈਂਬਰ      |
| 7. ਪ੍ਰੋ: ਲਵਲੀਨ ਪਰਮਾਰ         | ਮੈਂਬਰ      |
| 8. ਪ੍ਰੋ: ਸੁਵੀਰ               | ਮੈਂਬਰ      |

  
ਸਕੱਤਰ ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ

  
ਪ੍ਰਧਾਨ ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ

1031

29-07-2021

ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ, ਪਟਿਆਲਾ।

ਮਹਿੰਦਰਾ ਸਟਾਫ ਕਲੱਬ

ਨੋਟਿਸ

ਸਮੂਹ ਪ੍ਰੋਫੈਸਰ ਸਾਹਿਬਾਨ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮਿਤੀ 31-07-2021 ਦਿਨ ਸ਼ਨੀਵਾਰ ਨੂੰ ਡਾ. ਮੰਜੂ ਮਿੱਠੂ, ਫਿਜ਼ੀਕਸ ਵਿਭਾਗ ਦੀ ਵਿਦਾਇਗੀ ਪਾਰਟੀ 12.00 ਵਜੇ ਸਭਾ-ਭਵਨ ਵਿਖੇ ਨਿਸ਼ਚਿਤ ਕੀਤੀ ਗਈ ਹੈ। ਆਪ ਸੱਭ ਨੂੰ ਸ਼ਾਦਰ ਨਿਮੋਤਰਣ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ ਸਮੇਂ ਸਿਰ ਪਹੁੰਚਣ ਦੀ ਖੋਚਲ ਕੀਤੀ ਜਾਂਦੇ ਜੀ।

ਮਿਸਤਰ  
ਪ੍ਰਿੰਸੀਪਲ

ਪਸਾਬਾ

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ਅੰਗਰੇਜ਼ੀ

- 13) ਪ੍ਰੋ. ਪਾਮਿੰਦਰ ਸਿੰਘ ਰੇਖੀ
- 14) ਪ੍ਰੋ. ਲਵਲੀਨ ਪਰਮਾਰ
- 15) ਪ੍ਰੋ. ਅਮ੍ਰਿਤ ਸਮਰਾ
- 16) ਪ੍ਰੋ. ਐਸ.ਈ. ਸਰਮਾ
- 17) ਪ੍ਰੋ. ਕਮਲਜੀਤ (ਪਾਰਟ-ਟਾਈਮ)
- 18) ਪ੍ਰੋ. ਮੋਨਿਕਾ ਗੋਇਲ (ਪਾਰਟ-ਟਾਈਮ)
- 19) .....
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- 26) .....

ਹਿੰਦੀ

- 27) ਡਾ. ਸੁਨੀਤਾ ਅਰੋੜਾ
- 28) ਡਾ. ਮਨਮੋਹਨ ਸਮੀ (ਪਾਰਟ-ਟਾਈਮ)
- 29) .....
- 30) .....
- 31) .....

ੰਸਕ੍ਰਿਤ

- 32) ਡਾ. ਕੰਵਲਜੀਤ ਕੌਰ

ਮਿਸਟਰੀ

- 33) ਪ੍ਰੋ. ਮੀਨੂ
- 34) ਪ੍ਰੋ. ਚਰਨਜੀਤ ਕੌਰ
- 35) ਪ੍ਰੋ. ਅਮਰਜੀਤ ਸਿੰਘ
- 36) ਪ੍ਰੋ. ਰਚਨਾ ਭਾਰਦਵਾਜ
- 37) .....
- 38) .....
- 39) .....

ਫਿਜ਼ੀਕਸ

- 40) ਡਾ. ਮੰਜੂ ਮਿੱਠੂ
- 41) ਪ੍ਰੋ. ਮਨਜੀਤ ਇੰਦਰ ਕੌਰ
- 42) ਪ੍ਰੋ. ਹਰਿੰਦਰ ਸਿੰਘ
- 43) .....
- 44) .....
- 45) .....
- 46) .....

ਬਾਟਨੀ

- 47) ਡਾ. ਅੰਬਿਕਾ ਬੇਦੀ
- 48) ਪ੍ਰੋ. ਰੇਮੀ ਗਰਗ
- 49) ਡਾ. ਸੁਨੀਤ ਕੁਮਾਰ
- 50) .....

ਜ਼ਿਆਲੋਜੀ

- 51) ਡਾ. ਪਰਮਿੰਦਰ ਸਿੰਘ
- 52) ਡਾ. ਲਖਵਿੰਦਰ ਕੌਰ (ਪਾਰਟ-ਟਾਈਮ)
- 53) .....
- 54) .....

ਗਣਿਤ

- 55) .....
- 56) .....
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ਭੂਗੋਲ

- 60) ਡਾ. ਜਰਨੈਲ ਸਿੰਘ
- 61) ਪ੍ਰੋ. ਨਵਜੋਤ ਸਿੰਘ
- 62) .....
- 63) .....
- 64) .....
- 65) .....

ਅਰਥ ਸ਼ਾਸਤਰ

- 66) ਪ੍ਰੋ. ਬਲਵਿੰਦਰ ਸਿੰਘ
- 67) ਪ੍ਰੋ. ਉਸਾ (ਪਾਰਟ-ਟਾਈਮ)
- 68) .....
- 69) .....
- 70) .....

ਰਾਜਨੀਤੀ ਸ਼ਾਸਤਰ

- 71) ਡਾ. ਬਰਮਿੰਦਰ ਸਿੰਘ
- 72) ਪ੍ਰੋ. ਰੇਨੂ
- 73) ਪ੍ਰੋ. ਹਰਦੀਪ ਸਿੰਘ
- 74) .....
- 75) .....
- 76) .....
- 77) .....

ਇਤਿਹਾਸ

- 78) ਪ੍ਰੋ. ਸੁਨੀਲ ਜੈਨ
- 79) ਡਾ. ਗਗਨਦੀਪ ਚੌਮਾ
- 80) .....
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ਮਨੋ-ਵਿਗਿਆਨ

- 88) ਡਾ. ਗੁਰਪ੍ਰੀਤ ਸਿੰਘ (ਪਾਰਟ-ਟਾਈਮ)
- 89) .....

ਦਰਸ਼ਨ-ਸ਼ਾਸਤਰ

- 90) ਡਾ. ਜਤਿੰਦਰ ਕੁਮਾਰ

ਸਮਾਜ-ਸ਼ਾਸਤਰ

- 91) .....
- 92) .....
- 93) .....
- 94) .....

ਲੋਕ ਪ੍ਰਸ਼ਾਸਨ

- 95) ਡਾ. ਸੁਵੀਰ (ਪਾਰਟ-ਟਾਈਮ)
- 96) .....
- 97) .....

ਡੀਫੈਂਸ ਸਟੱਡੀਜ਼

- 98) ਪ੍ਰੋ. ਜਗਦੇਵ ਸਿੰਘ
- 99) ਪ੍ਰੋ. Bahadur Singh
- 100) .....

ਸੰਗੀਤ (ਗਾਇਨ)

- 101) .....

ਸੰਗੀਤ (ਵਾਦਨ)

- 102) .....

ਫਾਈਨ ਆਰਟਸ

- 103) ਡਾ. ਜਸਪ੍ਰੀਤ ਕੌਰ
- 104) .....

ਕੰਪਿਊਟਰ

- 105) ਪ੍ਰੋ. ਮੀਨਾਕਸ਼ੀ
- 106) .....

ਲਾਇਬ੍ਰੇਰੀ

- 1) ਸ਼੍ਰੀ ਸੁਭਾਸ਼ ਮੱਗਾ
- 2) .....
- 3) .....

**ਦਫ਼ਤਰ ਪ੍ਰਿੰਸੀਪਲ, ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ, ਪਟਿਆਲਾ**

**(ਮਹਿੰਦਰਾ ਸਟਾਫ਼ ਕਲੱਬ)**

ਨੋਟਿਸ

ਮਿਤੀ 28.09.2021

ਸਮੂਹ ਪ੍ਰੋਫੈਸਰ ਸਾਹਿਬਾਨ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮਿਤੀ 30.09.2021 ਦਿਨ ਵੀਰਵਾਰ ਨੂੰ ਡਾ. ਮਨਜੀਤਇੰਦਰ ਕੌਰ, ਵਿਜੀਕਸ ਵਿਭਾਗ ਦੀ ਵਿਦਾਇਗੀ ਪਾਰਟੀ 12.00 ਵਜੇ ਸਭਾ ਭਵਨ ਵਿਖੇ ਨਿਸਚਿਤ ਕੀਤੀ ਗਈ ਹੈ। ਆਪ ਸਭ ਨੂੰ ਸਾਦਰ ਨਿਮੋਤਰਣ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ ਅਤੇ ਸਿਰ ਪਹੁੰਚਣ ਦੀ ਖੋਜ ਕੀਤੀ ਜਾਵੇ।

ਨਿਮਾਤ 325  
ਪ੍ਰਿੰਸੀਪਲ  
ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ  
ਪਟਿਆਲਾ

*(Signature)*

ਰੈਗੂਲਰ ਟੀਚਿੰਗ ਸਟਾਫ਼  
**ਦਫ਼ਤਰ: ਪ੍ਰਿੰਸੀਪਲ, ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ, ਪਟਿਆਲਾ**  
ਪ੍ਰਿੰਸੀਪਲ : ਸਿਮਰਤ ਕੌਰ

ਪੰਜਾਬੀ	ਵਿਜੀਕਸ	ਇਤਿਹਾਸ
11	40) ਪ੍ਰੋ. ਮਨਜੀਤ ਇੰਦਰ ਕੌਰ <i>MS</i>	78) ਪ੍ਰੋ. ਸੁਨੀਲ ਕੌਰ <i>MS</i>
21	41) ਪ੍ਰੋ. ਹਵਿੰਦਰ ਸਿੰਘ <i>MS</i>	79) ਡਾ. ਗਗਨਦੀਪ ਬੀਮਾ <i>MS</i>
31	42) .....	80) .....
41	43) .....	81) .....
51	44) .....	82) .....
61	45) .....	83) .....
71	46) .....	84) .....
81	<b>ਬਾਟਨੀ</b>	85) .....
91	47) ਡਾ. ਅੰਬਿਕਾ ਬੇਰੀ <i>MS</i>	86) .....
101	48) ਪ੍ਰੋ. ਰੋਮੀ ਗਰਗ <i>MS</i>	87) .....
111	49) ਡਾ. ਸੁਨੀਤ ਕੁਮਾਰ <i>MS</i>	<b>ਮਨੋ-ਵਿਗਿਆਨ</b>
121	50) .....	88) ਡਾ. ਗੁਰਪ੍ਰੀਤਕੌਰ ਸੰਧੂ <i>(ਪਾਰਟ-ਟਾਈਮ)</i>
<b>ਅੰਗਰੇਜ਼ੀ</b>	<b>ਜੁਆਲੋਜੀ</b>	89) .....
13) ਪ੍ਰੋ. ਪਰਮਿੰਦਰ ਸਿੰਘ ਰੋਖੀ <i>MS</i>	51) ਡਾ. ਪਰਮਿੰਦਰ ਸਿੰਘ <i>MS</i>	<b>ਦਰਸ਼ਨ-ਸ਼ਾਸਤਰ</b>
14) ਪ੍ਰੋ. ਲਵਲੀਨ ਪਰਮਾਰ <i>MS</i>	52) ਡਾ. ਲਖਵਿੰਦਰ ਕੌਰ (ਪਾਰਟ-ਟਾਈਮ) <i>MS</i>	90) ਡਾ. ਜਤਿੰਦਰ ਕੁਮਾਰ <i>MS</i>
15) ਪ੍ਰੋ. ਅਮ੍ਰਿਤ ਸਮਰਾ <i>MS</i>	53) .....	<b>ਸਮਾਜ-ਸ਼ਾਸਤਰ</b>
16) ਪ੍ਰੋ. ਐਸ.ਬੀ. ਸਰਮਾ <i>MS</i>	54) .....	91) .....
17) ਪ੍ਰੋ. ਕਮਲਜੀਤ (ਪਾਰਟ ਟਾਈਮ) <i>MS</i>	55) .....	92) .....
18) ਪ੍ਰੋ. ਮੋਨਿਕਾ ਗੋਇਲ (ਪਾਰਟ ਟਾਈਮ) <i>MS</i>	<b>ਗਣਿਤ</b>	<b>ਲੋਕ ਪ੍ਰਥਾਸ਼ਾਸ਼ਨ</b>
19) .....	56) .....	93) .....
20) .....	57) .....	94) .....
21) .....	58) .....	<b>ਡੀਫੈਂਸ ਸਟੱਡੀਜ਼</b>
22) .....	59) .....	95) ਡਾ. ਸੁਵੀਰ (ਪਾਰਟ-ਟਾਈਮ)
23) .....	<b>ਭੂਗੋਲ</b>	96) .....
24) .....	60) ਡਾ. ਜਰਨੈਲ ਸਿੰਘ <i>MS</i>	97) .....
25) .....	61) ਪ੍ਰੋ. ਨਵਜੋਤ ਸਿੰਘ <i>MS</i>	<b>ਸਰੀਰਕ ਸਿੱਖਿਆ</b>
26) .....	62) .....	98) ਪ੍ਰੋ. ਬਹਾਦਰ ਸਿੰਘ <i>MS</i>
<b>ਹਿੰਦੀ</b>	63) .....	99) ਪ੍ਰੋ. ਜਗਦੇਵ ਸਿੰਘ <i>MS</i>
27) ਡਾ. ਸੁਨੀਤਾ ਅਰੋੜਾ <i>MS</i>	64) .....	100) .....
28) ਡਾ. ਮਨਮੋਹਨ ਸਮੀ (ਪਾਰਟ-ਟਾਈਮ)	65) .....	<b>ਸੰਗੀਤ (ਗਾਇਨ)</b>
29) .....	<b>ਅਰਥ ਸ਼ਾਸਤਰ</b>	101) .....
30) .....	66) ਪ੍ਰੋ. ਬਲਜਿੰਦਰ ਸਿੰਘ <i>MS</i>	<b>ਸੰਗੀਤ (ਵਾਦਨ)</b>
31) .....	67) ਪ੍ਰੋ. ਉਸ਼ਾ (ਪਾਰਟ-ਟਾਈਮ) <i>Usha</i>	102) .....
<b>ਸੰਸਕ੍ਰਿਤ</b>	68) .....	<b>ਵਾਈਨ ਆਰਟਸ</b>
32) ਡਾ. ਕੰਵਲਜੀਤ ਕੌਰ <i>MS</i>	69) .....	103) ਡਾ. ਜਸਪ੍ਰੀਤ ਕੌਰ <i>MS</i>
<b>ਕੈਮਿਸਟਰੀ</b>	70) .....	104) .....
33) ਪ੍ਰੋ. ਮੀਨੂੰ <i>MS</i>	<b>ਰਾਜਨੀਤੀ ਸ਼ਾਸਤਰ</b>	<b>ਕੰਪਿਊਟਰ</b>
34) ਪ੍ਰੋ. ਚਰਨਜੀਤ ਕੌਰ <i>MS</i>	71) ਡਾ. ਬਰਜਿੰਦਰ ਸਿੰਘ <i>MS</i>	105) ਪ੍ਰੋ. ਮੀਨਾਕਸ਼ੀ <i>MS</i>
35) ਪ੍ਰੋ. ਅਮਰਜੀਤ ਸਿੰਘ <i>MS</i>	72) ਪ੍ਰੋ. ਰੇਨੂ <i>MS</i>	106) .....
36) ਪ੍ਰੋ. ਰਚਨਾ ਭਾਰਦਵਾਜ <i>MS</i>	73) ਪ੍ਰੋ. ਹਰਦੀਪ ਸਿੰਘ <i>MS</i>	<b>ਲਾਇਬ੍ਰੇਰੀ</b>
37) .....	74) .....	1) ਸ਼੍ਰੀ ਸੁਭਾਸ਼ ਮੱਗਾ
38) .....	75) .....	2) .....
39) .....	76) .....	3) .....
	77) .....	



ਦਫ਼ਤਰ ਪ੍ਰਿੰਸੀਪਲ, ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ, ਪਟਿਆਲਾ

ਨੋਟਿਸ                      ਮਿਤੀ: 25.09.2021

ਕਾਲਜ ਦੇ ਸਮੂਹ ਰੈਗੂਲਰ ਪ੍ਰੋਫੈਸਰ ਸਾਹਿਬਾਨਾਂ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਕੱਲ੍ਹ ਮਿਤੀ: 24.09.2021 ਨੂੰ ਮੇਨ ਗੇਟ ਤੇ ਤੈਨਾਤ ਸਕਿਉਰਿਟੀ ਗਾਰਡ ਕੁਲਦੀਪ ਸਿੰਘ ਉੱਤੇ ਡਿਊਟੀ ਦੌਰਾਨ ਬਾਹਰੀ ਵਿਅਕਤੀਆਂ ਵੱਲੋਂ ਹਮਲਾ ਕੀਤਾ ਗਿਆ। ਇਸ ਹਮਲੇ ਦੌਰਾਨ ਕੁਲਦੀਪ ਸਿੰਘ ਦੇ ਸਿਰ ਤੇ ਗੰਭੀਰ ਸੱਟ ਲੱਗ ਗਈ ਹੈ। ਉਹ ਇਸ ਵੇਲੇ ਹਸਪਤਾਲ ਵਿਚ ਇਲਾਜ ਅਧੀਨ ਹੈ। ਸੋ, ਇਨ੍ਹਾਂ ਦੀ ਆਰਥਿਕ ਮੱਦਦ ਕਰਨ ਲਈ ਪ੍ਰਤੀ ਵਿਅਕਤੀ 500 ਰੁਪਏ ਦੀ ਮੱਦਦ ਕਰਨ ਦੀ ਅਪੀਲ ਕੀਤੀ ਜਾਂਦੀ ਹੈ। ਇਹ ਪੈਸੇ ਸਟਾਫ਼ ਸੈਕਟਰੀ ਪ੍ਰੋ. ਰਚਨਾ ਭਾਰਦਵਾਜ ਨੂੰ ਜਲਦੀ ਤੋਂ ਜਲਦੀ ਜਮ੍ਹਾਂ ਕਰਵਾਉਣ ਦੀ ਖੋਚਲ ਕੀਤੀ ਜਾਂਦੇ।

  
ਪ੍ਰਿੰਸੀਪਲ  
ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ  
ਪਟਿਆਲਾ

ਰੈਗੂਲਰ ਟੀਚਿੰਗ ਸਟਾਫ਼

ਦਫ਼ਤਰ: ਪ੍ਰਿੰਸੀਪਲ, ਸਰਕਾਰੀ ਮਹਿੰਦਰਾ ਕਾਲਜ, ਪਟਿਆਲਾ

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